SPOKANE
COLLEGES SCC | SFCC

2025-27
CATALOG

Published
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Spokane Colleges Directory

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501 N Riverpoint Blvd MS 1009
P.O. Box 6000
Spokane WA   99217-6000
ccs.spokane.edu

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Corporate and Continuing Education.................................279-6144
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Facilities...533-8630
Foundation 434-5123
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Spokane Community College

1810 N Greene St MS 2150
Spokane WA   99217-5399

509-533-8400   1-800-248-5644   scc.spokane.edu

Admissions 533-8020
Apprenticeship and Journeyman Training Center 533-7178
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   DAS Video Phone 321-4406
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   Rural Education Pathway Specialist...............................279-6737
   Colville ABE 279-6718
   Newport, Inchelium, Republic ABE................................279-6954

Cashier
   Colville...279-6712
   Newport..279-6954
Colville Center ....685-2120 or 279-6703
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   Colville...279-6709
   Newport..279-6978
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Newport Center ....447-3835 or 279-6954
Republic Center...775-3675 or 279-6410
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   Inchelium..279-6711
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   Republic..279-6711
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Student Services (Vice President) 533-7015
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WorkFirst (Northern Counties)...279-6961
For numbers not listed above, call 533-8400

Spokane Falls Community College

3410 W Whistalks Way MS 3011
Spokane WA   99224-5288

509-533-3500   1-888-509-7944   sfcc.spokane.edu

Admissions 533-4356
Advising and Counseling 533-3525
Assessment/Testing 533-3401
Athletics..533-3630
Basic Needs Navigator 533-3726
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Vice President of Learning...533-3538
Vice President of Student Affairs 533-3514
Worker Retraining Program 533-3042
WorkFirst Financial Aid Program 533-3042
Workforce Training 533-3042
For numbers not listed above, call 533-3500

Academic Calendar

Consult the web site at catalog.spokane.edu/ImportantDates.aspx for a more detailed list of important dates including registration and financial aid deadlines, tuition payment due dates, new student orientation, withdrawal and refund dates.

Fall Quarter 2025
Classes begin ....September 17
Campus development day (no classes) ....October 20
Holiday – Veteran's Day ....November 11
Faculty workday (no classes) ....November 26
Holiday – Thanksgiving ....November 27-28
Last day of classes ....December 5
Dead day (faculty workday, students prep for final exams) ....December 8
Final exams ....December 9-11

Winter Quarter 2026
Classes begin .... January 5
Holiday – Martin Luther King Day ....January 19
Campus development day (no classes) ....February 5
Holiday – Presidents' Day ....February 16
Last day of classes .... March 19
Dead day (faculty workday, students prep for final exams) .... March 20
Final exams .... March 23-25

Spring Quarter 2026
Classes begin ....April 6
Holiday – Memorial Day .... May 25
Last day of classes .... June 12
Dead day (faculty workday, students prep for final exams) .... June 15
Final exams .... June 16-18

Summer Quarter 2026
Classes begin (M-Th) ....July 1
Holiday – Independence Day ....July 3
Last day of classes (7-week session) .... August 18
Last day of classes (8-week session) .... August 25

Fall Quarter 2026
Classes begin ....September 21
Campus development day (no classes) ....October 19
Holiday – Veteran's Day ....November 11
Faculty workday (no classes) ....November 25
Holiday – Thanksgiving ....November 26-27
Last day of classes ....December 8
Dead day (faculty workday, students prep for final exams) ....December 9
Final exams ....December 10-14

Winter Quarter 2027
Classes begin .... January 5
Holiday – Martin Luther King Day ....January 18
Holiday – Presidents' Day ....February 15
Last day of classes .... March 19
Dead day (faculty workday, students prep for final exams) .... March 22
Final exams .... March 23-25

Spring Quarter 2027
Classes begin ....April 5
Campus development day (no classes) .... May 4
Holiday – Memorial Day .... May 31
Last day of classes .... June 11
Dead day (faculty workday, students prep for final exams) .... June 14
Final exams .... June 15-17

Summer Quarter 2027
Holiday – Independence Day ....July 5
Classes begin (M-Th) ....July 6
Last day of classes (7-week session) .... August 19
Last day of classes (8-week session) .... August 26

Serving Our Communities
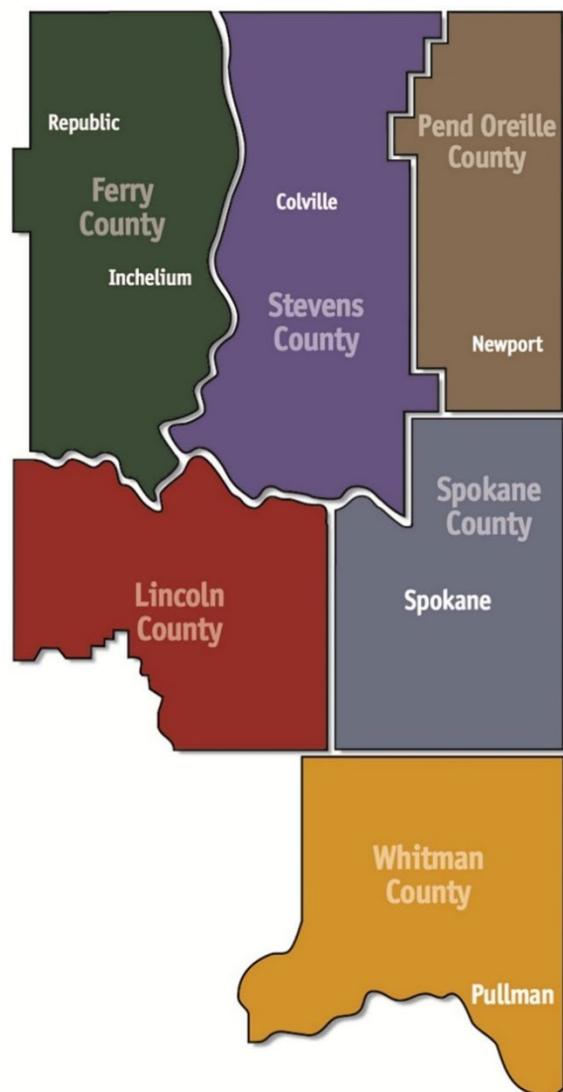
Values

Students First | Equity | Access | Excellence | Integrity | Leadership | Responsiveness | Stewardship

Mission

To provide all students an excellent education that transforms their lives and expands their opportunities.

Vision

Providing the best community college experience in the Northwest.

Equity Statement

Spokane Colleges believes that access to high-quality education in a safe and inclusive environment is the right of all individuals and imperative for the continued advancement of a strong democracy and workforce. We also believe higher education institutions have an obligation to work toward and demonstrate progress in ensuring equity amongst their students, faculty and staff. Equity is grounded in the principle of fairness. In higher education, equity refers to ensuring that each student receives what they need to be successful through the intentional design of the college experience.

Native Land Acknowledgement

We are honored to acknowledge that Spokane Colleges, and our main campuses for Spokane Falls and Spokane Community College, are located on the traditional and sacred homelands of the Spokane Tribe. We also provide services in a region that includes the traditional and sacred homelands of the Coeur d'Alene Tribe, Confederated Tribes of the Colville Reservation, Kalispel Tribe and Nez Perce Tribe.

We pay our respect to tribal elders both past and present as well as to all indigenous people today. This land holds their cultural DNA and we are honored and grateful to be here on their traditional lands. We give thanks to the legacy of the original people and their descendants and pledge to honor their stewardship and values.

Chancellor –Spokane Colleges
Kevin Brockbank, Ed.D.

Dear Student,

Welcome to Spokane Colleges!

As you may know, Community Colleges of Spokane is now Spokane Colleges. This rebrand highlights our two outstanding institutions—Spokane Community College (SCC) and Spokane Falls Community College (SFCC)—as the premier choice for students seeking flexible, practical, and life-friendly education.

At Spokane Colleges, education is designed with life in mind. We meet learners where they are, offering student-centered programs that fit real lives. Rooted in accessibility, inclusivity, and career readiness, we help students navigate a more direct path to their futures.

We are absolutely thrilled to have you join our community and embark on this exciting academic journey. As Chancellor, it is both an honor and a joy to extend a heartfelt welcome to each and every one of you.

Starting college is a major milestone—one that holds the power to transform your life. Your choice to pursue higher education reflects your courage, ambition, and dedication to building a brighter future. At Spokane Colleges, we are committed to supporting you every step of the way, making your experience enriching, empowering, and tailored to your life.

SCC and SFCC are vibrant campuses filled with opportunity. From top-tier academic programs and student services to clubs, campus events, and cultural activities, you'll find a welcoming and inclusive community of faculty, staff, and fellow students ready to help you thrive.

As you explore our catalog, you'll discover a wide range of programs—whether your interests lie in the arts, sciences, trades, technology, or health careers. We understand that no two journeys are the same, which is why our flexible programs are built to support your individual goals and commitments.

I encourage you to stay curious, be bold, ask for help when you need it, and take full advantage of what we offer. College isn't just about textbooks and tests—it's also about personal growth, self-discovery, and forming connections that last a lifetime.

Once again, congratulations on choosing Spokane Colleges as your educational home. Your potential is limitless, and your journey is just beginning. We are honored to be a part of your story—and excited to see all that you will achieve.

Welcome to the Spokane Colleges family!

Warm regards,

Kevin Brockbank, Ed.D.
Chancellor, Spokane Colleges

Spokane Community College

1810 N Greene St | Spokane WA   99217-5399

scc.spokane.edu | Campus Security, Building 50, **509-533-3333**
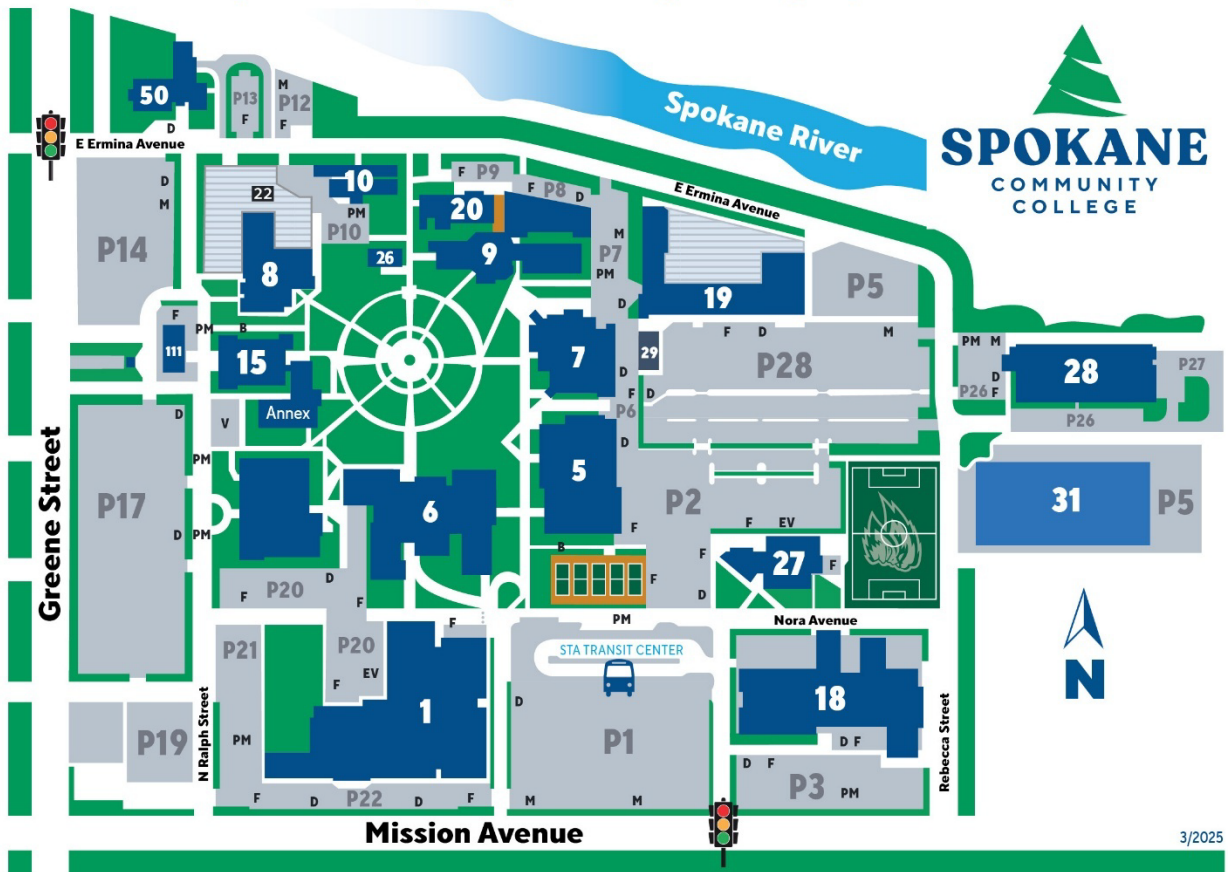
Building Legend

1   Main
5   Walter S. Johnson Sports Center
6   Lair Student Center
7   Jenkins Wellness Center
8   Environmental Sciences / Facilities
9   Health Science
10   Greenhouses
15   Student Services
15   Annex - Adult Education Classes
16   Learning Resources Center
18   Automotive
19   Heavy Equipment / Fire Science
20   Bigfoot Head Start Child Care Center
27   Livingston Science and Mathematics
28   Stannard Technical Education
31   Future Apprenticeship Center
50   Max M. Snyder/Campus Security
111   Environmental Sciences Annex

Off-campus

Apprenticeship and Journeyman Training Center
2110 N Fancher Way

Central Receiving
3939 N Freya St

Hangar, Felts Field
5317 E Rutter Ave

Community Colleges of Spokane does not discriminate on the basis of race, color, religion, national origin, sex, disability, sexual orientation, pregnancy and related conditions, or age in its programs, activities or employment. CCS has an open door admissions policy which admits any graduate of a high school or an individual at least 18 years of age and holding a Certificate of Educational Competence. CCS offers more than 100 academic degree and career and technical programs. These programs and those with additional admission criteria can be found on the website. CCS takes steps to ensure a lack of English language skills are not a barrier to admission or participation. Direct all inquiries regarding equal opportunity compliance and/or grievances to chief strategy and administration officer, CCS, 501 N. Riverpoint Blvd., P.O. Box 6000, MS 1004, Spokane, WA. 99217-6000 or call 509-434-5040. Direct all inquiries or grievances regarding access and Title IX to the chief compliance officer, 2917 W. Whistalks Way, MS 3027, Spokane, WA. 99224, ccs.titleix@ccs.spokane.edu or call 509-279-6012. Marketing and Public Relations - 3/25- AS

Campus Parking

Student—available in most lots
Visitor—paid meter or permit
B   Bike Lockers
D   Disability
EV   Electric Vehicle
F   Faculty
M   Motorcycle
PM   Parking Meter
V   Visitor
🚦   Main Entrances to Campus

Parking on campus requires a parking permit or parking at a meter. Visitors may park at a meter for up to 2 hours or purchase a virtual permit online: ccs.nupark.com/portal

Spokane Falls Community College

3410 West Whistalks Way | Spokane WA   99224-5288

sfcc.spokane.edu | Campus Security, Building 16, **509-533-3333**

(Campus map)

SPOKANE FALLS COMMUNITY COLLEGE
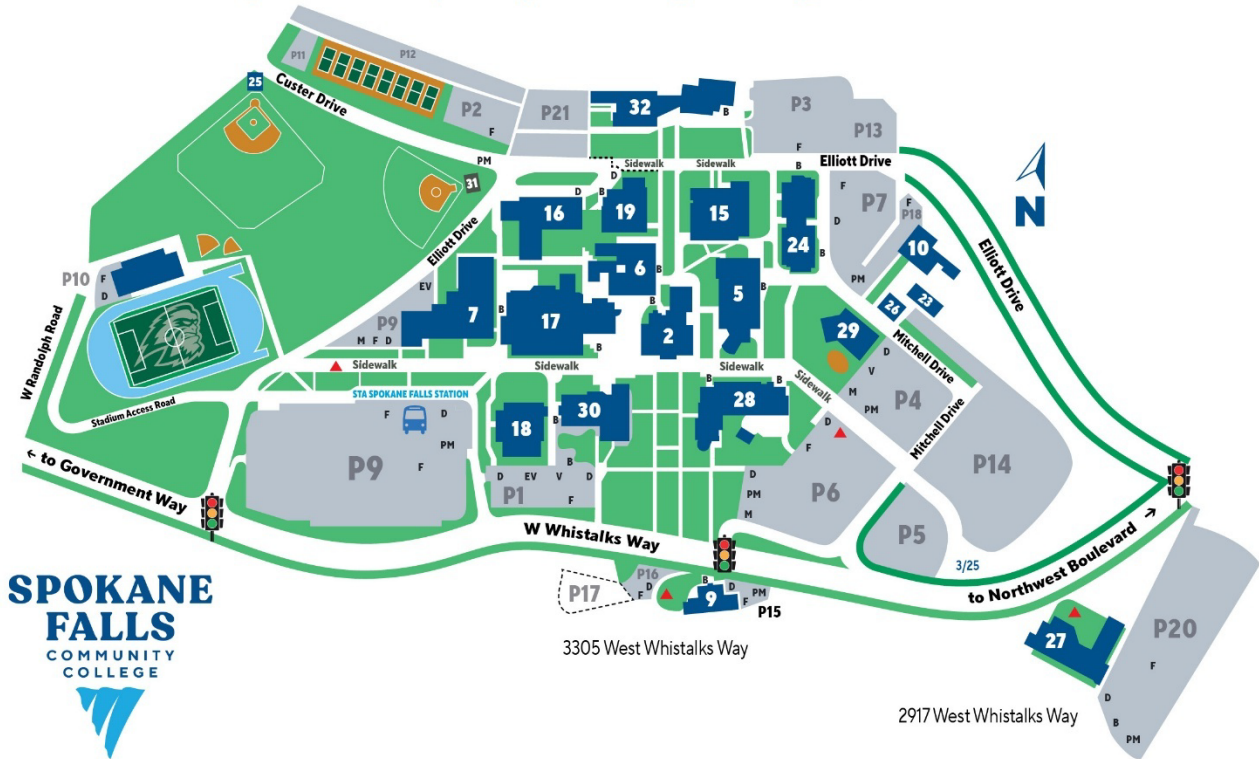
Building Legend

2 Library
5 Humanities (Spartan Playhouse)
6 Fine Arts
7 Student Athletic Center
9 Lodge/SCC
10 Maintenance
13 Physical Education Annex/Stadium
15 Music/Performing Arts
16 Human Services/Campus Security/
     Photography (temporary location)
17 Student Union Building
     (Student Services)
18 Math, Engineering and Technology
19 Technical Arts
23 Storage
24 sn-w'ey'-mn
     (Business and Social Science)
25 Baseball
26 Drama Storage

27 Magnuson/SCC/SFCC
28 Science
29 Early Learning Center
30 Falls Gateway
31 *Future Softball*
32 Fine and Applied Arts

Campus Parking

Student–available in most lots
Visitor–paid meter or virtual permit
B Bike Lockers
EV Electric Vehicle
F Faculty
M Motorcycle
D Disability
PM Parking Meter
V Visitor
Main Entrances to Campus
▲ Smoking Area

Parking on campus requires a parking permit or parking at a meter. Visitors may park at a meter for up to 2 hours or purchase a virtual permit online: *ccs.nupark.com/portal*

Rights and Rules

Disclaimer

Information in this catalog is intended to provide an overview of the colleges. Academic requirements and procedures necessary for admission and graduation are included.

During the period the general catalog is in circulation, there may be policy, procedure, calendar, and curriculum revisions and program changes, including changes in the quarters in which courses are offered or discontinuation of programs. Changes may apply not only to prospective students, but also to those who are currently enrolled. Students are encouraged to refer to the online catalog at www.ccs.spokane.edu for the most current information and should consult the appropriate academic unit counselor or advisor.

All announcements in the catalog are subject to change without notice and do not constitute an agreement between the college and the student.

Limitation of Liability

The total liability of Spokane Colleges for claims arising from a contractual relationship with the student in any way related to classes or programs shall be limited to the tuition and expenses paid by the student to Spokane Colleges for those classes or programs. In no event shall Spokane Colleges be liable for any special, indirect, incidental, or consequential damages, including but not limited to loss of earnings or profits.

For more information on Spokane Colleges Policies and Procedures, go to ccs.spokane.edu/Policies-Procedures.

Accreditation

Washington Community College District 17 includes Spokane Community College (SCC), Spokane Falls Community College (SFCC), and off-campus centers.

Spokane Community College and Spokane Falls Community College are regionally accredited by the Northwest Commission on Colleges and Universities. Accreditation of an institution of higher education by the Northwest Commission on Colleges and Universities indicates that it meets or exceeds criteria for the assessment of institutional quality evaluated through a peer review process. An accredited college or university is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

Accreditation by the Northwest Commission on Colleges and Universities is not partial but applies to the institution as a whole. As such, it is not a guarantee of every course or program offered, or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to students who attend the institution.

Inquiries regarding an institution's accredited status by the Northwest Commission on Colleges and Universities should be directed to the administrative staff of the institution. Individuals may also contact: Northwest Commission on Colleges and Universities, 8060 165th Avenue N.E., Suite 100, Redmond, WA 98052, (425) 558-4224, www.nwccu.org.

Many individual programs also are accredited by additional professional accrediting associations as listed below.

Students enrolled in credit programs at the off-campus centers earn their certificates and degrees through SCC or SFCC.

Completion of a certificate or degree program at SCC or SFCC does not guarantee job placement.

Spokane Colleges operates under the jurisdiction of the Washington State Board for Community and Technical Colleges and is a member of the American Association of Community Colleges and the Washington Association of Community and Technical Colleges.

Both SCC and SFCC are approved to participate in Federal Title IV, Washington State Financial Aid and Title 38 Veterans Educational Benefit programs. Off-campus centers are approved as additional locations through the two colleges for students enrolled in eligible degree or certificate programs.

Program Accreditations and Certifications
Spokane Community College

Culinary Arts
American Culinary Federation (ACF)

Dental Assisting
American Dental Association (ADA)/Commission on Dental Accreditation (CODA)

Diagnostic Medical Sonography
Commission on Accreditation of Allied Health Education Programs (CAAHEP)   upon the recommendation of the Joint Review Committee on Education in Diagnostic Medical Sonography (JRC-DMS)

Echocardiography
Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon the recommendation of the Joint Review Committee on Education in Cardiovascular Technology (JRC-CVT)

Expanded Function Dental Auxiliary
Washington State Dental Quality Assurance Commission

Health Information Management
Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM)

Invasive Cardiovascular Technology
Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon the recommendation of the Joint Review Committee on Education in Cardiovascular Technology (JRC-CVT)

Landscape Management
National Association of Landscape Professionals (NALP)

Medical Assisting
Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon the recommendation of the Medical Assisting Education Review Board (MAERB)

Natural Resources Management (Forestry)
Society of American Foresters (SAF)

Natural Resources Management (Wildlife/Fisheries)
North American Wildlife Technology Association (NAWTA)

Noninvasive Cardiovascular Technology/Echocardiography
Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon the recommendation of the Joint Review Committee on Education in Cardiovascular Technology (JRC-CVT)

Nursing
Washington Department of Health-Nursing Care Quality Assurance Commission (NCQAC)
Accreditation Commission on Education in Nursing (ACEN)

Program Accreditations
Spokane Community College (Continued)

Pharmacy Technician
Washington Quality Assurance Commission
American Society of Health-System Pharmacists (ASHP)/
Pharmacy Technician Accreditation Commission (PTAC)

Radiology Technology
Commission on Accreditation of Allied Health Education
Programs (CAAHEP) upon the recommendation of the Joint
Review Committee on Education in Radiologic Technology
(JRCERT)

Respiratory Care
Commission on Accreditation for Respiratory Care (CoARC)

Surgical Technology
Accreditation Review Council on Education in Surgical
Technology and Surgical Assisting (ARC-STSA) a branch of
the Commission on Accreditation of Allied Health Education
Programs (CAAHEP) upon the recommendation of the
Accreditation Review Council on Education in Surgical
Technology and Surgical Assisting (ARC-STSA)

Vascular Technology
Commission on Accreditation of Allied Health Education
Programs (CAAHEP) upon the recommendation of the Joint
Review Committee on Education in Cardiovascular
Technology (JRC-CVT)

Program Affiliations
Spokane Community College

Automotive Technology
National Automotive Technicians Education Foundation
(NATEF)

Automotive: Toyota T-TEN
National Automotive Technicians Education Foundation
(NATEF)

Aviation Maintenance
Federal Aviation Administration (FAA)

Cosmetology
Washington State Department of Licensing Cosmetology
Section

Esthetician and Advanced Master Esthetics
Washington State Department of Licensing Cosmetology
Section

Emergency Medical Technician
National Highway Traffic and Safety Administration
(NHTSA), Washington State Department of Health (WA
DOH), National Registry of Emergency Medical Technicians
(NREMT)

Heating, Ventilation, Air-Conditioning, and Refrigeration
City of Spokane and State of Washington Department of
Labor and Industry

Manicurist
Washington State Department of Licensing Cosmetology
Section

Paralegal
American Bar Association (ABA)

Water Science
United States Geological Survey (USGS)

Program Accreditations
Spokane Falls Community College

Addiction Studies
National Association for Alcoholism and Drug Abuse
Counselors (NAADAC)

Hearing Instrument Specialist
Washington State Department of Health, Board of Hearing
and Speech

Occupational Therapy Assistant
Accreditation Council for Occupational Therapy Education
(ACOTE)

Orthotic-Prosthetic Technician
National Commission on Orthotics and Prosthetics
Education (NCOPE)

Physical Therapist Assistant
American Physical Therapy Association-Commission on
Accreditation in Physical Therapy Education (APTA-CAPTE)

Acceptable Use of Information Technology Resources

Spokane Colleges provides information technology resources (IT resources) to support the instructional, support and administrative activities of the district. The IT resources are intended for the sole use of college faculty, staff, students and other authorized users. IT resources include but are not limited to host computer systems, web sites, desktop computers and workstations, communications networks, electronic software, electronic hardware, library automation systems, multi-media equipment, electronic data, computer files, video networks, telephones, voice mail, email, and cloud/internet resources. IT resources will be used according to state laws and the policies and procedures of the district and its institutions. Use of Spokane Colleges IT resources, as state resources, does not confer a right to privacy in those resources. Spokane Colleges reserves the right to monitor its IT resources and to take appropriate action to protect the integrity of its IT resources in accordance with existing laws, policies and procedures.

Violations of this policy or implementing procedures may subject the user to disciplinary action. ([Spokane Colleges Board Policy 8.10.01](#))

Anti-Hazing

Hazing is prohibited within the Spokane Colleges community. Hazing is any conduct committed as part of a person's recruitment, initiation, pledging, admission into, or affiliation with a student organization, or athletic team, (collectively "student groups") or any pastime or amusement engaged in with respect to such a student group that causes, or is likely to cause, bodily danger or physical harm, or serious psychological or emotional harm, to any student or other person attending Spokane Colleges, including causing, directing, coercing, or forcing a person to consume any food, liquid, alcohol, drug, or other substance which subjects the person to risk of such harm, regardless of the person's willingness to participate. "Hazing" does not include customary athletic events or other similar contests or competitions. This prohibition applies to conduct that may occur both on and off campus. In compliance with 2SHB 1751 (2022), Spokane Colleges will implement procedures and programs, including offering students and employees hazing prevention training and programming, implementation of a mandatory reporting procedure, creation of a hazing prevention committee, and publication of a hazing report.

Faith & Conscience Absence Policy

Spokane Colleges will grant reasonable accommodation so that grades are not adversely impacted for students who are absent for reasons of faith or conscience, or for an organized activity under the auspices of a religious denomination, church, or religious organization. Such absences must be requested in writing on the Class Absence Request form within the first two weeks of the beginning of the course. There are no additional fees associated with this request.

Examples of religious accommodations may include: rescheduling of an exam or giving a make-up exam for the student in question; altering the time of a student's presentation; allowing extra-credit assignments to substitute for missed class work or arranging for an increased flexibility in assignment due dates; and releasing a graduate assistant from teaching or research responsibilities on a given day.

The student is solely responsible for ensuring documentation authorizing the absence is provided to each of the instructors whose classes or assignments are affected by the absence. If the student fails to notify the instructor of an authorized absence under this policy, the instructor is not obligated to make accommodations.

For more information, go to ccs.spokane.edu/Faith-Conscience-Absence-Policy.

Non-Discrimination Notice/ Equal Opportunity Institution/Title IX

Spokane Colleges complies with all Washington State antidiscrimination laws (RCW-49.60) and the following federal laws relating to equal opportunity: Title VI and VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, the Violence Against Women Reauthorization Act, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA).

Spokane Colleges — comprised of SCC and SFCC — does not discriminate on the basis of race, color, religion, national origin, sex, disability, sexual orientation, age, or any other unlawful basis in its programs, activities or employment. The following persons have been designated to handle inquiries regarding nondiscrimination policies and are also known as the Title IX Coordinators. Discrimination, sexual harassment, sexual misconduct, domestic or dating violence, stalking, and retaliation are in violation of and prohibited by the Spokane Colleges Board Policy. Students who believe they have been harassed, discriminated, or retaliated against should contact the appropriate Title IX Coordinator.

For complaints against students at SCC:

Vice President of Student Services
Title IX Coordinator/ADA Coordinator
Spokane Community College
1810 N Greene Street, MS 2150
Spokane WA 99217-5399
509-533-7015

SCC Main Building 1, room R228

For complaints against students at SFCC:

Vice President of Student Affairs
Title IX Coordinator/ADA Coordinator
Spokane Falls Community College
3410 W Whistalks Way, MS 3010
Spokane WA 99224-5288
509-533-3514

SFCC Falls Gateway, Bldg. 30, room 225

For complaints against employees, vendors, contractors, visitors, and guests:

Chief Human Resource Officer
Title IX Coordinator
Spokane Colleges
501 N Riverpoint Blvd
Spokane WA 99217-6000
509-434-5037

Riverpoint One Building, room 0125F

Members of the Spokane Colleges community, guests, and visitors have the right to be free from all forms of sexual and gender-based discrimination, examples of which can include acts of sexual violence, sexual harassment, domestic violence, dating violence, and stalking. All members of the Spokane Colleges community are expected to conduct themselves in a manner that does not infringe upon the rights of others.

Sexual misconduct matters are handled according to the procedures outlined in the Standards of Conduct for Students; WAC 132Q-10-Sections 101-608. Also see Administrative Procedures 3.30.01-A and 3.30.01-B. Complaints alleging misconduct by employees, contractors, guests, or visitors will follow the procedures in Spokane Colleges Administrative Procedures 2.30.01-A and 2.30.01-D.

Spokane Colleges takes gender-based violence seriously. When an allegation of misconduct is made, and a responding party is found to have violated this policy, appropriate sanctions will be used to remedy and prevent such behavior. For more information regarding sexual assault and relationship violence, including Spokane Colleges policies, procedures and resources see SpokaneColleges.spokane.edu/SexualAssault.

To receive this information in an alternative format, contact the appropriate Title IX Coordinator.

For all other inquiries regarding equal opportunity compliance and/or grievances, contact:

Chief Human Resource Officer
Spokane Colleges
501 N Riverpoint Blvd
Spokane WA 99217-6000
509-434-5037

Riverpoint One Building, room 0125F

Spokane Colleges has an open door admissions policy which admits any graduate of a high school or an individual at least 18 years of age and holding a Certificate of Educational Competence. However, most courses and programs have prerequisites, and some have limited enrollment, waiting lists and/or additional admission criteria, which is listed on the website. Additionally, some have special skill and ability requirements for participation. Information about these requirements also is available by calling the appropriate admissions office:

- SCC, 509-533-8020
- SFCC 509-533-3500

Spokane Colleges takes steps to ensure a lack of English language skills is not a barrier to admission or participation.

Notice of Non-Discrimination in Vocational Education Programs

Spokane Falls Community College offers career and technical education programs in: addiction studies; applied management; *audio engineering; business management; computer forensics/network security; cybersecurity; *digital filmmaking; digital media production; early childhood education; education paraeducator; fine arts 2D; fine arts 3D; *graphic design; health fitness technician; *hearing instrument specialist; information technology; integrated community services; integrated

behavioral health; interior design; *interpreter training; library and information services; *occupational therapy assistant; orthotics and prosthetic technology; photography; and *physical therapist assistant.

Some programs have additional admission criteria and are noted with an asterisk (*).

Spokane Community College offers career and technical education programs in: accounting assistant; accounting clerk; administrative assistant; administrative office management; advanced master esthetics; agriculture business; agriculture technology; apprenticeships (commercial/industrial/construction/electrician); arboriculture/urban forestry; architectural technology; automotive collision and refinishing technician; automotive technology; automotive Toyota T-TEN; aviation maintenance technology; baking: professional pastries and specialty cakes; biomedical equipment technician; business; business occupations; business software specialist; business writing; CAD design and drafting; clerical assistant; cloud computing; computer network design and administration; cosmetology; culinary arts; customer service representative; *dental assisting; devops engineering; *diagnostic medical sonography; diesel/heavy duty equipment; echocardiography; effective business writing; electrical maintenance and automation; electrical trainee; electrical sales; electronics engineering (applications; avionics; mechatronics); emergency medical technician; entrepreneurship; esthetician; expanded function dental auxiliary; fire science technology; front office professional; greenhouse-nursery; health information management; heating ventilation air-conditioning and refrigeration; hospitality, tourism and event management; hydraulic and pneumatic automation technician; industrial and manufacturing technology; *invasive cardiovascular technology; landscape management; machinist-CNC technology; management; marketing and advertising; *medical assistant; medical office receptionist; medical office specialist; multi-occupational trades; natural resource management (parks and recreation; wildlife and fisheries); *nursing (associate in) DTA/MRP; nursing assistant certified; paralegal; *pharmacy technician; professional truck driver training; project management/LEAN/Six Sigma; *radiology technology; *respiratory care; restoration and fabrication; small farm production; software development; *surgical technology; *vascular technology, water science (geographic information systems; water and wastewater); and welding and fabrication.

Some programs have additional admission criteria and are noted with an asterisk (*). Visit https://scc.spokane.edu/What-to-Study/Programs-with-Additional-Application-Requirements to learn about admission criteria and who to contact if you have questions.

Spokane Colleges does not discriminate on the basis of race, color, religion, national origin, sex, disability, sexual orientation or age in its programs, activities, and employment.

For inquiries or grievances regarding access under Title II of the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973 or Title IX of the Education Amendments of 1972, contact:

Chief Human Resource Officer
Spokane Colleges
501 N Riverpoint Blvd, Suite 125
P.O. Box 6000, MS 1004
Spokane WA 99217-6000
509-434-5037

Riverpoint One Building, room 0125F

For all other inquiries regarding equal opportunity compliance and/or grievances, contact:

Chief Human Resource Officer
Spokane Colleges
501 N Riverpoint Blvd, Suite 125
P.O. Box 6000, MS 1004
Spokane WA 99217-6000
509-434-5037

Riverpoint One Building, room 0125F

In addition, each college has identified Title IX/ADA Coordinators to assist students regarding discrimination and sexual misconduct complaints about other students. Contact the individuals below.

For complaints against students at SCC:

Vice President of Student Services
Title IX Coordinator/ADA Coordinator
Spokane Community College
1810 N Greene Street, MS 2150
Spokane WA 99217-5399
509-533-7015

SCC Main Building 1, room R228

For complaints against students at SFCC:

Vice President of Student Affairs
Title IX Coordinator/ADA Coordinator
Spokane Falls Community College
3410 W Whistalks Way, MS 3010
Spokane WA 99224-5288
509-533-3514

SFCC Falls Gateway, Bldg. 30, room 225

To receive this information in an alternative format, contact:

Spokane Community College
Disability Access Services 509-533-7169

Spokane Falls Community College
Disability Access Services 509-533-4166

Spokane Colleges will take steps to assure that the lack of English language skills will not be a barrier to admission and participation in career and technical education programs.

Spokane Colleges has an "open door" admissions policy which admits any graduate of a high school or an individual who is at least 18 years of age and holds a Certificate of Educational Competence. Those who are 18 but do not meet those requirements may be granted admission by the student services administrator based on the applicant's general educational development. That admission is granted on a "first-come, first-served" basis. Applicants under age 18 may be admitted if they are deemed able to benefit from the curricular offerings as determined by admission's officials. Read more in Chapter 3 of the Spokane Colleges Policies and Procedures - Student Services.

Prohibition Against Alcohol, Marijuana, and Unlawful Drugs

Being observably under the influence of any legend drug, narcotic drug or controlled substance or otherwise using, possessing, delivering, manufacturing, or seeking any such drug or substance, except in accordance with a lawful prescription for that student by a licensed health care professional or as otherwise expressly permitted by federal, state, or local law, is prohibited in all facilities, grounds, events or activities directly or indirectly under the control of Spokane Colleges.

While state law permits the recreational use of marijuana, federal law prohibits such use on college premises or in connection with college activities. Being observably under the influence of marijuana or the psychoactive compounds found in marijuana, or otherwise using, possessing, selling or delivering any product containing marijuana or the psychoactive compounds found in marijuana and intended for human consumption, regardless of form, is prohibited.

Being under the influence of any alcoholic beverage or otherwise using, possessing, manufacturing, selling, distributing any alcoholic beverages, or public intoxication (except as expressly permitted by law and college rules) are prohibited. Alcoholic beverages may not, in any circumstance, be used by, possessed by, sold, or distributed to any person under twenty-one years of age.

Spokane Colleges will comply with the Federal Drug-Free Workplace Act of 1988, Drug-Free Schools and Communities Act of 1989, and U.S. Department of Transportation regulations implementing the Federal Omnibus Transportation Employee Testing Act of 1991. Employees or students engaging in prohibited activities shall be subject to disciplinary action, pursuant to applicable rules, regulations and employment contracts, which may result in suspension or termination. Student disciplinary proceedings shall be conducted in accordance with WAC 132 Q-10.

For more information, refer to WAC 132Q-10.

Public Records Requests

The district's public records shall be in the charge and control of the Public Records Officer designated by the district Chancellor. The person so designated is the Spokane Colleges Public Records Officer, located in the Riverpoint One Building at 501 N Riverpoint Blvd, Spokane.

Per WAC 132Q-276, requests to examine public records must be made in writing through the Spokane Colleges Public Records Officer. The public records request form (CCS 2136) is available online at ccs.spokane.edu/Public-Information-Requests. A detailed email request may be accepted in lieu of the form. Once collected, records are normally available for inspection from 8 a.m. to noon and 1 p.m. to 5 p.m. Monday through Friday (with the exception of holidays and a modified summer schedule).

For more information, contact:

Public Records Officer, MS 1006
Spokane Colleges
P.O. Box 6000, Spokane, WA 99217-6000
Phone: 509-434-5275; Fax: 509-434-5279
email: publicrecords@ccs.spokane.edu

Sex Offender Admission Policy

Individuals convicted of sex or kidnapping offenses are required to self-disclose such status to the chief student services officer or designee prior to admission to SCC, SFCC, or off-campus centers as a condition of enrollment. Failure to comply may be grounds for denial of admission or expulsion from SCC, SFCC, or the off-campus centers. (Spokane Colleges Administrative Procedure 2.30.05-M)

Students with Disabilities

In accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, accommodations for otherwise qualified students with a disability(s) will be considered on a case by case basis. Students should identify themselves as having a disability(s) with the Disability Access Services (DAS) Office, request services and/or accommodations during an intake interview and provide appropriate documentation of the disability. Accommodations are determined on an individual basis through an interactive process and are formulated based upon documentation of disability and information obtained during an intake interview with DAS. Support services and accommodations may be reviewed each quarter. Accommodations that would compromise patient care or fundamentally alter the essential nature or learning outcomes of a program or activity are not considered to be reasonable.

A student who is denied an accommodation or seeks the review or reconsideration of an action, inaction or a decision made by DAS has the right to request a review of the determination through the grievance procedure for students with concerns with DAS. Refer to Spokane Colleges Administrative Procedure 3.20.01-B.

Students who believe they have been harassed or discriminated against based upon their disability status should refer to the Non-Discrimination Notice/Equal Opportunity Institution/Title IX section of the catalog to learn the appropriate procedure to follow.

More information can be found at each college's web site, or call:

- SCC, 509-533-7169
- SFCC, 509-533-4166
- SFCC Pullman Campus, 509-332-2706

Student Rights and Responsibilities

Student Code of Conduct

Students are responsible for their conduct and Spokane Colleges expects all students to conduct themselves in a manner consistent with its high standards of scholarship and conduct. Spokane Colleges has adopted a student conduct code and rules for enforcement. This code also outlines students' rights and responsibilities. Students are expected to comply with the standards of conduct both on and off campus and acknowledge the college's authority to take disciplinary action. All students should familiarize themselves with the code, which can be found online at app.leg.wa.gov/wac/default.aspx?cite=132q-10.

Students with questions regarding the code should contact the SCC Vice President of Student Services or SFCC Dean of

Student Support Services/Student Conduct Officer.

In addition, Spokane Colleges follows all applicable federal and state laws regarding the prohibition of the use of firearms and dangerous weapons.

Per WAC 132Q-10-228, Spokane Colleges prohibits being observably under the influence of any legend drug, narcotic drug or controlled substance or otherwise using, possessing, delivering, manufacturing, or seeking any such drug or substance, except in accordance with a lawful prescription for that student by a licensed health care professional or as otherwise expressly permitted by federal, state, or local law. Use of drugs and alcohol by any student on district-owned or used facilities, grounds, or motor vehicles, and at any college-sponsored activity on or off campus is prohibited.

Violations of the Student Code of Conduct shall be cause for disciplinary action. Disciplinary proceedings shall be conducted in accordance with WAC 132Q-10.

Student Right to Know

Spokane Colleges Student Right to Know Information may be accessed on the web at: ccs.spokane.edu/Right-to-Know

Information on this website covers:

- college wide retention, completion and/or graduation rates;
- student diversity statistics;
- athletic program participation rates and financial support data;
- Drug Free Workplace and Drug Free Schools and Communities policies and procedures;
- health risks associated with the abuse of alcohol or use of illicit drugs and drug and alcohol abuse prevention resources;
- use of copyrighted materials and penalties for copyright infringement;
- acceptable use of information technology;
- confidentiality and access of student records under the Family Education Rights and Privacy Act (FERPA);
- student tuition, fees, expenses, cost of attendance (net price calculator) and financial assistance available to students;
- withdrawal procedures, refunds and return of financial aid;
- academic program, accreditation and licensure information;
- transfer credit policies;
- services available to students with disabilities;
- student conduct;
- student rights and responsibilities;
- student complaint processes; and
- district security policies and crime statistics.

The Spokane Colleges Annual Security Report may be accessed on the web at: ccs.spokane.edu/Working-for-Us/annual-security-report

The Annual Security Report contains Spokane Colleges policies and procedures regarding:

- the reporting of criminal activity and other emergencies;
- facility safety and access;
- campus, state and local law enforcement agencies;
- sex offender notifications;
- timely warning notifications;
- emergency response and evacuation;
- prohibitions regarding the sale, possession and use of alcohol and illegal drugs;
- student conduct;
- the handling of sexual misconduct offenses;
- programs for safety and crime prevention;
- drug and alcohol abuse prevention resources;
- sexual assault and relationship violence prevention and resources;
- procedures to follow if a sexual assault occurs;
- definitions of consent, dating violence, domestic violence, sexual assault/sexually violent conduct and stalking; and
- campus crime statistics for the most recent three calendar years.

Paper copies of the crime statistics and printed copies of the right to know web page content are available in the Admissions/Registration offices of Spokane Community College and Spokane Falls Community College. Athletics reports also are available in the Athletics department at SCC, Bldg. 5, room 109 and SFCC, Bldg. 7, room 212N. The report on safety and crime statistics is available by contacting the SCC or SFCC Offices of Campus Safety.

SCC Office of Campus Safety
1810 N Greene Street, MS 2010
Building 50, Room 118
Spokane, WA 99217
(509) 533-8624

SFCC Office of Campus Safety
3410 W Whistalks Way, MS 3160
Building 16, Room 145
Spokane, WA 99224
(509) 533-3555

Spokane Colleges does not discriminate on the basis of race, color, national origin, sex, disability, sexual orientation or age in its programs, activities or employment.

To receive this information in an alternative format, contact:

SCC, 509-533-7169 or das@scc.spokane.edu

SFCC, 509-533-3838 or das@sfcc.spokane.edu

Complaint Procedures

Spokane Colleges has established procedures to assist students who have a complaint or concern relating to an action by a member of the Spokane Colleges community. It is the belief and practice at Spokane Colleges that the best way for students to address concerns with faculty is to first meet with the faculty member involved and attempt to resolve the concern. If the concern involves a non-faculty employee, students are encouraged to meet with that employee's supervisor. Students are encouraged to review the Spokane Colleges Administrative Procedures outlining the processes for informal and formal complaints (Spokane Colleges Administrative Procedure, 3.40.01-D Student Concerns).

Students who believe they have been harassed or discriminated against should refer to the Equal Opportunity/Nondiscrimination/Title IX section of the Catalog to learn the appropriate procedure to follow.

In addition, the Higher Education Act (HEA) prohibits an institution of higher education from engaging in a "substantial misrepresentation of the nature of its educational program, its financial charges, or the employability of its graduates." 20 U.S.C. §1094(c)(3)(A). Further, each state must have "a process to review and appropriately act on complaints concerning the institution including enforcing applicable state laws." 34 C.F.R. § 600.9.

The Washington State Board for Community and Technical Colleges (SBCTC) accepts complaints through their Consumer Protection Title IV Student Complaint Portal.

Student Records: FERPA – Notification of Student Rights

FERPA: The Family Educational Rights and Privacy Act of 1974, requires that Spokane Colleges adopt institutional procedures and guidelines in compliance with Public Law 93-380. Student rights to privacy are protected with certain restrictions on the disclosure of their student educational records and information. Students have the following rights, protection and privacy of their educational records at Spokane Colleges.

1. **The right to inspect and review their student education records** within 45 days after the college receives a written request for access. If the requested records are not maintained by the Registrar's Office, the Registrar will forward the request to the appropriate college official. If the requested records contain more than one student, the student may inspect and review only the records portions which relates to them. Students must submit a written request to the College Registrar identifying the record(s) they wish to inspect. The college may charge reasonable fees for preparing copies for the students. The college reserves the right to have a college representative present during the review and disclosure of student records.

2. **The right to request the amendment of the student's educational records** the student believes inaccurate. A written request to the College Registrar identifying the records in question clearly identify the part which is inaccurate and specify why it is inaccurate. If the college decides not to amend the record as requested by the student, the college will notify the student of the decision and advise the student of their right to a hearing regarding the request for amendment. Grades are not subject to amendment of a student records.

3. **The right to have some control over the disclosure of information from student's education** contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. The college may disclose directory information (see Directory Information).

4. **The right to file a complaint with the U.S. Department of Education** concerning alleged failures by Spokane Colleges to comply with the requirements of FERPA.

    Family Policy Compliance Office
    U.S. Department of Education
    400 Maryland Avenue SW
    Washington DC 20202-4605

Spokane Community College and Spokane Falls Community College are part of District 17, Spokane Colleges. Educational records may be shared among the two entities for the purpose of admission, registration, library access, financial aid and billing.

There are exceptions which permit disclosures without consent such as disclosure to school officials with legitimate educational interests. A school official is a person employed by the college in an administrative, supervisory, academic, research, or support staff position (including campus security personnel and health staff); contractors, consultants, volunteers, and other outside service providers used to perform institutional services and functions; a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Information from educational records may be released to appropriate persons in connection with an emergency if the knowledge of such information is necessary to protect the health or safety of a student or other person(s).

Federal and state officials requiring access to educational records in connection with the audit and evaluation of a federally or state supported educational program or in connection with the enforcement of the federal or state legal requirements.

Any person or entity designated by judicial order, or lawfully issued subpoena, upon condition that the college makes a reasonable effort to notify the student of such orders or subpoenas in advance of the compliance therewith (unless the order or subpoena specifically orders the student not be notified). The Patriot Act legislation requires that students will not be notified of such orders or subpoenas.

Upon request, the college discloses educational records without consent to officials of another school in which a student seeks or intends to enroll, in connection with financial aid, to parents of dependent students to comply with subpoena orders issued by the U.S. Attorney General under the USA Patriot Act, to accrediting organizations to carry out their accrediting functions, and to organizations conducting studies on behalf of educational institutions.

FERPA also permits disclosure to the parents of a student regarding the student's violation of any federal, state or local law, or if any rule or policy of the school, governing the use or possession of alcohol or a controlled substance if the school determines the student committed a disciplinary violation and the student is under 21.

Information may also be disclosed for health and safety reasons, to an alleged victim as a result of a disciplinary hearing, and the final results of a disciplinary hearing to the victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense.

Directory Information (WAC 132Q-02-340)

The college may disclose the following directory information: The student's name, major field of study, dates of attendance, enrollment status (e.g., full-time or part-time), participation in recognized sports, degree or certificate earned, term degree or certificate awarded, and honors received. Students may request in writing that the college not release directory information through written notice to the Registrar.

College Records Release and Disclosure Restrictions

1. Some records may be withheld by the college.

2. Students may not inspect financial information of their parents, confidential letters associated with admissions, and records to which they have waived their inspection rights.

3. The college will not release records that are not owned by the college.

4. In addition, the U.S. Department of Defense has authorized branches of the U.S. military to access directory information from U.S. colleges for recruitment purposes. Directory Information under this provision, called the "Solomon Act," includes name, address, telephone listing, date and place of birth, level of education, academic major, degrees received and the educational institution the student most recently was enrolled. Students who object to the release of the above information to military recruiters may request that this information not be released by written notification to the appropriate Spokane Colleges Registrar's Office.

Requests and Appeal Procedures (WAC 132Q-02-370)

To obtain information on the process to contest the contents of your education records, ask for a copy of Student Rights and Responsibilities at the admissions or registration offices at SCC, SFCC, or the off-campus centers, or go to apps.leg.wa.gov/WAC/default.aspx?cite=132Q-02-370.

Student Records Hearing Process

Upon examination of records, a student who believes that their record is inaccurate or misleading can request a formal hearing. Requests for a hearing should be directed in writing to the Registrar's Office at each college. When a date, time and place for the hearing have been established, a student may present evidence at the hearing and be represented by an attorney, at the student's expense. The hearing panel will include the vice president of student services/vice president of student affairs or designee and the student's advisor/instructor. The hearing process does not replace other processes for student grievances. For example, a grade appeal will be addressed through the Student Grade Appeal procedure in this catalog.

The decision of the hearing panel will be based solely on the evidence presented at the hearing. A written summary of the hearing will be prepared and distributed to all parties. The summary will include the reasons behind any decisions made by the hearing panel. The student's records may be amended in accordance with the ruling of the hearing panel.

A student may add comments to their record if they are not satisfied with the ruling of the hearing panel. Such comments will be released whenever the records in question are disclosed. For example, an explanatory letter from the student may accompany a transcript.

Students who believe the hearing panel results are in error may contact the U.S. Department of Education by visiting https://studentprivacy.ed.gov/file-a-complaint.

Access to Student Records

Transcripts

The official college transcript is a student's permanent record of grades. Transcripts are a legal document of enrollment at Spokane Colleges.

A permanent official transcript will be sent to the student, a college, university or other agency upon the student's written request only. Requests for transcripts should be made online through the National Student Clearinghouse. Students must provide the following information: Student name, ID number, student signature, date of request and the name and mailing address of the institution or agency to receive the official transcript. For instructions on ordering official transcripts go to the Spokane Colleges web site.

Online through the National Student Clearinghouse, use the web links below:

- SCC: scc.spokane.edu/transcripts
- SFCC: sfcc.spokane.edu/transcripts

Students requesting an official transcript to be sent internally within SCC, SFCC and the off-campus centers, will not be charged the transcript fee.

Official, sealed or electronic transcripts are required by other institutions when a student transfers.

Transcripts from Other Schools

SCC and SFCC do not issue or certify copies of transcripts from other institutions. Transcripts reflecting a student's previous college education that have been submitted to the college as a requirement for admission become part of the official file and cannot be returned to the student. Any student desiring transfer of credits earned elsewhere must order official transcripts from the institution where the credits were taken.

Admission and Registration
Admission

Admission Requirements

General Admission for High School Graduates and Applicants 18 and Older

Spokane Community College and Spokane Falls Community College have an "open door" admission policy that admits any graduate of a high school or any individual who holds a certificate of educational competence. For information regarding international student admission, turn to the "Global Education" section of this catalog.

Applicants who do not meet the above requirements, but who are at least 18 years of age, may be granted provisional admission by the college vice president or their designee. Admission in such cases is based on an applicant's level of general education as defined by placement test scores that meet the Federal Financial Aid "ability to benefit" option. Students admitted under ability to benefit exception may be eligible for Federal Financial Aid after six college-level credits are completed.

Admission is granted on a "first-come, first-served" basis for as many students as the various programs can accommodate. Some programs may require satisfactory completion of certain prerequisites prior to admission or have special selection procedures; so, admission to the college does not guarantee acceptance in every program. Refer to specific programs of study for further information and be aware that interest lists do occur for programs in high demand.

It is important to begin the application process well in advance of the quarter for which admission is desired to allow time for application processing. Each college has slightly different admission procedures and registration schedules.

Special Admissions for Students Under Age 18

Applicants between 16 and 18 may be admitted to a college if they are deemed able to benefit from the college's curricular offerings. Enrollment is limited to college-level courses numbered 100 or above. (This limitation does not apply to high school graduates or GED certificate holders.) To take mathematics courses the student must place at the college level in mathematics. Admission may be to individual courses or to a program as determined by admissions officials.

This policy is intended to expand opportunities for younger, qualified students who may not be enrolled in Running Start or other local student enrollment option programs. For currently enrolled high school applicants a release form for attendance at Spokane Colleges that identifies approved credit classes and is signed by the student's high school principal must be submitted quarterly. The intent of this policy is not to replace or duplicate the functions of local public schools.

Admission Procedures

To apply for admission, the following should be on file in the Admissions Office of the college a student plans to attend:

- Online Application for Admission using the links below:
  - SCC: https://scc.spokane.edu/Apply-Now
  - SFCC: https://sfcc.spokane.edu/Apply-Now
- Official transcripts from other colleges are not required for admission, but may prove beneficial for purposes of general advising, verifying successful completion of intermediate-level algebra and English composition, and verifying courses that may fulfill placement requirements and prerequisites for other courses and/or programs at the college to which a student applies. Official transcripts can be submitted if the student wishes a review and evaluation for transferable credit toward degree completion and graduation purposes. Students are strongly encouraged to submit official transcripts from all colleges with their applications.

- Running Start students applying to SCC or SFCC are required to submit high school transcripts.

Placement

New and returning college students who have not received math and English placement may participate in placements designed to assist in the selection of appropriate classes and support college success. Career and technical programs may use placement as criteria for admission.

The placement process determines current skill levels in math and English. Students who have received appropriate placement from another institution and wish to use those placements must have their placements on file prior to registration.

For guidance on placement contact:

SCC at 509-533-7074, scc.testing@scc.spokane.edu, or https://scc.spokane.edu/Become-a-Student/Testing-and-Assessment/Placement-Tests

SFCC at 509-533-3401 or onboarding@sfcc.spokane.edu

Placement Reciprocity Agreement Policy

For all entering students at any Washington community and technical college, system policy provides that:

1. A student who qualifies for a specific level of pre-college math, English or reading, either through course completion or local skills assessment, will have that course placement level honored at another Washington CTC if the student so requests, even if the courses may not be exact equivalents.

2. A student who qualifies for entry into college-level math, English, or reading, either through course completion or local skills assessment, will be considered to have met the entry college-level standard at every community and technical college.

3. Students requesting reciprocity must initiate the process within one year of their initial placement assessment.

For more information, call the SCC Testing Center, 509-533-7074; SFCC Onboarding, 509-533-3401; or the off-campus centers, Colville 509-279-6703 or Newport, 509-279-6954.

Physical Examinations

Physical examinations are required of students entering some college programs. Health appraisals generally are valid within a six-month period prior to acceptance and enrollment at the college and for the two years following.

Dual Credit Programs

Dual credit programs allow students to take college-level courses while still in high school. Students may earn college credit by scoring well on year-end tests (AP/IB) or by taking college-level classes at their high schools or at colleges and universities.

Advanced Placement (AP)

Advanced Placement (AP) classes are college-level courses taken in high school. Students scoring a 3 or higher (on a scale of 1–5) on the AP exam may be eligible for college credit.

Refer to the Academic Credit for Prior Learning section of this catalog for more information, or email:

SCC .... scc.transcripts@ccs.spokane.edu
SFCC .... sfcc.transcripts@sfcc.spokane.edu

Cambridge International (CI)

Cambridge International (CI) classes give high school students an opportunity to pursue college-level studies while still in the high school. Individual tests can be taken for courses completed. Students with a CI score of E on A and AS level exams may be eligible for college credit.

Refer to the Academic Credit for Prior Learning section of this catalog for more information, or email:

SCC .... scc.transcripts@ccs.spokane.edu
SFCC .... sfcc.transcripts@sfcc.spokane.edu

College Level Examination Program (CLEP)

The College Level Examination Program (CLEP) allows students to test out of subjects by demonstrating proficiency on CLEP exams. Students scoring a 50 or higher (on a scale of 20-80) on select CLEP exams may earn college credit.

Refer to the Academic Credit for Prior Learning section of this catalog for more information, or email:

SCC .... scc.transcripts@ccs.spokane.edu
SFCC .... sfcc.transcripts@sfcc.spokane.edu

CTE Dual Credit

CTE Dual Credit allows high school students to earn college credit toward career and technical degrees.

Through special agreements between the high school and college, students that complete select classes may earn college credit. Contact your high school teacher for details.

For more information, call or email:

SCC 509-533-8062
.... scc.cte@scc.spokane.edu
SFCC 509-533-3134
.... sfcc.ctedualcredit@sfcc.spokane.edu

Gateway to College

Gateway to College, a national dropout recovery and scholarship program, allows students between the ages of 16 and 20 who may not have been successful in high school the opportunity to get back on track and earn a high school diploma.

For more information call, email or visit:

SFCC 509-533-3474
.... Gateway2College@sfcc.spokane.edu
.... sfcc.spokane.edu/Gateway

International Baccalaureate (IB)

International Baccalaureate (IB) classes give high school students an opportunity to pursue college-level studies while still in high school. Individual tests can be taken for courses completed. Students scoring a 4 or better (on a scale of 1-7) on the IB exam may be eligible for college credit.

Refer to the Academic Credit for Prior Learning section of this catalog for more information, or email:

SCC....................................scc.transcripts@ccs.spokane.edu
SFCC ....sfcc.transcripts@sfcc.spokane.edu

Running Start

Running Start is a program where high school students earn academic credit for high school and college at the same time. This program allows high school students to enroll in college classes to earn credits awarded by both the high school and college. Running Start classes are limited to "college-level classes" (100 level or above).

This program is available to public high school juniors and seniors residing in the State of Washington. Private and home schooled students must register in the public school district where they live in order to participate in Running Start.

Running Start students purchase their own books and supplies and pay mandatory fees and non-course related fees. Mandatory fees are waived for students who can document that they are or have been eligible for free or reduced lunch anytime in the last five years. For current tuition and fees, go to ccs.spokane.edu/TuitionFees.

Students are eligible if…

- They are registered in a Washington public school district
- They are in 11th or 12th grade at the beginning of the school year (September)

For more information, call or email:

SCC... 509-533-8062
.... scc.runningstart@scc.spokane.edu
   Colville Center 509-279-6709
   Inchelium Center... 509-279-6711
   Newport Center 509-279-6954
   Republic Center.. 509-279-6410

SFCC 509-533-3435
.........................sfcc.concurrentenrollment@sfcc.spokane.edu
   Pullman Campus 509-332-2706

Registration

Students who plan to register at SCC, SFCC or the off-campus centers, are encouraged to confer with an academic advisor or counselor. Registration dates, including quarterly important dates, are available online at catalog.spokane.edu/ImportantDates.aspx.

Address Changes

It is the student's responsibility to keep SCC, SFCC, and/or the off-campus centers advised of current address(es).

A student's correct home, email and/or local address are important on all of their college records. Students will primarily receive material through email.

Address changes may be completed in your ctcLink Student Homepage, by using the address change form, or by using the Student Information Update form.

Auditing a Course

Students are required to select the audit option at the time of registration. A student auditing a class is not required to take final tests and will not receive a grade or credit. Audit students are required to pay standard tuition and fees.

ctcLink Student Homepage

ctcLink Student Homepage is a personalized web page through which students can access information to manage their campus life, academics, and financial transactions. Through the Student Homepage students can view and update personal information, plan for and enroll in classes, accept and decline financial awards, make a payment, view financial account activity, to do list, academic holds, enrollment dates, advisor information, grades, and progress to program completion.

Concurrent Enrollment

Students may concurrently register for classes at SCC, SFCC and the off-campus centers. This allows the student flexibility in developing a class schedule. Students receiving financial aid have certain limitations and should consult the Financial Aid Office. Veterans should contact their Veterans Services Coordinator.

Tuition and fees for concurrently enrolled students must be calculated by the district accounting office after final enrollment. Contact your local cashier's office to verify tuition.

Continuous Enrollment

Some classes are available on an open-entry and exit basis. For information, contact the Counseling Center, Admissions, or Registration Office.

Independent Study

Independent study is offered in each academic discipline and designated by the course numbers 291, 292 or 293. A student may register for not more than three independent study courses per quarter, varying from 1 to 5 credits each, not to exceed a total of 10 credits of independent study during the student's tenure at Spokane Colleges. Requirements and limitations concerning courses are available from the instructional departments.

Name Changes

It is the student's responsibility to keep SCC, SFCC, and/or the off-campus centers advised of changes to their legal name. Students who change their names during the year are required to provide supporting documentation (such as marriage license, legal name change paperwork, divorce decree, etc.), and valid photo ID to the Registration Office. Students may add a preferred name in ctcLink Student Homepage.

Picture Identification

Picture ID is required to pick up student records including class schedules, transcripts, and work-study checks. Library and bookstore transactions and/or use of the college computer/math labs also require picture ID. The first student picture ID card is free, but there is a fee for replacement cards.

At SCC, student photo ID cards are available to all new students once enrollment is complete. They are available in building 15. Picture ID and verification of class enrollment is required. For more information, call 509-533-8400.

At SFCC, photo ID cards are available to all new students once enrollment is complete and may be obtained in the Print Shop, Building 2, lower level. Picture ID and verification of class enrollment is required.

For hours of operation, call 509-533-3744.

For information about the off-campus centers, picture ID's, visit your local off-campus center or call Colville, 509-279-6712 or Newport, 509-279-6954.

Repeating a Course

In accordance with SBCTC Policy – Chapter 5, Appendix B, students may repeat a course as necessary to satisfy a requirement for improving academic or skill progress (grades) up to a maximum of two repeats in addition to the original enrollment. Additional repeats require approval from an academic advisor or counselor using the Petition for Enrollment in a Course form available online.

If a student repeats a course all grades will appear on the transcript, but only the highest grade earned is used for computing the grade point average.

Veterans should note that the Veterans Administration will not pay for repeating a course in which the student has already received a passing grade.

Repeating a course may affect financial aid funding.

Schedule Changes

Refer to college Important Dates and Deadlines (catalog.spokane.edu/ImportantDates.aspx) to confirm deadlines for all registration transactions.

It is the sole responsibility of the student to make their schedule changes. Adding or dropping classes or changing sections are steps a student should take only after consultation with a faculty advisor or counselor or, if applicable, Financial Aid Office.

During the first 10 days of a quarter, a student may drop/withdraw from a course and no record of the course will appear on the student's transcript. After the 10th day, dropped course(s) will appear on the transcript with a "W" (withdrawal) notation. Short session classes are prorated accordingly. Summer quarter is prorated to the length of the quarter.

Adding classes at SCC: To add a class after the second day of the quarter requires instructor permission. To add a class after the first five days of the quarter requires both instructor and the vice president of instruction permission. Use the online Late Enrollment Request form to request permission.

Adding classes at SFCC: To add a class after the second day of the quarter requires instructor and dean permission. Use the online Late Enrollment Request form to request permission.

Financial Aid: Students receiving financial aid must first check with the Financial Aid Office if planning to add a class after the first ten days of the quarter. Otherwise, you will be held responsible for the tuition and fees added for those classes.

Dropping classes: A student cannot officially drop a course simply by informing the instructor they are withdrawing or by ceasing to attend class. An official drop or withdrawal requires processing through your Student Homepage or at the Registration Office. Instructors may use their discretion to process an instructor initiated drop the third through fifth days of the term, and/or when issuing a grade to students who do not go through the schedule change process.

Social Security Numbers

Spokane Colleges is required to ask for the Social Security Number (SSN) or tax identification number from every student who attends SCC, SFCC or the off-campus centers. Spokane Colleges will only release a student's SSN in accordance with state or federal law and will protect the SSN from unauthorized use and/or disclosure. A student's failure to provide the SSN may result in administrative holds, and the student may be subject to an IRS penalty unless refusal to provide the SSN is due to reasonable cause and not due to willful neglect. In order to protect the SSN from unauthorized use and/or disclosure, a unique student identification number (SID) is assigned to each student for internal reporting purposes and registration.

Verification of Enrollment

Enrollment verification is provided to loan guaranty associations through the National Student Clearinghouse based on the information uploaded from the colleges. For enrollment verification of other outside agencies (e.g., Veterans Administration, insurance company, etc.), students must submit their signed verification request to the Registration Office. A no-fee, self-service enrollment verification is available for students through the National Student Clearinghouse Student Self-Service program at www.studentclearinghouse.org. This service provides a printed proof-of-enrollment certificate and offers other enrollment verification activities for free.

Withdrawal from College

Students are responsible for withdrawing from college whether they attend class or not. Students may drop any or all of their classes online in ctcLink. Each quarter, a specific date designates the last day to drop or completely withdraw from classes. After that date, students may not drop or withdraw without special permission. Refer to college Important Dates and Deadlines for the last date to drop classes (catalog.spokane.edu/ImportantDates.aspx). Students who find it necessary to completely withdraw from college should first consult with a faculty advisor or counselor. It is suggested students notify Financial Aid of withdrawal if receiving funding for the quarter.

Failure to follow the required procedures for withdrawal may result in failing grades being submitted; possible repayment of tuition and/or financial aid, veteran benefits, and forfeiture of all claims for refund of tuition and fees.

Refund and withdrawal dates for classes that do not follow the regular academic calendar are based on a proportionate relationship to the length of a standard quarter.

Academic Credit for Prior Learning

Prior Learning Assessment

Spokane Colleges values the college-level knowledge students may have acquired outside the traditional college classroom. You may have acquired this knowledge through your past work, independent reading and study, training programs or in-service courses, volunteer service, cultural or artistic pursuits, hobbies and recreational pastimes, community or religious activities, organizational memberships, adult education, non-credit courses, study abroad, military training not evaluated for credit by ACE, or other experiences.

Prior learning assessment enables you to articulate this knowledge and potentially earn credit for it. Methods for evaluating prior learning include Advanced Placement examination (AP); Armed Forces-Military Education and Experience evaluation (ACE); Articulation; Cambridge International examination (CI); Challenge examinations; College Level Examination Program (CLEP); DANTES Subject Standardized Test (DSST); Industry Training, Certifications and Licensures evaluation; International Baccalaureate examination (IB); and portfolio evaluation.

Students who have been accepted to attend SCC, SFCC or the off-campus centers, are eligible for prior learning assessment consideration. No assurances of the number of credits awarded can be made prior to Spokane Colleges review. While evaluation may occur before starting coursework, credit will be granted only once the student has completed 10 quarter-credits in residence at Spokane Colleges.

For more information, contact SCC, acpl@ccs.spokane.edu or SFCC, acpl@sfcc.spokane.edu.

Prior Learning Credit Awards

- Are subject to departmental approval.
- May be used to meet appropriate graduation requirements.
- Do not count toward the residence credit requirement.
- Will not satisfy credit load requirements for the purposes of veterans benefit program funding or any other student financial assistance program.
- May be granted for prior learning/experiential learning following completion of a portfolio class and/or evaluation of the prior learning/experiential learning.
- Must be obtained using methods approved by the appropriate department chair or designated department faculty member in the discipline for which credit is sought.
- Must not exceed 25% of the credits needed for a degree and may be further limited by specific degree requirements if the credit is for prior experiential learning.

Process and Fees

Official score reports should be submitted to the Transcript Office of SCC, SFCC, or the off-campus centers. Credit awards will not be granted if the student is currently enrolled in or has successfully completed or earned credit for the course.

Students complete the Application for Prior Learning Assessment form available at ccs.spokane.edu/forms. For some prior learning assessment, there is a nonrefundable fee payable in advance at the Cashier's Office. No fee is required for credit awarded through AP, Articulation, CI, CLEP, DSST, IB, or military education.

Advanced Placement (AP)

Spokane Community College and Spokane Falls Community College will award unrestricted elective credit for an Advanced Placement (AP) score of **3 or higher**. Credit will be awarded on the basis of official AP results, not transcript notation.

AP Test	AP Score	*(credits listed are the minimum awarded per score)* SCC/SFCC Course	Credits
African American Studies	3,4,5	Humanities or social sciences distribution	5
Art: Art History	3,4,5	ART& 100	5
Art: Studio Art – Drawing	3,4,5	Humanities distribution	5
Art: 2D Design	3,4,5	Humanities distribution	5
Art: 3D Design	3,4,5	Humanities distribution	5
Biology	3,4,5	BIOL& 160	5
Calculus AB	3,4,5	MATH& 151	5
Calculus BC	3,4,5	MATH& 151, 152	5
Chemistry	3,4	CHEM& 121, 161	5
	5	CHEM& 121, 161, 162	10
Chinese Language & Culture	3	CHIN& 121	5
	4	CHIN& 121, 122	5
	5	CHIN& 121, 122, 123	10
Computer Science A	3	Elective	5
	4,5	CS& 141	5
Computer Science Principles	3,4,5	Computer Science elective	5
Economics: Micro	3,4,5	ECON& 201	5
Economics: Macro	3,4,5	ECON& 202	5
English Lang & Comp	3	Elective	5
	4,5	ENGL& 101	5
English Lit & Comp	3,4,5	Humanities distribution	5
Environmental Science	3	Elective	5
	4,5	ENVS& 101	5
European History	3,4,5	HIST& 116, 117, 118	5
French Language & Culture	3	FRCH& 121	5
	4	FRCH& 121, 122	5
	5	FRCH& 121, 122, 123	10
German Language & Culture	3,4	Humanities distribution	5
	5	Humanities distribution	10
US Government & Politics	3,4,5	POLS& 202	5
Comparative Government & Politics	3,4,5	POLS& 101	5
Human Geography	3,4,5	Elective	5
Italian Language & Culture	3,4	Humanities distribution	5
	5	Humanities distribution	10
Japanese Language	3	JAPN& 121	5
	4	JAPN& 121, 122	5
	5	JAPN& 121, 122, 123	10
Latin Literature & Culture	3,4,5	Humanities distribution	5
Music Theory	3,4,5	MUSC& 141	5
Pre-Calculus	3	MATH& 141	5
	4,5	MATH& 141, 142	10
Physics 1	3,4,5	Science distribution	5
Physics 2	3,4,5	Science distribution	5
Physics C (Mechanics)	3,4,5	Science distribution	5
Physics C (Elect & Mag)	3,4,5	Science distribution	5
Psychology	3,4,5	PSYC& 100	5
Research	3,4,5	Elective	5
Seminar	3,4,5	Elective	5

AP Test	AP Score	SCC/SFCC Course *(credits listed are the minimum awarded per score)*	Credits
Spanish Language & Culture	3	SPAN& 121	5
	4	SPAN& 121, 122	5
	5	SPAN& 121, 122, 123	10
Spanish Literature & Culture	3	SPAN& 121	5
	4	SPAN& 121, 122	5
	5	SPAN& 121, 122, 123	10
Statistics	3,4,5	MATH& 146	5
US History	3,4	HIST& 136, 137	5
	5	HIST& 136, 137	10
World History	3,4,5	Social science distribution	5

Armed Forces–Military Education and Experience

The Armed Forces of the United States provide military personnel with a great variety of educational opportunities through formal service school training programs and off-duty educational activities. Upon departmental approval, credit may be granted for satisfactory completion of the following when it is specific and applicable to the student's program or degree:

- Military service including basic training.
- Military service schools in the amount recommended by the American Council of Education (ACE) in the publication, "Guide to the Evaluation of Educational Experiences in the Armed Forces."
- United States Armed Forces Institute correspondence courses.
- DANTES Subject Standardized Tests (DSSTs) using the minimum score and credit amount based on ACE credit recommendations.
- Portfolio assessment.

Cambridge International (CI) Test Score Equivalencies at Washington Community and Technical Colleges

The chart included on this page represents course equivalencies awarded for each Cambridge International (CI) exam score and recognized by all community and technical colleges in Washington. Colleges may award additional credits based on local policies, when appropriate, but should not award course equivalency credit for scores lower than those listed in this table. Students interested in transferring to a four-year university should check the requirements of their target school to determine the best way to use their CI exam credits.

4.60.53 Cambridge (CI)

Washington state community and technical colleges will award unrestricted elective credit for a Cambridge (CI) score of E on A and AS level exams. Credit will be awarded on the basis of official CI results, not transcript notation. Credits granted for general education or major requirements will be specified by the receiving institution's CI credit policies; otherwise, elective credit will be granted.

Requirements of the Associate in Arts (AA) General Transfer degree allow ten (10) credits maximum from any single department for Humanities Social Sciences and Natural Sciences distribution requirements. A maximum of five (5) credits of World Language can be used for Humanities distribution.

Name	Exam	Minimum Credit
Accounting	A Level	ACCT&201, ACCT&202, and ACCT&203 (15)
Accounting	AS Level	General electives (5)
Art & Design	A Level	Humanities distribution in art (10) and general electives (5)
Art & Design	AS Level	Humanities distribution in art (7.5)
Biology	A Level	Natural science distribution in biology, with lab (10) and general electives (5)
Biology	AS Level	Natural science distribution in biology, with lab (7.5)
Business	A Level	BUS&101 (5) and business electives (10)
Business	AS Level	BUS&101 (5) and business electives (2.5)
Chemistry	A Level	CHEM&161, CHEM&162, and CHEM&163 (15)
Chemistry	AS Level	Natural science distribution in chemistry, with lab (7.5)
Chinese	A Level	World language (10) and humanities distribution (5)
Chinese - Language	AS Level	World language (7.5)
Classical Studies	A Level	Humanities distribution (10) and general electives (5)
Classical Studies	AS Level	Humanities distribution (7.5)
Computer Science	A Level	Computer science for non-majors (5) and general electives (10)
Computer Science	AS Level	Computer science for non-majors (5) and general electives (2.5)
Digital Media & Design	A Level	Humanities distribution (10) and general electives (5)
Digital Media & Design	AS Level	Humanities distribution (7.5)
Drama	A Level	DRMA& 101 (5), humanities distribution (5), and general electives (5)
Drama	AS Level	DRMA& 101 (5) and humanities distribution (2.5)
Economics	A Level	ECON&201 (5), ECON&202 (5), and general electives (5)
Economics	AS Level	Social science distribution in economics (7.5)
English - Language	A Level	General electives (15)
English - Language	AS Level	General electives (7.5)
English - Language and Literature	AS Level	General electives (7.5)
English - Literature	A Level	Humanities distribution (10) and general electives (5)
English - Literature	AS Level	General electives (7.5)
English General Paper	AS Level	General electives (7.5)
Environmental Management	AS Level	Natural science distribution, with lab (7.5)
French	A Level	FRCH&121, FRCH&122, and FRCH&123 (15) …. UW awards 200-level credit
French - Language	AS Level	FRCH&123 (5) and humanities distribution (5)

Name	Exam	Minimum Credit
Geography	A Level	Social science distribution (10) and general electives (5)
Geography	AS Level	Social science distribution (7.5)
German	A Level	GERM&121, GERM&122, and GERM&123 (15) …. UW gives primarily 300-level credit
German - Language	AS Level	GERM&123 (5) and humanities distribution (5)
Global Perspectives and Research	A Level	General electives (15)
Global Perspectives and Research	AS Level	General electives (7.5)
History	A Level	Humanities or social science distribution in history (10 in one or 5 in each) and general electives (5 to 10)
History	AS Level	Humanities or social science distribution in history (7.5)
Japanese - Language	AS Level	World language (5) and humanities distribution (2.5)
Marine Science	A Level	Natural science distribution, with lab (10) and general electives (5)
Marine Science	AS Level	Natural science distribution, with lab (7.5)
Mathematics	A Level	MATH&151 (5), MATH&152 (5), and mathematics electives (5)
Mathematics	AS Level	Mathematics electives (7.5)
Mathematics - Further	A Level	MATH&146 (5), MATH&153 (5), and mathematics electives (5)
Mathematics - Further	AS Level	Mathematics electives (7.5)
Media Studies	A Level	Humanities distribution in communication (10) and general electives (5)
Media Studies	AS Level	Humanities distribution in communication (7.5)
Music	A Level	Humanities distribution in music (10) and general electives (5)
Music	AS Level	Humanities distribution in music (7.5)
Physical Education	A Level	General electives (15)
Physical Education	AS Level	General electives (7.5)
Physics	A Level	PHYS&114, PHYS&115, and PHYS&116 (15)
Physics	AS Level	Natural science distribution in physics, with lab (7.5)
Psychology	A Level	PSYC&100 (5), social science distribution in psychology (5), and general electives (5)
Psychology	AS Level	Social science distribution in psychology (7.5)
Sociology	A Level	SOC&101 (5), social science distribution in sociology (5), and general electives (5)
Sociology	AS Level	Social science distribution in sociology (7.5)

Name	Exam	Minimum Credit
Spanish	A Level	SPAN&121, 122, and 123 (15)
Spanish - Language	AS Level	General electives (7.5)
Spanish - Literature	AS Level	Humanities distribution (7.5)
Thinking Skills	A Level	Humanities or social science distribution in philosophy (10 in one or 5 in each) and general electives (5 to 10)
Thinking Skills	AS Level	Humanities or social science distribution in philosophy (7.5)

For Cambridge exams that are not listed here (Afrikaans, Arabic, Divinity, Hindi, Hinduism, Information Technology, Islamic Studies, Law, Portuguese, Tamil, Travel & Tourism, or Urdu), please contact your college's Office of Admissions or Enrollment Services.

Challenge Examinations

Students who wish to apply for a course challenge must be interviewed and approved through the instructional department. A course may not be challenged if the student is currently enrolled in, has previously earned credit in, or has previously audited the Spokane Colleges course. Not all courses are available for challenge. Not all departments offer challenge exams.

College Level Examination Program (CLEP)

Spokane Community College and Spokane Falls Community College will award credit for the following CLEP examinations with a minimum score of **50 or above** as shown below. Credit will be awarded on the basis of official CLEP results, not transcript notation.

CLEP Examination	CLEP Score	SCC/SFCC Course	Credits
Business			
Financial Accounting	50	ACCT& 201	5
Info Systems & Computer Applications	50	CIS 110 or CS 101	5
Introductory Business Law	50	BUS& 201	5
Principles of Marketing	50	MMGT 211	5
Composition & Literature			
English Composition	50	APLED 121	4
History & Social Sciences			
American Government	50	POLS& 202	5
American History I	50	HIST& 136	5
American History II	50	HIST& 137	5
Human Growth and Development	50	PSYC& 200	5
Introductory Psychology	50	PSYC& 100	5
Intro to Macroeconomics	50	ECON& 202	5
Intro to Microeconomics	50	ECON& 201	5
Introductory Sociology	50	SOC& 101	5
Western Civilization I	50	HIST& 116	5
Western Civilization II	50	HIST& 118	5
Mathematics			
Calculus	50	MATH& 151	5
College Algebra	50	MATH 108	3
		or APLED 112	5
Pre-calculus	50	MATH& 141	5

CLEP Examination	CLEP Score	SCC/SFCC Course	Credits
World Languages			
French – Level 1	50	FRCH& 122	5
French – Level 2	59	FRCH& 122, 123	10
Spanish – Level 1	50	SPAN& 122	5
Spanish – Level 2	63	SPAN& 122, 123	10

Industry Certifications and Licensures

Individuals who have completed training through non-degree awarding agencies or institutions may apply for evaluation for credit. Examples include recognized nursing and fire service training, law enforcement/corrections, or fire science academies and other certifications or licenses. Official documentation of training or licensure is required. All certifications or licenses must be current and valid, and training must be documented with ACE National Guide to College Credit for Workforce Training. If training is not documented with ACE, students should apply for credit using the portfolio and/or challenge examination methods. Credit awards are subject to departmental approval.

Follow the link to an established crosswalk of industry certifications and licensures available at SCC: https://shared.spokane.edu/ccsglobal/media/Global/PDFs/SCC/Industry-Certification-to-SCC-Course-Crosswalk.pdf

International Baccalaureate (IB)

Spokane Community College and Spokane Falls Community College will grant a minimum unrestricted elective credit for an International Baccalaureate (IB) Standard Level (SL) or Higher Level (HL) exam score of **4 or higher**. Credit will be awarded on the basis of official IB results, not transcript notation.

Students interested in transferring to a four-year university should check the requirements of their target school to determine the best way to use their IB exam credits.

International Baccalaureate SL or HL Examination	IB Score	*(credits listed are the minimum awarded per score)* SCC/SFCC Course	Credits
African History	4,5,6,7	Social science distribution	5
American History	4,5,6,7	HIST& 136, 137	5
Language A Arabic A, Chinese A, French A, Japanese A, Russian A, Spanish A	4,5,6,7	Humanities distribution	5
Language B Arabic A, Chinese A, French A, Japanese A, Russian A, Spanish A	4,5,6	Humanities distribution: World Language	5
	7	Humanities distribution: World Language	10
Art/Design	4,5,6,7	Humanities distribution	5
Biology	4,5,6,7	BIOL& 160	5
Business & Management	4,5,6,7	Business or management elective	5
Chemistry	4	CHEM& 121	5
	5	CHEM& 121, 161	5
	6,7	CHEM& 121, 161, 162	5
Computer Science	4,5,6,7	CS& 141	5
Dance	4,5,6,7	Humanities distribution	5
Design Technology	4,5,6,7	Engineering elective	5
East/Southeast Asia and Oceania History	4,5,6,7	Social science distribution	5
Economics	4	Elective	5
	5	ECON& 201	5
	6,7	ECON& 201 and 202	10

International Baccalaureate SL or HL Examination	IB Score	*(credits listed are the minimum awarded per score)* SCC/SFCC Course	Credits
English A Literature	4	Humanities distribution	5
	5,6,7	ENGL& 111	5
English A Language & Literature	4	Humanities distribution	5
	5,6,7	ENGL& 101	5
Environmental Systems and Societies	4,5,6,7	Natural science distribution	5
European History	4,5,6,7	HIST& 116, 117, 118	5
Film	4,5,6,7	Humanities distribution	5
Geography	4,5,6,7	Geography elective	5
Global Politics	4,5,6,7	Political science elective	5
Information Technology in a Global Society	4,5,6,7	Elective	5
Marine Science (SL only)	4,5,6,7	Science w/lab distribution	5
Mathematics	4	College-level math distribution	5
	5,6	MATH& 142	5
	7	MATH& 151	5
Further Mathematics	4	MATH& 142	5
	5,6,7	MATH& 151	5
Mathematics: Applications and Interpretation	SL 4,5	College-level math distribution	5
	SL 6-7	MATH& 107	5
	HL 4,5	MATH& 141	5
	HL 6,7	MATH& 142	5
Mathematics: Analysis and Approaches	SL 4,5	MATH& 107	5
	SL 6,7	MATH& 141	5
	HL 4,5	MATH& 142	5
	HL 6,7	MATH& 151	5
Music	4,5,6,7	MUSC& 105	5
Philosophy	4,5,6,7	PHIL& 101	5
Physics	4	Physics elective	10
	5,6,7	Physics elective	15
Psychology	4,5,6,7	PSYC& 100	5
Social & Cultural Anthropology	4,5,6,7	ANTH& 206	5
Sports, Exercise & Health Science	4,5,6,7	Elective	5
Theatre	4,5,6,7	DRMA& 101	5
Visual Arts	4,5,6,7	ART& 100	5
World Religions (SL only)	4,5,6,7	Humanities distribution	5

Portfolio Evaluation

Students who wish to pursue credit by portfolio must enroll in and successfully complete a portfolio class (GENST 105). Students should have justification for their requests, such as a high school or college transcripts or detailed resumes and other pertinent documentation, prior to enrolling in the course. Normal credit charges apply for the portfolio course and a prior learning portfolio assessment fee will be charged upon portfolio course completion for prior learning credit awarded.

A portfolio is detailed documentation illustrating what students have been taught and successfully mastered. The required documentation varies from course to course, but may include samples of work, an essay explaining students' experiences and knowledge, or certificates showing successful completion of workshops or seminars.

In the portfolio class, faculty and staff members will help determine which courses are the best fit for the students' skills and will help develop student portfolios. The completed portfolio will be reviewed to determine what credit can be awarded. Once the number of credits attempted is determined, students must pay the appropriate assessment fee. Payment of fees is nonrefundable and does not guarantee award of credit.

Paying for College
Tuition and Fees

The State Board for Community and Technical Colleges sets tuition rates for Washington State community colleges. For current information regarding tuition, fees and waivers go to ccs.spokane.edu/TuitionFees, or contact the District Business Office at 509-434-5275 if you need a printed copy.

Residency Classifications

Resident Student

To be classified as a resident for tuition and fee purposes, a student must be either:

1. financially independent and have established a bona fide domicile in the state of Washington for other than primarily educational purposes for one year immediately prior to the first day of the academic quarter, or

2. financially dependent and have one or both parents domiciled in the State of Washington for a period of one year immediately prior to the first day of the academic quarter.

Nonresident Student

All other students are classified as nonresidents and will qualify for the nonresident with waiver tuition if a U.S. citizen or permanent resident alien.

Establishing Residency Status

Students are solely responsible for requesting information about documentation required to establish residency. To obtain information or to submit an application for a change of residency, contact the Admissions Office at Spokane Community College (SCC) or Spokane Falls Community College (SFCC). It is the student's responsibility to initiate the paperwork for change of residency request.

A student's domicile is the true, fixed and permanent home and place of habitation where they expect to remain, and to which they expect to return when leaving without intending to establish a new domicile elsewhere. A student claiming to be domiciled in the state of Washington must prove that fact to the satisfaction of the college. Examples of evidence that may be used to demonstrate a domicile in this state are:

- registration and payment of taxes and fees on a motor vehicle or other property where registration is required.
- a valid Washington driver's license.
- W2 or paystubs from a Washington employer.
- evidence of physical residence in the state.
- voter registration in Washington.
- evidence of banking in this state.

No one piece of evidence is specifically required or conclusive and other evidence may be considered.

Students may apply for a change in classification up to the 30th calendar day of the quarter in which the change is sought. Applications should be made at the Admissions Office at SCC or SFCC.

This is not an exhaustive discussion of residency; it is provided to inform students of the basic rules. Staff is available to answer questions in the SCC or SFCC Admissions Office.

Eligible Undocumented – Second Substitute Senate Bill 5194

In 2021, a new residency law made it easier for all Washingtonians, including undocumented people, to get resident tuition and state financial aid. To qualify, students must complete an affidavit declaring they have:

- Earned a high school diploma, GED, or diploma equivalent before their first term at the college determining residency.
- Maintained a primary residence in Washington for at least 12 consecutive months immediately before the first term.
- Sign an affidavit saying they meet the above requirements and that one of the following is true:
  - They will file an application to become a permanent resident of the United States (green card) as soon as they are eligible to apply. And that they are willing to engage in activities designed to prepare them for citizenship, including citizenship or civics review courses, or
  - They are a U.S. citizen, U.S. national, or U.S. permanent resident.

There are two ways to submit the affidavit. Students should only file one based on the financial aid application they use:

- **Option 1:** Individuals who applied/will apply for state financial aid using the Washington Application for State Financial Aid (WASFA). WASFA-filers submitted/will submit the affidavit as part of the WASFA. The WASFA is for undocumented students, students who are not eligible for federal aid, and students who do not want to apply for federal aid and can be found at https://wsac.wa.gov/wasfa.

- **Option 2:** Individuals who applied/will apply for federal and state financial aid using the Free Application for Federal Student Aid (FAFSA) or who are not applying for aid. FAFSA-filers or people not applying for aid will submit a Residency Affidavit located at https://wsac.wa.gov/sites/default/files/Residency.Affidavit.pdf to:
  - **SCC –** scc.residency@scc.spokane.edu or the SCC Admissions Office in Building 15.
  - **SFCC –** sfcc.residency@sfcc.spokane.edu or the SFCC Admissions Office in Building 17.

For more information, visit our website at:

SCC: scc.spokane.edu/Residency-Status

SFCC: sfcc.spokane.edu/Residency-Status

Financial Obligation

Spokane Colleges is authorized to place an "administrative hold" on the records of any student who fails to return property or promptly pay any financial obligation due the college. Additionally, the college is required to impose a financing charge of 1% per month on unpaid accounts starting on the date the unpaid account is considered past due.

Until a hold is officially cleared SCC, SFCC, or the off-campus centers will deny registration for subsequent quarters.

Failure to make payment for class-related tuition or fee charges may result in disenrollment from classes.

Student Financial Responsibility Agreement (SFRA)

At Spokane Colleges, we believe it's important for students to feel informed and empowered about their financial responsibilities. As part of our commitment to transparency and your success, you may be asked to review and accept the Student Financial Responsibility Agreement (SFRA) each year.

This agreement is designed to help you understand your financial obligations when enrolling in classes and outlines the college's policies.

It's a simple way for you to acknowledge your financial responsibilities and be aware of what to expect if any issues arise. We're here to support you and ensure you have all the information you need to make informed decisions about your education.

Insurance

Registered Spokane Colleges students qualify for a low-cost Injury Only plan through Washington State Community Colleges school insurance. To sign up online, go to https://4studenthealth.com.

For more information regarding health insurance, visit:

SCC: scc.spokane.edu/Health-Insurance

SFCC: sfcc.spokane.edu/Health-Insurance

Senior Citizen Waivers

Spokane Colleges may grant tuition waivers for credit state-support college classes to resident senior citizens who are at least 60 years old. A minimal fee per course will be charged. Class fees and parking are additional. This waiver does not apply to noncredit classes. Registration will only be accepted beginning the third through the fifth day of the quarter and instructor permission is required. Course may be taken for AUDIT ONLY, not college credit. Senior citizens interested in this waiver are limited to two classes and will not be allowed to create a space by initially enrolling and paying regular tuition and course fees and then withdrawing in order to participate in the waiver program.

For information regarding tuition and fees, go to ccs.spokane.edu/TuitionFees, or call:

SCC 509-533-8400
SFCC 509-533-3510
Colville Center 509-279-6712

State-Support Credit and Noncredit Courses Refund Policy

Students who withdraw in accordance with regulations and deadlines may apply for refunds according to the following schedule:

- 100 percent refund for classes/programs canceled by

the college.

- No refund after the 20th calendar day of the quarter.

Refer to the Important Dates calendar for current refund information. The posted dates prevail whether the student attends class or not.

Refunds for classes that do not follow the regular academic calendar are applied on a timetable (as established above) in a proportionate relationship to the standard length of a quarter. Refunds for lab and course fees will be in proportion to the regular tuition refund schedule.

Reduction in Credit Hours

A refund of tuition and fees may be made if a student's credit hour load is reduced.

Lab and course fees will be refunded at either 100 percent or 50 percent if the class is dropped during one of those designated refund periods; otherwise, no refund will be processed.

Process for Obtaining a Refund

1. To obtain a refund, the student must drop classes by the refund dates for that quarter as published on the Important Dates calendar on the college website.

2. The refund will be generated to the original form of payment typically within two weeks from the date the class was dropped. A processing fee will be deducted from the refund amount.

3. Debts owed to the college must be paid in full before the refund is issued.

4. Tuition and fees paid by an agency, such as scholarship, financial aid or private grant, are refunded to the appropriate account.

5. Students dismissed for disciplinary reasons are not eligible for a refund.

Exceptions to the Refund Policy

Exceptions to the refund policy will be considered only if, in the judgment of the institution, an extreme hardship exists, such as by illness, hospitalization or military transfer. A student must submit an appeal for an exception to the refund policy using the Withdrawal Exception Request form to the registrar at SCC or SFCC before a refund may be considered. Appeals must be received by the last day of the quarter immediately following the quarter for which you are submitting the exception request.

All course offerings are subject to change. The college cannot guarantee class offerings, designated times or specific instructors, because funding levels and student interest may affect whether or not an offering is available.

Financial Aid

To be considered for federal, state or institutional student financial aid, individuals must complete the Free Application for Federal Student Aid (FAFSA). Students must reapply each year. Applications may be filed after October 1 of each year for the following academic year. Students are encouraged to complete the FAFSA application online at www.studentaid.gov.

For students who do not have legal status in the United States including legal residency in Washington, they can use the Washington Application for State Financial Aid (WASFA) to file an alternative to the FAFSA to be considered for state financial

aid, more information at https://wsac.wa.gov/wasfa.

Applicants seeking further information and deadline dates should contact the Financial Aid Office at one of the colleges or visit the college financial aid web site:

SCC: scc.spokane.edu/Learn-About-Financial-Aid

SFCC: sfcc.spokane.edu/Learn-About-Financial-Aid

Many students who want to attend Spokane Colleges need financial assistance to meet college costs. Grant assistance for

eligible students is available through the Federal Pell Grant, Washington College Grant and State Institutional Grant programs. A number of tuition waiver programs exist for individuals meeting specific criteria. There are employment opportunities through federal, state and institutional work-study employment programs. Students may apply for Ford Federal Direct Loans (need or non-need based) and the Parent Loan (PLUS) through the Financial Aid Office.

Many sources of financial aid are available from public and private agencies, including the Veterans Administration, Department of Vocational Rehabilitation, Bureau of Indian Affairs/Tribal Education Offices, and Department of Labor and Industries. Contact these agencies directly for eligibility requirements.

Satisfactory Academic Progress

To be eligible for federal, state, and institutional financial aid, students must maintain Satisfactory Academic Progress. Satisfactory Academic Progress will be evaluated each year at the time of the initial financial aid award and each quarter the student is enrolled. Satisfactory Academic Progress will be evaluated for the most recent quarters attended at SCC, SFCC, or both. This policy applies to ALL periods of enrollment whether or not the student previously received financial aid. No provision will be granted for grade forgiveness. Transfer credits and credits attempted while enrolled in Running Start will be included.

There are three required elements of Satisfactory Academic Progress measurement:

1. Credits
2. Grade Point Average
3. Pace of Progression

Students must meet all three requirements to receive financial aid. Remedial credits (courses below the 100 level) are included in the cumulative credits attempted. Remedial credits may be funded with financial aid up to a maximum of 45 credits.

For complete financial aid regulations, contact the Financial Aid Office at:

SCC: 509-533-7017 or scc.spokane.edu/Academic-Policies

SFCC: 509-533-3550 or sfcc.spokane.edu/Academic-Policies

BankMobile

Spokane Colleges has partnered with BankMobile, a financial services company, to bring an efficient method of refund disbursement to students. Financial aid will be disbursed to students via BankMobile.

BFET Program

The BFET program may pay for tuition, books and fees for students who are receiving basic food assistance through the Department of Social and Health Services (DSHS). Services can be provided through SCC, SFCC or the off-campus centers.

For more information, call SCC, 509-533-7249; SFCC, 509-533-3042; SCC Northern Counties, 509-279-6961.

Financial Wellness

All students should have the best information possible in order to empower them to make smart decisions about paying for school and managing their money. Our students have access to iGrad, a financial literacy platform featuring interactive tools, courses, and more.

For more information, visit:

SCC: scc.spokane.edu/Financial-Wellness

SFCC: sfcc.spokane.edu/Financial-Wellness

Foundation Scholarships

Scholarships offer financial support for education and do not need to be paid back. The Spokane Colleges Foundation awards hundreds of scholarships each year that range from a few hundred dollars to help with the cost of books to a full year's tuition coverage.

The Spokane Colleges Foundation scholarship application is open from mid-January to mid-March. A shorter application period is open later in the summer, usually mid-August to early September. Students can apply to several opportunities at once using our General Application.

Some scholarships operate on unique timelines and have applications outside of that timeline. Sign-up for the Scholarship Newsletter at the bottom of the Apply for Scholarships page to receive reminders, news, and updates.

For more scholarship information, call 509-434-5123, email scholarships@ccs.spokane.edu, or visit our website at ccsfoundation.org/Apply-for-Scholarships.

Opportunity Grant Program

The Opportunity Grant program helps low-income students in specific professional technical programs complete a certificate or degree in a high-wage, high-demand career up to 45 credits.

For more information, call SCC, 509-533-7249; SFCC, 509-533-3042; SCC Northern Counties, 509-279-6961.

Work-Study Employment

Work-study is a financial aid program that allows a student to work on-campus or with approved off-campus employers to earn money to pay for college expenses. By participating in work-study programs students gain practical experience in the workplace while having a chance to see if the program of study they have chosen matches their expectations.

For more information, call the SCC Work-Study Office, 509-533-8007; or SFCC Student Employment Program, 509-533-3540.

Worker Retraining Program

The Worker Retraining Program is designed to help eligible unemployed workers receive funding, if it is available, for retraining through SCC, SFCC or the off-campus centers. This program is a Washington State cooperative initiative between Spokane Colleges and the Washington State Employment Security Department. Eligible unemployed workers include:

- dislocated workers
- laid-off workers receiving unemployment benefits
- workers who have exhausted their unemployment benefits
- formerly self-employed workers, and
- displaced homemakers

Services include employment and training assistance, career counseling, school-to-work and job transition, goal setting, customized training for job skills upgrade and job placement.

For more information, call SCC, 509-533-7249; SFCC, 509-533-3042; SCC Northern Counties, 509-279-6961; WorkSource Spokane, 509-532-3172.

WorkFirst Financial Aid Program

The WorkFirst Financial Aid Program may pay for tuition, books and fees for students who are currently on Temporary Aid for Needy Families (TANF) through the Department of Social and Health Services (DSHS). Services can be provided through SCC, SFCC or the off-campus centers. WorkFirst work-study also may be available.

For more information, call SCC, 509-533-7249; SFCC, 509-533-3042; SCC Northern Counties, 509-279-6961.

Veterans Services

Information and assistance are available to all veterans, active duty members, spouses and dependents at each campus. Students intending to receive Veterans Administration (VA) educational assistance should coordinate with the office on their campus and present a certification of eligibility issued from the Department of Veteran's Affairs in order to qualify for benefits.

Spokane Community College
Veterans One-Stop
Workforce Transitions and Career Services
SCC Lair Student Center, Bldg. 6, room 0112
509-533-7027

Spokane Falls Community College
Veterans Resource Center
SFCC Student Union Building 17, room 226
509-533-3504 or 509-533-3900

Spokane Colleges complies with the Veterans Access, Choice and Accountability Act of 2014 by providing in-state tuition for eligible veterans and their dependents. A veteran tuition waiver of 20% may be available to qualifying students.

A Washington State tuition and fee waiver may be available for eligible spouses and dependents of military personnel who were killed or permanently disabled while engaged in active military service.

The VA will pay solely for classes required for graduation in the student's selected field of study. Students are responsible for tuition and fees for courses not required for their degree, where credit has already been earned from a prior school or where credit has been awarded from Academic Credit for Prior Learning (ACPL), Advanced Placement, or challenge exams. Students must consult with their advisor and veteran's coordinator to make certain the courses they take fit in with their educational plan. For more information, refer to benefits.va.gov/gibill.

Students must make satisfactory progress toward their degree by maintaining a cumulative 2.0 GPA. See the Academic Standards Policy section of the Catalog for more information.

Selected programs of study at SCC and SFCC are approved by the Workforce Training and Education Coordinating Board's State Approving Agency (WTECB/SAA) for enrollment of those eligible to receive benefits under Title 38 and Title 10, USC.

Spokane Colleges (SCC and SFCC) does not and will not provide any commission, bonus, or other incentive payment based directly or indirectly on success in securing enrollment or financial aid to any persons or entities engaged in any student recruiting or admissions activities or in making decisions regarding the award of student financial assistance.

Pending Payment Compliance

In accordance with Title 38 U.S. Code 3679 subsection (e), this school adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post 9/11 G.I. Bill® (Ch. 33) or Vocational Rehabilitation and Employment (Ch. 31) benefits, while payment to the institution is pending from the VA.

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website at www.benefits.va.gov/gibill/.

This school will not:

- prevent the student's enrollment;
- assess a late penalty fee to;
- require student secure alternative or additional funding;
- deny their access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, such students may be required to:

- produce the Certificate of Eligibility by the published tuition deadline;
- provide written request to be certified;
- provide additional information needed to properly certify the enrollment as described in other institutional policies.

Priority Registration

Spokane Colleges offers priority registration to veterans, active duty members and their spouses. Priority registration dates for currently enrolled student veterans are as follows:

Spokane Community College
Spokane Falls Community College

Summer 2025	5/12/2025
Fall 2025	5/12/2025
Winter 2026	10/27/2025
Spring 2026	2/17/2026
Summer 2026	5/11/2026
Fall 2026	5/11/2026
Winter 2027	11/2/26
Spring 2027	2/8/2027
Summer 2027	5/10/2027

Resources and Services
Learning Resources

Academic Coaching (SFCC)

Academic Coaching offers free tutoring, mentoring, and general studies skills/strategies supported by both peers and professionals. Peer coaches are current students at SFCC, Gonzaga, Whitworth, and volunteer staff. Academic coaches are available in over 36 subjects including math, writing, science, and many others. Visit the Academic Coaching program in the Library, Bldg. 2, room 101C.

For more information, call 509-533-3809 or email academic_coaching@sfcc.spokane.edu, or visit https://sfcc.spokane.edu/For-Our-Students/Getting-Help/AcademicCoaching.

Business Student Support Center (SFCC)

The SFCC Business Student Support Center (BSSC) is located in Building 24 (sn-w'ey'-mn), room 101. The center is an excellent place for business students to work on self-paced business math and computer applications classes, meet to collaborate on projects for other classes, study, and get additional assistance as needed. The BSSC provides supplies to assist with learning such as computers, printers, calculators, headphones, note pads, pens, pencils, chargers, etc.

For more information, call 509-533-3251.

Business Technology Center (SCC)

The SCC Business Technology department offers individualized instruction in a broad selection of computer-based courses.

Courses for 2.5-credits in Excel, PowerPoint, Access, Word, Outlook, and Project are designed specifically for those who have an interest in learning more about these software programs. All of these courses meet for approximately five weeks. Five-credit courses for students preparing for an office career include Computing Essentials, Word Processing, Spreadsheet Design & Analysis (Excel), and Integrated Office Applications.

All of these courses are offered on campus, at our off-campus centers or online.

For more information, call SCC, 509-533-7389.

College Literacy Center (SFCC)

Many students entering college or returning after an extended absence from studies need additional reading, writing, and study-skills to prepare for college-level courses. To meet the needs of these students, SFCC offers Developmental Education courses through the College Literacy Center (CLC). These courses are numbered below 100 and, although taken for credit, are nontransferable.

The College Literacy Center (CLC) is located in Building 5, room 113. For more information, call (509) 533-3601.

Competency-Based Education Lab (SFCC)

The Competency-Based Education (CBE) Lab supports the Visual & Performing Arts Division and is in Building 19, room 216. The CBE Lab is the largest Mac lab on campus, with nearly 100 Macs plus 30 PCs. The CBE Lab is equipped with laser printers, image scanners, a photo printer, and a large-format printer. Students also have access to a small Photo Studio and may check out cameras, light kits, and other equipment from the front desk. All computers in the CBE Lab offer Adobe Creative Cloud and Microsoft 365, while the PCs also have AutoCAD, SketchUP Pro, and 2020 Design software.

For more information, call 509-533-4181.

Entrepreneurship (SCC)

SCC's Start Up Academy and Launch Lab at the Avista Center offers multiple ways to get the entrepreneurial education needed to start or grow a business.

The entrepreneurship certificate program welcomes students from many backgrounds and areas of study. Students participate in a two-quarter business experience where they create a business from the ground up. Students are guided through the experience by college instructors, as well as by local business and community leaders.

The Start Up Academy also offers several nonacademic programs for individuals who would like to start or grow a business. These programs include the Entrepreneurship Citation, the Entrepreneurship Boot Camp, the Launch Lab and various entrepreneurial workshops.

The Start Up Academy is located in the Avista Center, Building 1, room 101.

For more information, visit scc.spokane.edu/Entrepreneurship, or call 509-533-8902.

The Library at SCC

The SCC Library provides access to extensive information resources as well as a quiet place to study. In addition, the library's webpage provides access to a variety of databases, eBooks and other resources selected to support coursework, as well as laptops, GoPros®, internet hotspots. Students can get research assistance in person at the reference desk, by phone, via email, and also by using a 24/7 online chat service. Library faculty teach classes and provide individualized instruction on campus as well as online. Over 60 computer workstations and a wireless network are available for student research and homework. Several study rooms are available for individual and group study.

For more information, call Library Services, 509-533-7055.

The Library at SFCC

The SFCC Library provides a welcoming and inclusive space for students to thrive, study, and relax. Visitors are invited to peruse a robust collection of physical and digital resources which include books, articles, and videos intentionally selected to meet all of SFCC's academic needs. While in the library, take advantage of the free tech services: computers, printers, an Innovation Studio, assistive technologies, and more. A variety of spaces for collaborative group work or quiet individual study are available for students, as well as comfortable seating areas great for studying or socializing with classmates.

Library faculty provide expert, individual, research help, in-person, or by phone, email, Zoom, and a 24/7 online chat service. Librarian designed workshops are offered in-person and online throughout the quarter so students can brush up on a variety of research skills.

Need help with technology? Library staff provides basic computer help and circulation of library materials, including laptops and hotspots.

For more information, call Library Services, 509-533-3805 or visit our website at: https://sfcc.spokane.edu/For-Our-Students/Library.

Mathematics Learning Center (SFCC)

The Mathematics Learning Center personnel provide assistance in the areas of math, engineering, and physics review and material covered in courses taught at SFCC.

The Mathematics Learning Center is located in Building 18, room 213. For more information, call 509-533-3441.

MESA (SFCC)

SFCC is one of twelve community colleges to host MESA (Math, Engineering, Science Achievement). MESA is a state-funded program to support academic and career development of STEM students. MESA brings together students of diverse backgrounds who are intent on studying math, science, computer science, and engineering. The goals of MESA are to assist in improving retention and graduation rates of STEM students through focused efforts supporting students marginalized by race, ethnicity, and/or gender.

The MESA Center is located in Building 18, room 213. For more information, call 509-533-3431.

Northern Counties Student Support Centers

The rural centers of Colville, Inchelium, Newport and Republic provide supportive assistance to all students located off-campus. This information includes assistance throughout the academic process, such as applying to college, FAFSA support, academic counseling, class registration, book ordering, Student ID acquisition, and access to ctcLink and CANVAS.

The centers also have Running Start specialists, test proctoring staff, computer labs, and assistive technologies. Additionally, Colville and Newport offer in-person academic counseling, and Colville has an on-site tutor for mathematics/statistics classes. During the summer quarter, reduced hours are implemented in both Inchelium and Republic.

For more information, contact Colville, 509-685-2120 or Newport, 509-447-3835.

Science Learning Center (SFCC)

The Science Learning Center provides a study space for students enrolled in science courses taught at SFCC.

The Science Learning Center is located in Building 28, room 221. For more information, call 509-533-4321.

Tutoring Services (SCC)

SCC Tutoring Services includes the Business Tutoring Center, Main Tutoring Center for Writing/English, Foreign Language, Humanities/Social Sciences, ESL Tutoring Center, Math Lab, Science Tutoring Center, and Computer Labs for student use. The mission of Tutoring Services is to maintain a learning environment where every individual is valued, challenged, encouraged, and empowered to gain the confidence and skill to become an independent learner.

Tutoring Services employs tutors who are SCC students, students from local universities, and part-time, hourly tutors. The majority of tutors hold previous degrees in the areas in which they tutor.

The Writing Center and tutoring for languages and social sciences is located in the Main Tutoring Center, Bldg. 6, room 158. Business Tutoring is located in Building 1, room R107. The Math Tutoring Center is located in Building 27, room 108 along with a Math/Science Computer Lab in Building 27, room 109. The Science Tutoring Center is located in Building 27, room 212. ESL tutoring is located in Building 15 Annex. Tutoring also is available at the Colville campus.

Spokane Community College provides access to online tutors through the Western eTutoring Consortium. Tutors are available during extended hours, on weekends, and many holidays.

For more information on hours of operation and online tutoring, visit scc.spokane.edu/tutoring or call 509-533-7322.

Counseling and Special Services

Advising and Counseling

Educational, career and personal counseling services are available to all students through the counseling centers at SCC, SFCC and the off-campus centers. Students may obtain academic advising prior to registration to plan their complete program of study.

For more information, contact the Counseling Centers:

SCC 509-533-8400
   Mental Health Clinic 509-533-8647
   Newport Center 509-447-3835
   Colville Center..509-279-6709
   Visit: scc.spokane.edu/Counseling

SFCC..509-533-3525
   Pullman Campus..509-332-2706
   Visit: sfcc.spokane.edu/Counseling

Campus Tours

Spokane Colleges welcomes community members and students individually or in groups to visit the campuses, tour its facilities, and connect with faculty and staff.

For information regarding tours, call SCC, 509-533-TOUR (509-533-8687) or SFCC, 509-533-3527.

Career Information

Career Services at SCC offers a number of resources for students and the community. Resources include career interest assessments along with labor market information to guide students in determining a career pathway. Employment guidance includes resume development, cover letter writing, job search strategies, and interviewing techniques. Designated computer stations are equipped with resume writing and online job posting software. A quarterly job fair on campus is open to all job seekers. Career Services, located at SCC in Building 1, room B102, is a WorkSource Spokane Connection Site serving job seekers in Spokane County.

For more information, call SCC, 509-533-8855.

The SFCC Office of Career Education, located in Building 2, room 001, has a variety of resources available to help you grow your future, including workshops and job fairs, student employment, job readiness tools, online job boards, and much more!

For more information, call SFCC, 509-533-3545 or visit https://sfcc.spokane.edu/Career-Services

Disability Access Services (DAS)

Spokane Colleges has support service programs and centers for students who have documented disabilities and who are "otherwise qualified" for community college programs (as defined by Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act). Because the nature and scope of services may vary between institutions, you should check with each institution's DAS Office for details.

Academic accommodations and adjustments are available based upon individually determined needs and may include interpreters, assistive learning devices and technology, note takers, readers, scribes, materials and textbooks in alternate format, large print or Braille materials, priority registration, alternate testing, information and referral services, and assistance with accessing campus processes such as admission and registration. Other academic adjustments may be determined on an individual basis.

To receive services, students are required to contact and provide documentation of their disability to the DAS Office at SCC, or SFCC. Student information is kept confidential in accordance with FERPA policy.

For more information:

SCC 509-533-7169
....Video Phone (VP) 509-321-4406
..............................scc.spokane.edu/Disability-Access-Services

SFCC...509-533-4166
....Video Phone (VP) 509-315-2310
....sfcc.das@sfcc.spokane.edu
    Pullman Campus...509-332-2706

Multicultural Student Services

Each college has a Multicultural Student Services Office to assist multicultural community members with financial, academic and personal counseling.

Spokane Community College (SCC) has the Center for Inclusion and Diversity which hosts space for the Multicultural Student Services Office and Global Education department located in the Lair (Building 6, room 115). The Center for Inclusion and Diversity provides an inclusive atmosphere for all students, faculty, staff and community members visiting SCC. We offer multicultural resources, advocacy, activities, programming and club activities to ensure the success of our students. We also provide assistance to students from traditionally under-represented backgrounds and help them achieve academic success at SCC.

At SFCC the MOSAIC (Multicultural Office for Students Actively Involved in Community) Center, in Building 17, room 130 and the LGBT+ Student Center, in Building 17, room 125. These centers provide information, guidance, and a variety of services to students. Resources include mentoring, leadership development, community awareness presentations, tutoring, essay reviews, career planning and many other opportunities.

Each year SFCC organizes and offers a variety of diversity programs with the student organizations who use these offices. The clubs are the Red Nations Student Association, the Black Student Union, Latinos Unidos, and Alliance.

For more information, call or visit:

SCC... 509-533-8875
.... scc.spokane.edu/Multicultural-Center

SFCC 509-533-3546
....sfcc.spokane.edu/Mosaic

Student Employment Services

Spokane Community College and SFCC offer part-time, full-time, seasonal and graduate job referral assistance online. Materials regarding job search and resume writing also are available. All services are free and accessible on a drop-in basis.

For more information, call:

SCC Workforce Transitions and Career Services Department
    Lair Building 6.. 509-533-7249
    WorkSource... 509-533-8070

SFCC Career Education
    Library Building 2, room 001............................ 509-533-3545

Work-study employment is offered to students who have applied for financial aid, expressed an interest in student employment on their FAFSA, and are eligible for the program. Institutional work-study employment is also available on campus for students who do not qualify for financial aid work-study.

For more information, call:

SCC Work-Study Office
    Building 15 – Bigfoot Central 509-533-8005
    Colville... 509-279-6704
    Newport.. 509-279-6966

SFCC Work-Study Office
    Building 2, room 001.. 509-533-3540

Campus Services

Campus Parking/Driving

Campus parking is by paid meter or parking permit only between the hours of 6:30 a.m. and 5 p.m. Monday-Friday. Permits are available for purchase online at: https://ccs.nupark.com/v2/Portal/Login. The schedule of parking fees and fines is posted online at www.ccs.spokane.edu/TuitionFees. Spokane Colleges encourages carpooling and bus transportation whenever possible.

Bus Transportation: Bus transportation is provided by the Spokane Transit Authority (STA) through a variety of routes. STA buses typically arrive and depart on a half-hour basis on weekdays and every hour during evenings and weekends or according to STA's published bus schedule.

At SCC, STA bus schedules are available in the Student Activities Office in the Lair Student Center and in the Student Services Building.

At SFCC, bus schedules are available in the Student Union Building at the Student-Funded Programs Office.

Bus schedules also are available at the Lodge, Adult Education Center, Magnuson Building, and Esmeralda Center.

Bus passes are available in the Cashier's Office.

Childcare

Childcare services are available at Spokane Colleges for the children of students. Centers with full-day childcare charge childcare fees and accept children through self-pay, state and federal aid programs with year-round registration. Centers are state licensed Head Start and Early Head Start sites with infant, toddler and preschool classrooms. Head Start and Early Head Start are federally funded early childhood programs for families meeting enrollment guidelines. Full-time Spokane Colleges students receive priority for enrollment. SCC and SFCC centers are nationally accredited through the National Accreditation Commission for Early Care and Education Programs.

Bigfoot Childcare Center at SCC is located north of the Health Science Building. For information, call 509-533-7170.

Early Learning Center at SFCC, Building 29, also is a lab school for the Early Childhood Education program. For information, call 509-533-3624.

Adult Education Head Start Center, at 2310 N Monroe Street, offers free Early Head Start and Head Start services for toddler and preschool aged children. For information, call 509-533-4650.

College Stores

Spokane Colleges operates two stores. On the SCC campus it is located in the Lair Student Center and on the SFCC campus it is located in the Student Union Building. Information regarding textbooks is available online at scc.bncollege.com. Students are encouraged to shop early in store or online. You are able to use your Bigfoot/BankMobile card to place online orders.

Students attending Spokane Colleges Rural Centers in Colville, Newport, Republic, and Inchelium are served by the SCC College Bookstore. The Rural Center students in Pullman are served by the SFCC College Bookstore. These students will use the online website at scc.bncollege.com to order their books.

The College Bookstore offers many services to students and staff including discounted AMC, Regal, Village Centre movie tickets, and a Notary Public.

To find more information regarding textbooks required for your classes, go to scc.bncollege.com. Current hours of operation can be found on this website.

For more information, call the SCC Bookstore at 509-533-7083 or the SFCC Bookstore at 509-533-3566. Rural Center students will call the same numbers.

Head Start/ECEAP/Early Head Start

Spokane Head Start and Early Head Start are federally funded early childhood education programs serving children of income-eligible families, from pregnancy to five years of age. The Early Childhood Education Assistance Program (ECEAP) is a state-funded preschool program for low-income families that gives priority to children who are four years old by August 31. Part-day services are free to eligible families and include early childhood education, nutrition, social services and disabilities support. Parent involvement is encouraged. Some sites provide fee-based full-day childcare services integrated with Head Start/ECEAP/ Early Head Start. At more than 20 sites throughout Spokane County, Head Start/ECEAP/Early Head Start staff and parents work together to provide positive educational experiences for children and their families.

For more information, including site locations, call 509-533-4800 or visit ccs.spokane.edu/head-start.

Housing Assistance

Spokane Colleges does not provide living accommodations for students. Students may call the Basic Needs Navigation Office at SFCC 509-533-3749, Student Activities Office at SCC 509-533-8657, or the WorkForce Program Office at 509-533-3042 for information. Students also may consult the housing bulletin board, local newspapers or rental agencies for listings. Parents are encouraged to help the prospective student find acceptable housing within the Spokane area.

The following housing policy has been adopted by the Spokane Colleges Board of Trustees:

"Persons interested in listing rental property with Spokane Colleges are required to sign the Equal Availability of Housing card, which in turn will be posted on the college housing bulletin board.

"If a complaint is made to the Washington State Board Against Discrimination and said board finds that discriminatory practices have been in effect, the services of the college will be denied the property owner and the listing of the property withdrawn until there is a proper showing that such practices have ended."

Spokane Colleges does not assume responsibility for independent housing facilities used by students.

Safety

The well-being and safety of students, faculty, staff, guests and visitors are of primary importance to Spokane Colleges. Students shall, to the best of their ability, make it their individual responsibility to keep themselves and their peer students free from accidents. In the interest of accident prevention, students shall obey the approved district safety rules and procedures as well as other, more specific safety rules, as outlined by their instructors.

For additional information, refer to WAC 132Q-94 online at apps.leg.wa.gov/WAC/default.aspx?cite=132Q-94.

Students should promptly report unsafe conditions or any accident in which they are injured to their instructor or supervisor. All accidents are to be reported on the Accident Report Form (CCS 1220), available from department assistants in campus buildings and in the Office of Campus Safety, or online at ccs.spokane.edu/Forms.

Security

Security services for students and staff are provided by security officers on each campus. At SCC, the Campus Safety Office is in Building 50, room 118. At SFCC, the Campus Safety Office is in, Building 16, room 145. Thefts, accidents, lost and found, vehicle jumpstarts, key lockouts or any other inquiries or incidents related to security should be directed to this office. Security also coordinates escort services for students and staff to their automobiles or across campus.

SCC, call 509-533-3333 at any time (24 hours) or visit scc.spokane.edu/security.

SFCC, call 509-533-3333 at any time (24 hours) or visit sfcc.spokane.edu/security.

For Spokane Colleges campus security policies, campus crime statistics (also known as Spokane Colleges Annual Security Report), refer to ccs.spokane.edu/Right-to-Know.

To learn more about Spokane Colleges Emergency Management Plan, refer to ccs.spokane.edu/Emergency-Management.

Student Life

Health Care

The Student Health Clinic is located at SCC in the Jenkins Wellness Center, Building 7, room 118. The walk-in clinic provides services to students currently enrolled at SCC and SFCC. Care is provided by advanced registered nurse practitioners (ARNPs) and certified medical assistants. The clinic is open Monday through Friday during the academic year. Mental Health services are also available for SCC students at the clinic. Please see the SCC Mental Health Clinic webpage: https://scc.spokane.edu/For -Our-Students/Student-Resources/Student-Health-Clinic/Mental-Health.

Hours of operation are posted on the Student Health Clinic web site www.scc.spokane.edu/Resources/HealthClinic.aspx.

Student Accident and Sickness Insurance:
Registered Spokane Colleges students qualify for a low-cost Injury Only plan through WA State Community Colleges school insurance. To sign up online, go to https://4studenthealth.com.

Information regarding health insurance is provided online at scc.spokane.edu/Health-Insurance.

Fitness Center

Students, faculty and staff have access to fitness centers at SCC and SFCC. These state-of-the-art facilities offer cardiovascular conditioning, strength training and flexibility programming. Community members, staff and faculty can join quarterly for a fee. There also is an opportunity for physically challenged individuals to exercise on a variety of specialized machines.

For more information, call SCC, 509-533-7280 or SFCC, 509-533-3488.

Intercollegiate Athletics

The athletic program gives full-time students at both colleges an opportunity to participate in competitive intercollegiate sports in the Northwest Athletic Conference (NWAC). Spokane Colleges Sasquatch teams are consistently successful and have earned numerous regional and conference accolades. Women's teams compete in basketball, cross-country, golf, soccer, softball, tennis, track, and volleyball; men's teams compete in baseball, basketball, cross-country, golf, soccer, tennis, and track.

For more information, visit athletics.spokane.edu.

International Climate on Campus

U.S. students have the opportunity to study and work with international students and faculty from all over the world, which is vital for fostering and expanding global perspectives within the 21st century classroom. Our SCC and SFCC international students and faculty represent a wide range of languages and countries, including Australia, Benin, Brazil, Bulgaria, China, Colombia, France, Ghana, Honduras, Italy, India, Japan, Korea, Kenya, Philippines, Taiwan, Vietnam, and Zimbabwe.

Students can pursue an SFCC International Studies Pre-major or International Business Certificate program. Consult a counselor or advisor for additional information.

Students at SCC and SFCC have the opportunity each quarter to participate in the International Peer Mentors through an International Programs and Service Learning partnership program.

For more information, call SCC, 509-533-8659 or SFCC, 509-533-3242.

Student Activities

Student tuition includes services and activities fees, which provide funding for athletics, clubs, organizations, student government, and financial aid.

Student activities within Spokane Colleges are conducted to promote educational, cultural, social and recreational programs. These programs are planned, coordinated, and conducted by students to supplement classroom learning experiences throughout the college year.

There are a wide variety of clubs and organizations that relate to many different special interests (i.e., black student union, interior design, service learning, gamers, anime, etc.) as well as organizations relating to instructional areas (i.e., engineering, art gallery, music, photo, etc.). Membership in student clubs and organizations is open to all students.

For more information, call:

SCC 509-533-8657
   Colville Center 509-279-6703
   Inchelium Center... 509-279-6711
   Newport Center 509-447-3835
   Republic Center.. 509-279-6410

SFCC 509-533-4197
   Pullman Campus 509-332-2706

Student Centers

Spokane Community College's Lair Student Center is the center of student activities and campus life. Areas available for student use include a cafeteria and deli, game room, bookstore, lobby lounge, auditorium and several meeting rooms.

The hub of SFCC's student activities is the Student Union Building (SUB) centrally located on campus. The SUB features a main lounge area with a dining area, recreation center with billiard tables, arcade games, bookstore, and several meeting rooms.

The Colville Center is a hub for rural student life and support. It offers a student lounge with various amenities, such as an activity room, a game room, a study room, and a food/resource pantry. It also provides essential services for students, including admissions, registration, counseling, Running Start, financial aid, cashiering, student government, and test proctoring.

Located in downtown Republic, the Republic Center offers student-oriented spaces with classrooms, computer lab, quiet study rooms, and a library. The student services area includes admissions/registration office, testing, financial aid information, cashier, and counseling scheduling.

The Inchelium Center provides assistance with registration and financial aid, tutoring and counseling, and proctored testing. It also has a food/resource pantry, two ITV classrooms, a study lab, and a small lounge.

At the Pullman Campus, student services include counseling, admissions and registration, financial aid information and a student lounge. The Newport Center houses a student activity room, counseling, admissions/registration, financial aid information, and student government offices.

The Newport Center features a student lounge, counseling services, admissions/registration, FAFSA support, a well-equipped library with research computers, and a dedicated office for the student government.

Student Government

All enrolled students of SCC and SFCC are members of their respective associated students. The SCC Associated Student Government determines student government decisions and brings co-curricular programs to the SCC campus.

Government action for SFCC Associated Students is determined by the Student Senate. The Senate consists of 12 students which include the student body president, two vice presidents, nine appointed student officers, one administrator, one elected faculty representative, and a senate advisor.

The Student Activities Board is made up of representatives from each campus club and organization. This group is governed by the activities vice president, seven appointed officers and the board advisor. The Activities Board is a recommending body to the Student Senate and is responsible for planning student programs and activities for the campus.

For more information, call:

SCC (Building 6) 509-533-8900
    Colville Center...509-279-6704
    Newport Center 509-279-6966

SFCC 509-533-4197
    Pullman Campus...509-332-2706

Student Publications

The Wire Harp, SFCC's literary magazine, is published each spring. The magazine's editorial staff is composed of SFCC students. Submissions of poetry, prose, photography and graphic art are accepted in January each year.

The Communicator, SFCC's official student newspaper and website, gives students a chance to write about news, arts and entertainment, features, sports and opinion articles for the SFCC community while building their professional portfolios. Students produce both the physical paper as well as the interactive website, giving them the opportunity to gain relevant experience in graphic design, page layout, advertising, photography and management.

The Communicator is frequently recognized in national Associated Collegiate Press and College Media Advisers competitions and students attend conferences in cities such as Los Angeles, New York, St. Louis, San Diego and San Francisco. The paper routinely ranks among the nation's best at Associated Collegiate Press conventions.

Journalism students also produce audio documentaries, videos, and podcasts on *Communicator Online*, located at www.communicatoronline.org. The *Communicator Online* has been given the Online Pacemaker award (the Pulitzer Prize of collegiate journalism) by the Associated Collegiate Press on two separate occasions.

Workforce and Continuing Education

Continuing education programs presented by Spokane Colleges provide lifelong learning, personal enrichment and career enhancement opportunities for adults in its six-county district.

ACT 2

ACT 2 is a non-credit, state funded program offered by Spokane Community College and developed for community members 50 years of age or older who want to keep their mind and body active. Instructors teach a variety of subjects online and in-person at Spokane, Ferry, Stevens, and Pend Oreille County locations. Our affordable classes vary by location, duration, day of week, and time.

For more information, call 509-533-7181, email SCC.ACT2@scc.spokane.edu or visit scc.spokane.edu/act2.

Apprenticeship and Journeyman Training Center

Spokane Community College partners with 19 registered apprenticeship providers representing 30 trades, both union and open shop.

Apprentices learn their trade through a combination of on-the-job-training (OJT), and classroom related supplemental instruction (RSI). As an apprentice's skills and knowledge increase through OJT and RSI, their pay increases as well. The training period or apprenticeship varies in length from two to five years depending on the trade selected. Those who successfully complete their apprenticeship training reach journey level status which indicates they are a master in their trade.

For more information, visit scc.spokane.edu/Apprenticeships or call 509-533-7178.

Parent Education: Cooperative Preschool Program and Homeschooling

Cooperative Preschool Program: Parenting is treated as a vocation by the state of Washington. This noncredit program invites parents to explore the ways they influence children; discover how children "read their world"; discover how self-image develops; and explore quality-of-life issues such as family, communication skills, finances and relationships. This is an opportunity for parents to be involved in their child's education in the early years as well as learn parenting and leadership skills for themselves. It is designed for parents and their infants, toddlers and three- to five-year-old children. Parent co-ops are located in three of the six counties Spokane Colleges serves.

Homeschooling: A Homeschooling Qualifying Course is offered year round for parents interested in homeschooling their children. This course fulfills the Washington State legal requirements for homeschooling children from preschool through grade 12.

For more information on locations and fees, call the Parent Education Office at 509-533-4917 or visit ccs.spokane.edu/Parent-Cooperative-Preschool.

Corporate & Continuing Education

Corporate & Continuing Education (CCE) develops and delivers noncredit courses that enrich lives and promote individual, corporate, and community prosperity. CCE courses meet industry needs and advance the skills of the regional workforce. CCE divisions are: Community Education/Open Enrollment, Corporate & Customized Training, and Health & Medical Continuing Education.

For more information, visit ccs.spokane.edu/Workforce, email ce@ccs.spokane.edu or call 509-279-6144.

Community Education/Open Enrollment

Personal enrichment and professional development courses seek to engage and educate the public with lifelong learning. These programs are also referred to as continuing education and open enrollment.

Example topics include: Business and Industry, Arts and Languages, and Fitness & Sports.

For more information, visit ccs.spokane.edu/Workforce, email ce@ccs.spokane.edu or call 509-279-6144.

Corporate and Customized Training

The Corporate & Customized Training division provides training to meet the needs of businesses, nonprofits, and other organizations in almost any industry. Corporate training is designed to add value to the workforce for a specific employer. The process includes complimentary needs assessment, curriculum development, coursework, and confidential evaluations. Training is designed, coordinated and delivered by experts with both onsite and online options throughout eastern Washington.

Example topics include: Leadership, Lean & Six Sigma, Project Management, Team Building, MSSC, Environmental Health & Safety, Fluid Power, Welding, Mental Health, and Phlebotomy.

For more information, visit ccs.spokane.edu/Workforce, email ce@ccs.spokane.edu or call 509-279-6144.

Health & Medical Continuing Education

The Health & Medical division offers short term, skills-based training programs to certify students for entry-level healthcare jobs, as well as bridge programs for healthcare professionals wishing to upgrade their skills.

Example topics include: Phlebotomy, Home Care Aide Training, Adult Family Home Administrator Training, and Nursing Assistant Alternative Bridge Programs.

For more information, visit ccs.spokane.edu/Workforce, email ce@ccs.spokane.edu or call 509-279-6144.

Global Education
International Students

Spokane Community College (SCC) and Spokane Falls Community College (SFCC) welcome the applications of students from countries around the world. Both colleges offer international students an opportunity to pursue a quality career/technical or liberal arts education while living in a medium-sized U.S. city with a metropolitan population of more than 500,000. For students who wish to stay in the U.S. for study beyond a two-year degree, the community colleges prepare students for easy transition to four-year colleges and universities.

An important objective for Spokane Colleges is to maintain a diverse student population. International students from all countries are encouraged to apply to SCC or SFCC.

International students or residents interested in international programs should contact the Global Education Office directly at SCC, 509-533-8885; or SFCC, 509-533-3122.

Through its strong academic programs, international students can complete the first two years of study at Spokane Colleges then transfer to the four-year institution of their choice to complete a bachelor's degree, or international students may choose to enroll in one of nearly 100 specialized career and technical programs offered at SCC and SFCC.

SCC: scc.spokane.edu/International-Student

SFCC: sfcc.spokane.edu/International-Student

Academic Requirements

International students must successfully complete 12 credits each quarter, maintain a minimum grade point average of 2.0 (C grade) and progress through an academic program at a reasonable rate.

Admission Policy for International Students

International students are admitted by the Global Education Office upon receipt of the following information:

1. A completed application.

2. Evidence of high school graduation or equivalent.

3. English translation of high school and college-level transcripts (also include any U.S. transcripts).

4. Proof of English language proficiency.

5. Documented evidence of financial support. (U.S. Citizenship and Immigration Services USCIS).

6. Copy of passport with expiration date at least six months beyond the quarter start date for which the student is applying.

For more information, visit:

SCC: scc.spokane.edu/International-Student/Start

SFCC: sfcc.spokane.edu/International-Student/Start

English Proficiency

To be admitted to SCC or SFCC, all non-native speakers of English must demonstrate their proficiency in English.

For English Language Proficiency Requirements, visit:
https://scc.spokane.edu/Become-a-Student/International-Students/How-Do-I-Start/English-Proficiency-Requirements

For more information, contact:

SCC Global Education.. 509-533-8885
SFCC Global Education 509-533-3122

Expenses

Depending on different living styles, the cost of attending SCC or SFCC may vary.

For more information regarding average tuition and fees, visit: https://scc.spokane.edu/ccsglobal/media/Global/FormsA-Z/ccs-40-214.pdf

Financial Aid

United States financial aid is not available to international students and on-campus employment is limited. Therefore, students must provide their own financial resources for tuition, fees and living expenses.

International students are encouraged to participate in the international college work- study programs. Work-study prepares students for future employment by providing experience with hiring, training, supervision and relations with the public and other staff members. It is a unique opportunity to earn while learning.

Housing Accommodations

A Homestay Program is designed for international students studying at SCC or SFCC. Homestay provides an opportunity to improve communication skills, experience U.S. culture on a personal and daily basis and build a long-term relationship with a Spokane family.

The Homestay Program is required for students who are 16 or 17 years old on their program of study start date. The Homestay Program is not required for students 18 years old or older.

International students 18 years old or older can choose to live in off-campus housing. To make it easier to find good housing, SCC and SFCC have partnered with Places4Students.com, a website that provides off-campus housing solutions for our international students. This service is free for students to use to find a place to live off-campus, post a sublet or find a roommate. Registration is not required to search the listings.

Learn more about the Spokane Colleges Homestay Program and other housing options on our website:

SCC: scc.spokane.edu/International-Student/Housing

SFCC: sfcc.spokane.edu/International-Student/Housing

For more information, call 509-533-3122, 509-533-8885 or email globalprograms@ccs.spokane.edu.

DISCLAIMER: *Spokane Colleges provides this information for your convenience only and does not own or operate the housing options listed. Students are responsible for verifying the appropriateness of housing and selecting the housing option that meets their individual needs. In no event shall Spokane Colleges be liable for any damages resulting from the provision of this information on student housing.*

Special Programs

SCC and SFCC offer several unique and important programs to support their international students. These programs offer opportunities for increased cultural exchange opportunities between SFCC/SCC students, Spokane residents and international students.

International High School Completion Program

The Spokane Colleges offers a high school completion program to qualified international students who want to get a head start on their education. Students in this program can earn a Washington State high school diploma and associate degree at the same time. International High School Completion (IHSC) students save time and money by completing two programs at once.

For more information, call the Global Education Office, 509-533-3122; or visit:

SCC: scc.spokane.edu/IHSC

SFCC: sfcc.spokane.edu/IHSC

International Peer Mentors Program

The International Peer Mentors (IPM) program matches international students with American (resident) students in peer mentoring teams. This unique program provides peer support for international students and Americans that enhances each student's access to intercultural experience, relationship and communication practice. In particular, the IPM program is an opportunity for international students to:

- Develop international friendships.
- Improve English language skills.
- Gain a greater understanding of other cultures.

Student Visas

International students admitted to SCC or SFCC are issued an I-20 form, which must be presented at the U.S. Consular Office during the visa application process. In addition, the student should present documentary evidence of financial support and a passport, which must be valid for at least six months. Other visa regulations apply. It is recommended that international students visit the Study in the States website for further details, studyinthestates.dhs.gov.

For more information, call the Global Education Office, 509-533-3122 or 509-533-8885.

Study Abroad

Both SCC and SFCC are committed to offering students the opportunity to study abroad as part of their international education. Study Abroad provides an excellent opportunity to live in another country and experience its culture, while earning college credit.

Students may choose from a variety of study abroad opportunities to countries worldwide led by the Washington Community College Consortium for Study Abroad (WCCCSA) and by our SFCC and SCC faculty.

For more information on upcoming WCCCSA programs, visit www.wcccsa.com.

For SCC/SFCC faculty led global programs, contact 509-533-8277 or email ccs.studyabroad@ccs.spokane.edu.

Academics, Courses and Programs
Academic Information

Spokane Colleges operates on a quarter system: summer, fall, winter and spring.

Academic calendars are available online at catalog.spokane.edu/AcademicCalendars.aspx.

Academic Standards Policy

Spokane Colleges Academic Standards Policy is intended to support a successful learning experience for all students. Students enrolled in degree or certificate programs are expected to demonstrate satisfactory academic progress as defined by the following general policy requirements:

- Minimum Grade Point Average: Students must achieve and maintain the required grade point average.

- Degree/Certificate Completion: Students should complete the degree or certificate within the maximum credit limit.

Spokane Colleges recognizes the unique and diverse backgrounds and needs of students, and while all students are held to the same level of academic excellence, students with special circumstances may petition for special consideration. Students enrolled in special programs are also required to follow the requirements specified by their funding agency. In addition, students receiving federal and/or state financial aid must follow the Financial Aid Satisfactory Progress Policies.

Procedures

Minimum Grade Point Average

All enrolled students must maintain a cumulative grade point average of 2.0 or better.

Students whose cumulative grade point average falls below a 2.0 are notified of progressive action, to include warning, probation and suspension.

Class Attendance

Students are expected to attend all classes and laboratories. If absent due to illness or other unavoidable reasons, the student should contact instructors.

Class Information

Common Course Numbered Classes

Common course numbering makes course transfer easy between and among Washington's 34 community and technical colleges. Common courses are those courses delivered by a number of community and technical colleges that have official college catalog descriptions similar enough to be accepted as equivalent at a receiving community college for transfer purposes.

Common courses are identified by an "&" after the division designator on a course number (i.e., ENGL& 101).

Global/Diversity Classes

Global/diversity classes are noted by a "^D" next to the course title or "Course Topic: Diversity." The study of diversity is intended to promote awareness of local and global differences, to identify shared values, to improve understanding of one's own culture, and to encourage people to explore and respect differences.

Writing Intensive Classes

Writing intensive classes are noted by a "-W" or "^W" next to the course title or "Course Topic: Writing Intensive." Thirty-three percent of the student's grade is based on composition skills.

Course Numbers

Courses numbered below 100 are not considered college level and are not designed for transfer.

Academic courses numbered 100-199 normally are taken by first-year students.

Courses numbered 200-299 normally are taken by second-year students.

Courses numbered 300-499 normally are taken by students enrolled in Bachelor of Applied Science (BAS) programs.

Credit Information

Cooperative Education Work Experience

Students can earn credit through work experience. Cooperative education is an organized program of study and educational work experience available throughout the student's college career.

To enroll in cooperative education the student registers for supervised cooperative work experience and the related seminar in the department appropriate to their academic or occupational goals. An instructor/coordinator is assigned who interviews the student and assists in locating appropriate full- or part-time paid employment as needed. In the case of those already employed, the instructor/coordinator interviews the student to determine eligibility for cooperative education. Students also may receive cooperative education credit for some types of nonpaid job experience.

Three work options are available for earning credit:

- The student works part-time and attends classes on a daily basis.

- The student works full-time and attends classes part-time. This is of particular interest to evening students.

- A student may leave the campus to work full-time for a quarter, then return to resume their studies. This option is desirable where work experience is located outside the service area of the community college.

A student must be registered for cooperative education work experience to receive credit.

The following courses may be offered in each academic discipline at the discretion of the vice president of learning. Specific requirements and limitations concerning courses are available from the appropriate campus instructional administrator.

Cooperative Education Seminar 266 (1-2 credits) and Cooperative Education Work Experience 267 (1-18 credits) or Cooperative Education Work Experience 288 (no seminar) (1-18 credits) can be used to meet graduation requirements for professional/technical programs with the approval of the appropriate dean.

Cooperative Education is available in many programs. For more information, call SCC, 509-533-7249 or SFCC, 509-533-3545.

Credit Hour and Load

The "quarter credit hour" represents one class hour per week for the entire quarter. Laboratory and activity courses usually meet an additional hour each week per credit hour.

Most academic courses carry a credit range of 1-5 credits. Some career and technical courses exceed 5 credits because of program requirements. Students planning to enroll for more than 21 credit hours must obtain permission from a counselor, the student services dean over enrollment services, the registrar or a designee. If the cumulative overload credit hours are taken through Spokane Colleges institutions, permission is required.

To make normal progress toward graduation in liberal arts, a student must earn a minimum of 45 credits a year in appropriate college-level courses. In career and technical programs, the student must satisfactorily complete the hourly credit requirements of the program.

Student credit hour enrollment categories are shown below:

Full-time .... 12 or more credits
Three-quarter-time ....9-11 credits
Half-time... 6-8 credits
Less than half-time.. 1-5 credits

Transfer Credit

Spokane Colleges follows the statewide policy for transfer of credits as endorsed by the State Board for Community and Technical Colleges. Credits from other accredited institutions in degree, diploma and certificate programs may be transferred upon approval. For more information on transfer credit and degrees, refer to the Academic Programs section of this catalog.

Grading Policy

Spokane Colleges grading system provides a permanent record of grade evaluations that reflect, in various ways, successful course and program completion. The colleges operate on a quarter system. The quarter hour of credit is the unit of instruction.

Grade Legend

Grades at Spokane Colleges are reported in numerical fractions to the nearest tenth. Letter grade equivalents are as follows:

Numeric Grade	Letter Grade Equivalent
3.8-4.0	A (superior achievement)
3.5-3.7	A-
3.2-3.4	B+
2.9-3.1	B (above average achievement)
2.6-2.8	B-
2.3-2.5	C+
2.0-2.2	C (average achievement)
1.6-1.9	C-
1.3-1.5	D+
1.0-1.2	D (minimum achievement)
0.0	F (failure)

Grade Symbols

Explanation follows symbol.

F	Fail
I	Incomplete
N	Audit
P	Pass
W	Official Withdrawal
Z	Special Withdrawal
* (or Blank)	Non-graded Section/Missing Grade

Conditions for which they are assigned:

F Fail — Less than 1.0 grade points/0.0 credit calculated in GPA. Courses designated with a pass/fail option must be approved by the College Curriculum Committee prior to the beginning of a course.

I Incomplete — 0.0 grade points; no credit. Incomplete grades "I" may be issued only to those students whose work to date is passing but not completed at the end of the quarter. All "I" grades issued by an instructor must be accompanied by an "Incomplete Contract."

All incompletes must be made up prior to the official end of the next quarter with the following exceptions: (1) "I" grades earned spring quarter must be made up prior to the official end of fall quarter, and (2) "I" grades issued to students in the career and technical division of the college are to be made up according to a special schedule developed by the Department Chair and the Chief Academic Officer, and (3) an incomplete that is not made up will default to the decimal grade listed on the Incomplete Contract.

N Audit — Special registration. 0.0 grade points; no credit.

P Pass — 0.0 grade points; credit not calculated in GPA. A passing grade may be issued in certain pre-designated courses or experience-related evaluations for credit rather than the regular grading system. Courses designated with a pass/fail option must be approved by the College Curriculum Committee prior to the beginning of a course.

W Official Withdrawal — 0.0 grade points; no credit. All official withdrawals "W" prior to the seventh week of the quarter are the sole responsibility and prerogative of the student and must be initiated and completed by the student. The official withdrawal date for summer quarter will be prorated accordingly. To prevent a "W" grade showing on the student transcript, the student must drop the class or withdraw completely by the tenth day of the normal quarter, eighth day for summer quarter. Short courses will be prorated accordingly.

Exceptions to the refund policy will be considered only if, in the judgment of the college, an extreme hardship has been caused by illness, hospitalization, or military transfer. A student must submit an appeal for an exception to the refund policy with a completed Withdrawal Exception Request form, an official withdrawal form if you are still registered in classes, and written documentation supporting your appeal to the registrar.

Z **Special Withdrawal —** 0.0 grade points; no credit. All withdrawals of this type must be designated by the instructor on the regular grade sheet at the end of the quarter.

1. After consultation with the student prior to the end of the quarter, the faculty member may agree to grant a special withdrawal on the last day of the quarter. The decision to grant the special withdrawal is to be based on what is best for the student in light of his or her educational objectives.

2. In the event that a student enrolls for a class and stops attending, a special withdrawal may be granted only by the instructor on the last day of the quarter.

3. Students meeting attendance requirements of the instructor but doing failing work may be given a special withdrawal by the instructor. This must be changed by the instructor to a regular academic grade reflecting proper achievement level if requested by the student prior to the official end of the next quarter.

The faculty member is under no obligation to agree to grant a special "Z" withdrawal.

Only faculty may change a "Z" grade to a decimal grade by submitting an online grade change form to the Transcript Office at SCC and the Registrar's Office at SFCC.

* (or Blank) Non-graded Section/Missing Grade — The non-graded section of a lecture/lab course OR no grade received from faculty.

Other Indicators

Repeat —Most courses are not repeatable for credit. If a student repeats a course, the highest grade earned is used for computing credits attempted, credits earned and grade point average. Repeats are noted as "Grading Basis: Repeated."

Repeat for Credit — Some courses are approved to repeat up to a maximum number of occurrences or credits. Courses repeated for credit may be noted as "Authorized Repeat."

Grade Point Average (GPA)

Grade point averages are calculated by dividing grade points earned by the credit hours attempted. The following is an example of a grade-point average computation:

Credit Hours		Grade Points	
Attempted		Grade	Earned
5	x	3.0 =	15.0
3	x	4.0 =	12.0
4	x	2.0 =	8.0
5	x	1.0 =	5.0
1	x	0.0 =	0.0
18			40.0

Dividing 40.0 by 18 computes to a grade-point average of 2.22.

Grade Appeal

The appeal order for a student who feels that they have received an unfair grade is as follows:

- Instructor of the course
- Division Dean
- Chief Academic Officer

Grade Change

The student must initiate an appeal no later than the tenth instructional day of the following quarter, excluding summer quarter.

Grade Change in Absence of Instructor

Under extraordinary circumstances, or in the absence of an instructor, the Chief Academic Officer can allow an appeal after the tenth instructional day of the following quarter and will make a good faith effort to arrive at an appropriate grade.

Grade Report

Grade/transcript information will be released to students within seven days after the end of each quarter via ctcLink Student Center.

Graduation

Students must apply for graduation to have their credits officially evaluated for the requirements of their respective degrees and/or certificates. Graduation ceremonies are held in June. Students who completed their degree and/or certificate requirements in fall or winter quarter during the current academic year are encouraged to return to participate in these activities. Students who will finish their degree and/or certificate requirements during the spring or summer quarter may participate in the June commencement. (Refer to the Degree and Certificate Requirements.) Participation in the commencement ceremony does not ensure completion of a degree and/or certificate.

Honor Cords

Students who achieve the following grade point averages (GPA), as calculated at the end of the last graded quarter prior to the graduation ceremony, or at the end of their last quarter of enrollment in credit classes, whichever comes first, will be designated by wearing honor cords when they participate in commencement.

- A GPA of 3.5 and above in completion of career and technical degrees/certificates.
- A GPA of 3.5 and above in completion of an associate in arts degree.

Honor Roll

Students eligible for the President's Honor Roll or the Vice President's Honor Roll must meet the following minimum criteria:

1. Be a full-time student who has earned 12 or more quarter decimal grade credits as computed by the end of the quarter grading cycle.

2. Achieve a 3.5 or above for the President's Honor Roll.

3. Achieve a 3.0 – 3.49 for the Vice President's Honor Roll.

Pass credits are not computed in the quarterly or cumulative grade point average, therefore do not count as completed credits toward the honor roll.

The honor roll program that automatically enters the honor roll status on the transcript will be run only once, after the quarterly grading cycle.

Exception: If the instructor has made an error in grading and the student should be on the honor roll, staff will manually enter the appropriate honor roll status onto the transcript.

Adult Education and Transitional Studies

Adult Basic Education

Spokane Community College has many programs to help adults get ahead, including completing a high school diploma through our High School+ Program, GED Preparation classes, English language classes, and short-term Job training programs. Classes may be offered in-person, in a hybrid format (part in-person and part online), or all online. To be eligible for Adult Basic Education classes, students must be 18 or older or released from their high school. Running start and students on non-immigrant visas such as F or J are not eligible for Adult Basic Education classes.

All ABE courses are non-credit with a flat tuition rate of $25 per quarter.

For more information, call 509-533-7221.

Career Transitions

Career Transitions is a six-week program for people who are looking into college or career opportunities. Core components of the program include MS Office applications, Business Writing, Business Math, and other technology-based programs. Once a student has completed the Career Transitions program, they will have increased their employability skills and will be on track to continue their education or be more competitive in the job market.

For more information, visit scc.spokane.edu/Career-Transitions, call 509-533-7221 or email abeinquiry@scc.spokane.edu.

College Prep

The Adult Basic Education Division offers skill-building courses in math and English to help people with a high school credential prepare for college. Students can take both math and English or just focus on one skill. Students have the additional choice of taking a College Success course and receive college credit for this class.

Academic English (non-credit):

English for Technical Programs – AE 57 Pre-College English I: This class will prepare you for writing and reading in professional and technical programs (e.g. Welding, Cosmetology, etc.)

Academic English – AE 67 Pre-College English II: This class will prepare you for success in ENGL& 101 and other writing intensive courses (e.g. Communications, Psychology, History, etc.).

Math Preparation (non-credit):

Math Literacy Pathway – AE 48 Math Fundamentals: This class will prepare you for MATH 87.

STEM and Business Pathway – AE 68 Algebra Foundations: This class will prepare you for MATH 71.

For more information, visit scc.spokane.edu/Become-a-Student/I-Need-Basic-Education/Prepare-for-College, call 509-533-7221, or email abeinquiry@scc.spokane.edu.

Correctional Education Programs

Classes operate at the Airway Heights Correction Center. A grant from the Washington State Board for Community and Technical Colleges (SBCTC) enables the college to provide educational services for the Washington State Department of Corrections. The classes offered at Airway Heights Correction Center include Adult Basic Education (ABE) and Vocational/Technical Education programs to include CNC Machining, Heating, Ventilation, Air Conditioning and Refrigeration, Carpentry, and Business.

For more information, call 509-244-6897.

Digital Literacy Bootcamp

The Digital Literacy Bootcamp introduces students (both credit and non-credit) to the skills necessary to begin online learning and improve workplace employability skills. Specifically, students will learn how to use technology to access class materials on the school's learning management software, participate in remote classroom meetings, and interact efficiently with instructors and other students to get the most out of the resources available.

For more information, call 509-533-7221, or email abeinquiry@scc.spokane.edu.

English as a Second Language (ESL)

SCC's ESL Program provides English language instruction for non-native English speakers who are immigrants and refugees. There are six levels of instruction from beginner to pre-college level. There are two tracks of instruction, an Academic Track and a Community and Career Track. The academic track offers classes in Reading & Speaking, and Listening & Writing which are designed to prepare students for further study, or employment. The Community and Career Track is made up of open-enrollment classes which focus on survival English, and community-based topics such as healthcare, education, and civics.

The ESL Program also offers a digital literacy course which students can take in addition to other classes or by itself.

Students wishing to enroll in ESL must complete an in person orientation at one of our instructional sites, before class assignments can be made.

For enrollment, placement testing or more information, email abeinquiry@scc.spokane.edu. https://scc.spokane.edu/Become-a-Student/I-Need-Basic-Education/Learn-English.

GED

The GED® (General Educational Development) is an option for adults without a high school credential. Earning a GED® requires passing four separate tests, Mathematical Reasoning, Reasoning through Language Arts, Social Studies, and Science. The Adult Basic Education Division offers classes to help prepare to pass each GED® test. You must be at least 16 years old. If you are between the ages of 16 and 18 you need to

get a high school state release/approval to test from the school district you currently live in.

For more information, visit scc.spokane.edu/GED, call 509-533-7221, or email ABEInquiry@scc.spokane.edu

High School +

The High School+ (HS+) program is for adults 18 years old and older who do not have a high school diploma and whose graduation cohort has graduated. The HS+ program combines credit for previous experience, competency-based options, and coursework. HS+ is designed to recognize the knowledge, skills, and abilities that adults have gained from life, work, and academic experience. Students follow a customized educational plan and advance as they meet the required competencies. HS+ gives adults the opportunity to earn a diploma so they can move forward with their educational and career goals.

For more information, visit scc.spokane.edu/HS-Plus, call 509-533-7221, or email abeinquiry@scc.spokane.edu.

High School Diploma

An individual enrolled in the Running Start Program who satisfactorily completes an associate degree, including an associate in arts degree, associate in science degree, or associate in applied science degree, shall be awarded a high school diploma from the college upon written request.

In addition to Running Start students, an individual, twenty-one years or older, who enrolls in the college for the purpose of obtaining an associate degree and who satisfactorily completes an associate degree, including an associate in arts degree, associate in science degree, or associate in applied science degree, shall be awarded a high school diploma from the college upon submission of a High School degree application and payment of an application fee.

In compliance with RCW 28B.50.535 and 2007c 355 s2, a student must have been awarded a degree by either SCC or SFCC to petition for a Spokane Colleges high school diploma.

For more information, call SCC at 509-533-7221 or email scc.transcripts@scc.spokane.edu or SFCC at 509-533-3506 or email sfcc.graduation@sfcc.spokane.edu.

Skilled Trades Preparation

Skilled Trades Preparation (STP) is a one-quarter program to help introduce students to apprenticeship opportunities within the construction trades area. The program includes introductory hands-on construction skills, construction math, introduction to between 15-20 apprenticeship programs, First Aid, Flagging, OSHA 10 Construction Safety, and Scaffolding Introduction. STP is a recognized apprenticeship preparation by the Washington State Apprenticeship & Training Council.

For more information, visit scc.spokane.edu/STP, call 509-533-7221, or email abeinquiry@scc.spokane.edu.

Basic Studies

Developmental Education (SCC and SFCC)

Many students entering college or returning after an extended absence from studies need additional work to prepare for college-level courses. To meet the needs of these students, SCC and SFCC offer a series of courses in mathematics, reading, writing and study skills. Placement into many of these courses is determined by a placement assessment.

Many courses are offered in the traditional classroom format and through individualized, self-paced instruction in a learning center. These courses are numbered below 100 and, although taken for credit, are nontransferable. They are included in the Course Descriptions section of this catalog under the English and mathematics headings.

For more information, call:

SCC
Adult Education Center.................................... 509-533-7221
Counseling Center.. 509-533-8400
Liberal Arts Center... 509-533-7322

SFCC
College Literacy Center 509-533-3604
Counseling Center.. 509-533-3525
Mathematics Learning Center.......................... 509-533-3441

Virtual Campus

The Virtual Campus offers students an alternative to on-campus classes. Virtual campus classes are taught by the same outstanding faculty members who teach at the SCC and SFCC campuses. The content, college credit, and transferability of Virtual Campus classes are equivalent to traditional courses on campus. Student diplomas and transcripts look the same whether they take their program in an online, flexible, hybrid, or in-person format.

Virtual Campus classes are offered during the same quarterly sessions, cost the same tuition and fees, and carry the same credits and accreditation as on campus classes. This means they carry the same academic rigor, expectations, and transcript impact as any other credit bearing college class. However, some special considerations should be made:

- Success is dependent on the student to be self-motivated, organized, and able to maintain a schedule where they can keep track of and meet due dates and deadlines.

- Without dedicated classroom space, it is up to the student to ensure they have adequate space to complete their work independently with minimal distractions.

- Virtual Campus instruction includes text, videos, discussions, web-conferencing, peer collaboration and more. It's the student's responsibility to read and view all materials provided by instructors and to follow their directions. Each online instructor teaches and communicates differently. Students should be prepared to spend more hours on classwork than they would for on-campus classes.

- Without the physical presence of an instructor, it is the student's responsibility to contact their instructors with questions and requests for clarification.

There are various ways to take classes other than in-person. These are referred to as modalities or modes of instruction.

Online Scheduled (OS): Think of this as a virtual classroom. You'll join your classmates and instructor online, on specific days and times, just like you would for an in-person class, but through a video conference tool. Sometimes, there might be activities that you can do on your own time, too. And yes, you might have exams that you take online with someone watching (proctored) to make sure everything's fair.

Online Scheduled with In-Person (OW): Mostly, you'll be in the virtual classroom at set times, just like the OS classes. But you'll also need to come to campus a few times for things like exams or special activities. Don't worry; there won't be more campus visits than the number of credits the class is worth.

Online Asynchronous (OA): Here, you get to choose when you study, as long as you meet deadlines. There are no scheduled class meetings, but your instructor might offer optional times to meet online for extra help.

Online Asynchronous with In-Person (OB): Like the OA classes, but with a twist. You'll still study on your own time, but there will be a few times you need to come to campus for exams or to pick up/drop off materials.

Hybrid (HY): A mix of in-person and online learning. Some classes will be on campus, and others will be online, either at a set time or on your own schedule.

Flexible (FL): The ultimate in flexibility. You can choose to be in the classroom, join live online, or study on your own time. And you can switch it up as often as you like.

Out of State Students

Students from all states are welcome to apply. Spokane Community College (SCC) and Spokane Falls Community College (SFCC) are members of the National Council for State Authorization Reciprocity Agreements (NC-SARA). This allows us to offer distance education to students in member states without seeking individual approval.

Professional Licensure: Online degrees from Spokane Community College and Spokane Falls Community College aren't known to lead to professional licensure. If you are seeking a degree in a program that leads to professional licensure in your state, it's recommended you contact your state's licensing agency to be sure our degree meets your state's licensing requirements.

Accreditation: Spokane Community College and Spokane Falls Community College are regionally accredited by the Northwest Commission on Colleges and Universities (NWCCU). Accreditation of an institution of higher education by the NWCCU indicates that it meets or exceeds criteria for the assessment of institutional quality evaluated through a peer review process. An accredited college or university is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity also is addressed through accreditation.

Student Complaints: We strive to offer our students an excellent online education. We have a process in place to assist you in solving concerns with your online learning experience. Please follow the steps in the order below so that we can expedite your request.

1. Contact us via email at ccs.elearning@ccs.spokane.edu or call 509-533-8202 and we will assist you.

2. Read the Informal Guidelines for Addressing Student Concerns and follow the steps.

3. Proceed with a formal complaint by filling out the Formal Student Complaint Process Form.

The Washington Student Achievement Council (WSAC) has authority to investigate student complaints against specific schools. WSAC may not be able to investigate every student complaint. Visit WSAC.wa.gov for information regarding the WSAC complaint process.

Students may also choose to file a complaint with our accreditation agency, The Northwest Commission on Colleges and Universities.

If your complaint is regarding false or misleading information and has not been resolved by the process listed above, you may contact your state's portal entity.

Programs of Study

Students have access to a wide variety of educational programs at SCC and SFCC. A student may choose to complete the first two years of four-year degree programs, select among career and technical program offerings, or upgrade skills in preparation for work or college.

Suggested programs of study are provided on the following pages. The programs outlined are intended to provide general information. In the event of program elimination or change in requirements, the college will make arrangements to ensure that students enrolled in the program have an opportunity to complete their program in a timely manner with minimal disruption. Students should seek detailed information from a counselor, advisor, the campus Counseling Center or Transfer Center.

Students who plan to transfer to a four-year institution after completing the first two years at SCC or SFCC are strongly advised to consult with the community college counselor or academic advisor as well as the four-year university they plan to attend. Requirements may vary according to the program and transfer university.

Collaborative Opportunities

Spokane Colleges Destination Eastern

Spokane Colleges Destination Eastern is a joint admissions program for students who want to earn the first two years of a four-year degree at SCC or SFCC, then transfer to Eastern Washington University (EWU) to complete their bachelor's degree. Students enrolled in this program receive counseling and advising, quarterly transcript evaluation and registration as an incoming junior at EWU upon completion of the AA-DTA degree.

For more information, contact a counselor at SCC or SFCC, or email ccsdestination@ccs.spokane.edu.

University Articulations

Spokane Colleges has transfer articulation agreements that provide a "value-added" component to a traditional transfer program by allowing additional transfer credits, optional instructional delivery, preferred admission, etc.

For more information, contact a counselor at SCC or SFCC.

Degree and Certificate Requirements

Graduation Requirements

Students who plan to receive a two-year degree or a one-year certificate must file a Graduation Application with the graduation evaluator. Recommended application deadlines are:

- January 31 for graduation at the end of spring quarter
- March 31 for graduation at the end of summer quarter
- July 31 for graduation at the end of fall quarter
- September 30 for graduation at the end of winter quarter

Filing a Graduation Application provides the student with the opportunity to review and check their degree or certificate requirements. It allows the student an opportunity to plan or change their course schedule to ensure completion of all requirements. It also ensures that all degrees/certificates earned will be correctly posted to the student's transcript.

Reciprocity Agreement

Washington community and technical colleges (CTCs) offer reciprocity to students transferring within the CTC system who are pursuing the Direct Transfer Agreement (DTA) degree or the Associate in Science-Transfer (AS-T) degree. Students who completed an individual course that met distribution degree requirements or fulfilled entire areas of their degree requirements at one college will be considered to have met those same requirements if they plan to complete the same degree when they transfer to another community or technical college in Washington. These degree requirements include Communication Skills, Quantitative Skills, or one or more Distribution Area requirements. Students must initiate the review process and must be prepared to provide necessary documentation. For complete information, students should contact an academic advisor at SCC, SFCC or the off-campus centers.

Residence Credit Requirement

Residence credits are SCC or SFCC credits earned at the college granting the degree or certificate. Residence credit is not associated with where the student lives or resides. Prior Learning credit awards do not count toward the residence credit requirement.

The Spokane Colleges residence credit requirement for the Direct Transfer Agreement (DTA) degree or the Associate in Science-Transfer (AS-T) degree is:

- At least 30 credits must be earned from SCC or SFCC with at least 15 credits earned at the college awarding the degree.

The Spokane Colleges residence credit requirement for all other degrees or certificates is:

- At least one-third (33%) of the credits must be earned from the college awarding the degree or certificate.
- Courses must have been earned within the last four years and must be specific to the program of study as determined by the department.
- If the student demonstrates satisfactory competence in the program of study, the department may petition the appropriate academic administrator to waive program specific requirements.

Time to Degree

A student is eligible to graduate by meeting one of the following:

- Completing the degree requirements in effect at the time of initial enrollment within four academic calendar years.

- Completing the requirements in effect at the beginning of the last continuous (summer quarter excepted) enrollment.
- Completing the most recent requirements in effect during the quarter of graduation.

A candidate for a degree may include courses newly approved to meet degree requirements even though the course approval comes after the credit has been earned.

In instances where changes in professional degrees and certificates make the above guidelines inappropriate, the respective division administrator, working with the individual student, shall determine which degree requirements to follow.

Career and Technical Degrees

Career and technical programs are developed with business and industry input and oversight. They prepare students for high skill jobs or to pursue a four-year technical degree. More than 100 professional and technical certificates and degrees are offered. The colleges also offer learning opportunities for students upgrading skills, seeking new careers or re-entering the workforce.

The colleges partner with business, industry and service organizations to provide work-based learning opportunities for career and technical students.

For more information, contact a counselor or program advisor.

Career and technical degrees include:

- Associate in Applied Science (AAS)
- Associate in Applied Science – Transfer (AAS-T)
- Career and technical certificates

Associate in Applied Science (AAS)

The Associate in Applied Science (AAS) degree in a career and technical area requires:

- A minimum of 90 quarter-credits in program requirements
- A grade point average (GPA) of 2.0 or better
- One-third of the credits for the degree be earned from the college awarding the degree
- Courses from communications, computation and human relations/leadership

A student with proven competencies in the program requirements may be granted credit. The program must approve any credits awarded.

Associate in Applied Science-Transfer (AAS-T)

An Associate in Applied Science-Transfer (AAS-T) degree is an AAS degree that provides transfer opportunities for students continuing toward a four-year degree at specific universities. An AAS-T degree is a degree awarded in a career and technical field that contains a minimum of 20 transferable general education credits in communications, quantitative reasoning, and social science, humanities or science. Not all programs offer the AAS-T.

For more information, consult a program instructor, academic advisor or counselor.

Career and Technical Certificates

Certificates vary in length and number of credits and require:

- A grade point average (GPA) of 2.0 or better
- One-third of the credits for the degree be earned from the college awarding the degree

Career and technical certificates may include related instruction in computation, communications and human relations/leadership.

Transfer Degrees

Transfer degrees include:

- Associate in Arts-Direct Transfer Agreement (AA-DTA)
- Direct Transfer Agreement/Major Related Program (DTA/MRP)
- Associate in Science Transfer (AS-T) Tracks 1 and 2
- Associate in Science-Transfer Track 2 – Engineering MRP Pathways (AS-T/MRP)

Associate in Arts-Direct Transfer Agreement (AA-DTA)

The Direct Transfer Agreement (DTA), sometimes called the Associate in Arts or Associate in Arts and Sciences, is the community college degree designed to transfer to most Bachelor of Arts degrees at Washington's four-year colleges. For the agreement to be valid for transfer, it is essential that the degree be completed. Otherwise, each course taken may be evaluated by the receiving college separately, and some courses may not be accepted for transfer that would have been with a completed degree. Students are strongly advised to complete the degree prior to transfer.

Transfer guides are available from counselors and at the SCC and SFCC Transfer Centers. Students planning to transfer should consult these guides as well as information provided by the four-year colleges. Completion of recommended courses in a pre-major for transfer does not assure a student admission to a four-year college or a specific program. Some colleges use screening procedures (cumulative GPA, test scores, major GPA, etc.) for acceptance into certain majors and programs.

Many four-year colleges have an admissions requirement of two years of a single foreign language in high school or two to three quarters of a single foreign language in college. Additional foreign language courses may be required for graduation. Students should check this requirement carefully for the college to which they plan to transfer.

Lower-division major requirements vary among four-year schools. Students should consult the college to which they plan to transfer for specific program requirements. Careful planning is important in order to meet specific requirements.

For most majors in the arts, humanities and social sciences, the Direct Transfer Agreement provides the best pathway. Degrees based on the DTA – degrees structured under the DTA umbrella – provide:

- priority consideration in the admissions for most humanities and social science majors in most four-year colleges ahead of non-degreed transfers.
- completion of lower division general education requirements.
- credit for all courses completed within the DTA up to and in some cases beyond 90 quarter-credits.
- opportunity to explore several fields of study through the category of up to 25 quarter-credits of elective courses.
- opportunity to complete prerequisites for a future major.

For SFCC students, FYE 105 (formerly GUID 105) promotes sound academic, personal and career choice practices to increase college completion and employment success. This course is a graduation requirement for students seeking to complete the AA-DTA at SFCC.

For more information, see the transfer program outlines section of this catalog. For a description of courses, see the course descriptions section of this catalog.

Direct Transfer Agreements/Major Related Programs (DTA/MRP)

To help transfer students better prepare for the junior year, two-year and four-year colleges work together to create transfer degree pathways outlining courses that prepare students to enter the major upon transfer. Major Related Program (MRP) pathways follow one of the two statewide transfer agreements – the DTA format or the Associate in Science (AS-T) format.

Several MRP degrees follow the DTA guidelines and share the same benefits as described above, but provide preparation for the specific majors identified:

- Associate in Biology DTA/MRP
- Associate in Business DTA/MRP
- Associate in Computer Science DTA/MRP
- Associate in Math Education DTA/MRP
- Associate in Music DTA/MRP
- Associate in Nursing DTA/MRP
- Associate in pre-Nursing DTA/MRP

Students interested in learning more about any of the MRP requirements should seek advising from faculty in those disciplines, counselors or Transfer Centers. Students completing one of these MRPs will have that specific degree posted on their transcript; the more general DTA will not be posted. For more information, see the transfer program outlines section of this catalog.

Associate in Science-Transfer (AS-T)

The Associate in Science-Transfer (AS-T) degree is intended for students majoring in engineering and science who wish to transfer as juniors to a four-year college in Washington.

Students who earn this degree will transfer with about half of the lower division general education courses required by four-year colleges. Remaining general education courses may be taken after transferring. This degree allows students to concentrate on fulfilling pre-major coursework in their intended field of study. Several different options are offered with two basic tracks.

The Associate in Science Transfer Track 1 (AS-T 1) degree is designed to prepare students for upper division study in the areas of biological sciences, environmental/resource sciences, chemistry, geology, and earth science. Completing the AS-T degree will prepare students for upper division study; it does not guarantee students admission to the major.

The Track 1 degree offered at SCC and/or SFCC supports:

- Biological science, environmental/resource sciences, chemistry, geology and earth science (AS-T 1)

The Associate in Science Transfer Track 2 (AS-T 2) degree is designed to prepare students for upper division study in the areas of engineering, physics, and atmospheric science. Completing the AS-T degree will prepare students for upper division study; it does not guarantee students admission to the major.

The Track 2 degree offered at SCC and/or SFCC supports:

- Engineering, physics and atmospheric science (AS-T 2)

Associate in Science-Transfer Track 2
Engineering MRP Pathways (AS-T 2/MRP)

AS-T based Major Related Programs help prepare students for their junior year as they pursue a bachelor's degree. MRPs outline the courses students need to be well-prepared for upper-division courses upon transfer.

The Engineering MRPs offered at SCC and/or SFCC include:

- Bioengineering and Chemical Engineering (AS-T 2/MRP)
- Civil and Mechanical Engineering (AS-T 2/MRP)
- Computer and Electrical Engineering (AS-T 2/MRP)

For more information, see the transfer program outlines section of this catalog. Students should meet regularly with an instructor in the discipline, a counselor or academic advisor to be sure that requirements specified in these degrees are met.

Other Degrees and Certificates

Other degree and certificate opportunities include:

- Certificate in Fine Arts (CFA)
- Associate in Fine Arts (AFA)
- Bachelor of Applied Science (BAS)

Certificate in Fine Arts (CFA)

This certificate program provides an opportunity for the student to concentrate his or her program of study in fine arts. The program is suitable for those who wish to pursue art as a profession. The program is not designed with an emphasis on transfer, although all courses in the program are transferable.

A candidate for a Certificate in Fine Arts (CFA) must complete a course of study of approximately two years with a grade point average of 2.0 or better. The program can be completed in two years. However, a longer time span may be necessary for maturation of skills. Students must submit a portfolio and participate in an exhibition during their final quarter. Art faculty will work closely with students to build a strong portfolio. A review committee of faculty will evaluate the artwork before final approval to recommend awarding a Certificate in Fine Arts.

For more information, see the Fine Arts area of study in the program outlines section of this catalog.

Associate in Fine Arts (AFA)

The Associate in Fine Arts (AFA) offers a program of study applicable for transfer to a four year university. The AFA degree does not satisfy the general education requirements of most four-year universities, but all courses are transferable. Students should confirm degree requirements with the university where they intend to transfer.

Students are encouraged to meet with an advisor before enrolling. Students may earn an AFA in:

- Art
- Drama
- Music

For more information, see Fine Arts, Music, or Theatre areas of study in the program outlines section of this catalog.

Bachelor of Applied Science (BAS)

The Bachelor of Applied Science (BAS) is a four-year degree that provides upper-division coursework in an applied field. The BAS builds upon associate degrees. The BAS addresses an employer's need to successfully recruit qualified applicants with job-specific technical skills as well as baccalaureate level skills. These degrees are beneficial to employees working in technical fields who wish to be promoted to higher level management or to specialized positions requiring a bachelor's degree.

Spokane Community College offers:

- Bachelor of Applied Science – DevOps Engineering
- Bachelor of Applied Science – Respiratory Care

Spokane Falls Community College offers:

- Bachelor of Applied Science – Applied Management
- Bachelor of Applied Science – Cybersecurity
- Bachelor of Applied Science – Information Systems and Technology
- Bachelor of Applied Science – Integrated Behavioral Health

Students should meet regularly with a counselor or faculty advisor in their program at SCC or SFCC.

For more information, see the program outlines section of this catalog.

Washington 45

The list of courses in Washington 45 does not replace the Direct Transfer Agreement, Associate in Science Tracks 1 and 2 or any Major Related Program agreement, nor will it guarantee admission to a four-year institution.

A student who completes courses selected from within the general education categories listed below at a public community, technical, four-year college or university in Washington State will be able to transfer and apply a maximum of 45 quarter-credits toward general education requirement(s) at any other public and most private higher education institutions in the state. [1]

Completion of 45 credits of academic courses from this list is equivalent to one-years' worth of general education credit when transferred. For transfer purposes, a student must have a minimum grade of C or better (2.0 or above) in each course completed from this list.

Students who transfer Washington 45 courses must still meet a receiving institution's admission requirements and eventually satisfy all their general education requirements and their degree requirements in major, minor and professional programs.

This list is for students who plan to transfer to a four-year school after completing a maximum of 45 credits at a community and technical college. Students who plan to complete an associate degree at a community and technical college should consult with an academic advisory to select courses that meet the requirements of the associate degree they plan to pursue.

"First Year Transfer List" of general education courses:

- Written Communication: 5 credits –ENGL& 101, ENGL& 102, ENGL& 235
- Quantitative and Symbolic Reasoning: 5 credits – MATH& 107, MATH& 141, MATH& 142, MATH& 146, MATH& 148, MATH& 151 or PHIL& 120
- Humanities: 10 credits (recommended in two different subject areas or disciplines [2]) –PHIL& 101, MUSC& 105, DRMA& 101, ENGL& 111, ART& 100, CMST& 101, CMST& 220, or HUM& 101; any 100-level Common Course Numbered world language course offered by the college (for example, ASL& 121-123*, CHIN& 121-123*, JAPN& 121-123*, SPAN& 121-123*, etc.)

For colleges that use History as a Humanities:
HIST& 126, HIST& 127, HIST& 128, HIST& 136, HIST& 137, HIST& 146, HIST& 147, HIST& 148, HIST& 214, HIST& 215, HIST& 219, HIST& 220

- Social Sciences: 10 credits (recommended in two different subject areas or disciplines) –PSYC& 100, SOC& 101, POLS& 101, POLS& 202, ECON& 201, ECON& 202, ANTH& 100, ANTH& 106

  For colleges that use History as a Social Science:
  HIST& 126, HIST& 127, HIST& 128, HIST& 136, HIST& 137, HIST& 146, HIST& 147, HIST& 148, HIST& 214, HIST& 215, HIST& 219, HIST& 220

- Natural Sciences: 10 credits (recommended in two different subject areas or disciplines) –BIOL& 100, BIOL& 160 with lab, BIOL& 211-213*, BIOL& 221-223*, ASTR& 100, ASTR& 101 with lab, CHEM& 105, CHEM& 110 with lab, CHEM& 121 with lab, CHEM& 161-163*, ENVS& 100, ENVS& 101, PHYS& 100, PHYS& 114, PHYS& 114-116*, NUTR& 101, GEOL& 101 with lab

- Additional 5 credits can be taken from any category listed above. The second 5-credit course in a World Language or a Natural Sciences sequence could fit here.

* Denotes courses in a three-quarter sequence that are recommended to be taken together at the same college.

Note: Although these courses are listed under categories, the actual course may satisfy a different general education category at a receiving institution.

[1] *Many private non-profit colleges and universities have distinct general education requirements. Students should check with institution(s) they plan to attend regarding application of transfer credits that will meet general education requirements.*

[2] *Disciplines are sometimes called subject or subject matter areas and designated by a prefix (i.e. PHIL for Philosophy and POLS for Political Science).*

Transfer Rights and Responsibilities in Washington State

Student Rights and Responsibilities

1. Students have the right to clear, accurate, and current information about their transfer admission requirements, transfer admission deadlines, degree requirements, and transfer policies that include course equivalencies.

2. Transfer and freshman-entry students have the right to expect comparable standards for regular admission to programs and comparable program requirements.

3. Students have the right to seek clarification regarding their transfer evaluation and may request the reconsideration of any aspect of that evaluation. In response, the college will follow established practices and processes for reviewing its transfer credit decisions.

4. Students who encounter other transfer difficulties have the right to seek resolution. Each institution will have a defined process for resolution that is published and readily available to students.

5. Students have the responsibility to complete all materials required for admission and to submit the application on or before the published deadlines.

6. Students have the responsibility to plan their courses of study by referring to the specific published degree requirements of the college or academic program in which they intend to earn a bachelor's degree.

7. When a student changes a major or degree program, the student assumes full responsibility for meeting the new requirements.

8. Students who complete the general education requirements at any public four-year institution of higher education in Washington, when admitted to another public four-year institution, will have met the lower division general education requirements of the institution to which they transfer.

College and University Rights and Responsibilities

1. Colleges and universities have the right and authority to determine program requirements and course offerings in accordance with their institutional missions.

2. Colleges and universities have the responsibility to communicate and publish their requirements and course offerings to students and the public, including information about student transfer rights and responsibilities.

3. Colleges and universities have the responsibility to communicate their admission and transfer related decisions to students in writing (electronic or paper).

Transfer Program Outlines

All students – Meet regularly with your SCC/SFCC advisor or counselor.

- In the event of program elimination or change in requirements, the college will make arrangements to ensure that students enrolled in the program have an opportunity to complete their program in a timely manner.

- Students are responsible for consulting the appropriate academic unit or advisor for current and specific information.

Transfer students – Contact an advisor at your transfer university for additional requirements.

- Completion of recommended courses in a pre-major for transfer does not necessarily assure a student admission to a four-year university or a specific program.

- Some colleges use screening procedures (cumulative GPA, test scores, major GPA, etc.) for acceptance into certain majors and programs.

- Many four-year universities have an admissions requirement of two years of a single foreign language in high school or two to three quarters of a single foreign language in college.

The following pages display specific degree requirements for each of the transfer degrees offered at SCC and SFCC.

Spokane Community College and Spokane Falls Community College
ASSOCIATE IN ARTS (AA-DTA)
Direct Transfer Agreement

Requirements for completion of an Associate in Arts (AA-DTA) degree:

- Cumulative grade point average (GPA) of 2.0 or higher
- Complete 90 quarter credits in courses numbered 100 or above as follows:

Communication (10 credits)	Mathematics/Science (15 credits)
Quantitative/Symbolic Reasoning (5 credits)	Health-Related/PE/Recreational/Leisure Activities (5 credits)
Humanities (15 credits)	Approved General Electives (25 credits)
Social Sciences (15 credits)	

- **5 credits must be W (writing-intensive), and 5 credits must be D (global/diversity)**
- **No more than 3 credits of PE activity courses are allowed in this degree**
- **Earn at least 30 credits at SCC/SFCC (at least 15 credits earned at the degree-awarding college)**

DISTRIBUTION (Credits for a specific course may be used in only one distribution area.)

COMMUNICATION 10 credits

- 5 credits composition required (ENGL& 101 or 102)
- 5 additional credits from the list below (these courses do not satisfy the writing-intensive requirement)

ENGL& 101 or 102 (5cr composition required) **AND** one of the following:

CMST 229; CMST& 101, 220
ENGL& 102 (exclude if used for composition)
ENGL& 235
JOURN 220

QUANTITATIVE/SYMBOLIC REASONING 5 credits

- 5 credits from the list below
- Course prerequisites must be met

MATH 201, 208, 209, 210, 211, 212; MATH& 107, 141, 142, 146, 148, 151, 152, 153, 254
PHIL& 120

HUMANITIES 15 credits

- **Three** subject areas required
- Select from at least two groups (A, B or C)
- No more than 5 credits in foreign language or ASL

Group A: Literature and Language

CMST 226, 227
ENGL 209, 247, 248, 249, 259, 261, 271, 272, 278; ENGL& 111, 112, 113, 220
Foreign Language **OR** ASL– 5 credits only
JOURN 110

Group B: Aesthetic Experience

ART 108, 109, 110, 112; ART& 100
DRMA 140; DRMA& 101
FILM 141, 221, 222, 224, 225, 236
MUSC 106, 108, 109, 124; MUSC& 105, 141, 142, 143, 241, 242, 243

Group C: Philosophy and the Humanities

HUM 107, 201; HUM& 101
PHIL 110, 204, 209, 215, 220, 231; PHIL& 101, 115, 120

ALL STUDENTS – Meet regularly with your SCC/SFCC advisor or counselor. Some courses may only be offered at one college.

TRANSFER STUDENTS – Contact an advisor at your transfer university for additional requirements.

SOCIAL SCIENCES 15 credits

- **Three** subject areas required
- 5 credits from Group A
- 5 credits from Group B
- 5 additional credits from Group A or B

Group A: Human Behavior

ANTH& 100, 204, 206, 210
GEOG 260, 280; GEOG& 100, 102, 207
PSYC 204, 250; PSYC& 100, 180, 200, 220
SOC 204, 211, 221, 230, 261; SOC& 101, 201

Group B: Human Enterprise

ECON 100; ECON& 201, 202
HIST 105, 106, 107, 225, 230, 240; HIST& 116, 117, 118, 136, 137, 214, 219
POLS 102, 125, 205; POLS& 101, 202, 203

MATHEMATICS/SCIENCE 15 credits

- 10 credits must come from Science-Group B or C (5 credits must be laboratory course)
- 5 additional credits must come from Mathematics or Science – Group A, B or C
- If a mathematics course is taken, it cannot also be used to satisfy the Quantitative/Symbolic Reasoning requirement.
- No more than one course per subject area in any one group

Group A: Mathematics

MATH 201, 208, 209, 210, 211, 212, 220
MATH& 107, 141, 142, 146, 148, 151, 152, 153, 254

Group B: Science
(Laboratory courses)

ASTR& 101*
BIOL 100, 110, 115; BIOL& 160, 221, 222, 223
BOT 111, 112, 113, 130
CHEM 115; CHEM& 110, 121, 122, 123, 131, 140, 161, 162, 163, 241/251, 242/252, 243/253
ENVS 247; ENVS& 101
GEOL 201, 210; GEOL& 101*
PHYS 100, 101, 102, 103, 201, 202, 203

(Non-laboratory courses)

ANTH& 205
ASTR& 100*
BIOL 107
CHEM 116
ENVS 104, 110, 207, 210, 211
GEOL 116; GEOL& 100*
NUTR 251*; NUTR& 101*
OCEA& 101

Group C: Science
(Laboratory courses)

BIOL& 241, 242, 260

(Non-laboratory courses)

BIOL 244
CHEM 260

*Credit will not be granted for both ASTR& 100 and ASTR& 101. Credit will not be granted for both GEOL& 100 and GEOL& 101. Credit will not be granted for both NUTR& 101 and NUTR 251.

HEALTH-RELATED/PE/ RECREATIONAL/LEISURE ACTIVITIES COURSES 5 credits

- 5 credits required
- One course from Group A
- One course from Group B
- No more than 3 credits in PE Activity

Group A – Lecture (minimum of **one** course)

ART 122
HLTH 101, 104, 174, 270
PE 170

Group B (minimum of **one** course)

AQUAT 101, 110, 115, 132, 136, 224, 230, 232
ART 101, 102, 103, 105, 106, 127, 130, 147, 180, 186, 188, 189, 190, 191, 192, 194, 197, 201, 202, 205, 206
DRMA 106, 107, 108
ENGL& 236, 237
JOURN 225
MUSC 115, 127, 128, 134, 135, 139, 140, 145, 148, 170, 171, 176, 177, 178, 182, 215, 227, 228, 235, 239, 240, 245, 248, 276, 277, 278
PE (activity – limited to three credits for the entire degree) 100, 101, 105, 106, 107, 108, 116, 117, 122, 126, 130, 139, 141, 143, 144, 145, 146, 147, 149, 151, 154, 177, 185, 186, 187, 190, 200, 201, 205, 206, 207, 208, 216, 217, 222, 226, 230, 239, 241, 243, 244, 245, 246, 247, 249, 251, 254, 277, 285, 286, 287, 290
PE (theory-based) 138, 150, 156, 157, 158, 159, 160, 164, 165, 169, 188, 211, 250, 256, 257, 258, 259, 260, 264, 265, 269, 288
PHOTO 101

ELECTIVES 25 credits

- **10 credits must be transferable**
- 15 additional credits from any course numbered 100 or above
- 75 of the 90 credits required for this degree must be transferable
- Financial aid will only pay for courses that count toward your degree. Select electives in consultation with a counselor or advisor.

Transferable Electives:
Any course on this worksheet (PE activity limited to three credits for the entire degree), or any Art, Drama, Music, Music Private Lessons course; ACCT& 201, 202, 203; ANTH 221; BIOL 229, 270, 280; BUS 217; BUS& 101, 201; CIS 110; CJ& 101, 105; CMST 103, 120, 121, 127, 250, 280, 287, 294; CMST& 210, 230; CS 142, 143, 223, 226; CS& 141; EDUC 267; EDUC& 202, 204; ENGL 238, 254; ENGR 211; ENVS 220; FILM 140, 207; GEOG 211, 255; GRDSN 109; HLTH 102; HUM 102, 109; ICS 100, 150; JOURN 225; MATH 108, 140, 150, 274; PE 275; PHOTO 237; SOC 273; SPAN 241, 242

PE activity courses are limited to a maximum of 3 credits for the entire degree. PE theory-based courses are limited to 15 credits.

Spokane Community College and Spokane Falls Community College
ASSOCIATE IN BIOLOGY
Direct Transfer Agreement/Major Related Program (DTA/MRP)

Requirements for completion of an Associate in Biology (DTA/MRP) degree:

- Cumulative grade point average (GPA) of 2.0 or higher
- Complete 90 quarter credits in courses numbered 100 or above as follows:

Communication (10 credits)	Science (30 credits)
Quantitative Reasoning (5 credits)	Health-Related/PE/Recreational/Leisure Activities (5 credits)
Humanities (15 credits)	Electives (10 credits)
Social Sciences (15 credits)	

- **5 credits must be W (writing-intensive), and 5 credits must be D (global/diversity)**
- **No more than 3 credits of PE activity courses are allowed in this degree**
- Earn at least 30 credits at SCC/SFCC (at least 15 credits earned at the degree-awarding college)

DISTRIBUTION (Credits for a specific course may be used in only one distribution area.)

COMMUNICATION 10 credits

- 10 credits from the list below (these courses do not satisfy the writing-intensive requirement)

ENGL& 101, 102

QUANTITATIVE REASONING 5 credits

- 5 credits from the list below
- Course prerequisites must be met

MATH& 151 (required)

HUMANITIES 15 credits

- **Three** subject areas required
- Select from at least two groups (A, B or C)
- No more than 5 credits in foreign language or ASL

Group A: Literature and Language

CMST 226, 227
ENGL 209, 247, 248, 249, 259, 261, 271, 272, 278; ENGL& 111, 112, 113, 220
Foreign Language **OR** ASL – 5cr only
JOURN 110

Group B: Aesthetic Experience

ART 108, 109, 110, 112; ART& 100
DRMA 140; DRMA& 101
FILM 141, 221, 222, 224, 225, 236
MUSC 106, 108, 109, 124; MUSC& 105, 141, 142, 143, 241, 242, 243

Group C: Philosophy and the Humanities

HUM 107, 201; HUM& 101
PHIL 110, 204, 209, 215, 220, 231; PHIL& 101, 115, 120

SOCIAL SCIENCES 15 credits

- **Three** subject areas required
- 5 credits from Group A
- 5 credits from Group B
- 5 additional credits from Group A or B

Group A: Human Behavior

ANTH& 100, 204, 206, 210
GEOG 260, 280; GEOG& 100, 102, 207
PSYC 204, 250; PSYC& 100, 180, 200, 220
SOC 204, 211, 221, 230, 261; SOC& 101, 201

Group B: Human Enterprise

ECON 100; ECON& 201, 202
HIST 105, 106, 107, 225, 230, 240; HIST& 116, 117, 118, 136, 137, 214, 219
POLS 102, 125, 205; POLS& 101, 202, 203

SCIENCE 30 credits

- 15 credits from Group A
- 15 credits from Group B

Group A: Biology

BIOL& 221, 222, 223 (required)

Group B: Chemistry

CHEM& 161, 162, 163 (required)

> **ALL STUDENTS – Meet regularly with your SCC/SFCC advisor or counselor. Some courses may only be offered at one college.**
>
> **TRANSFER STUDENTS – Contact an advisor at your transfer university for additional requirements.**

HEALTH-RELATED/PE/ RECREATIONAL/LEISURE ACTIVITIES COURSES 5 credits

- 5 credits required
- One course from Group A
- One course from Group B
- No more than 3 credits in PE activity

Group A – Lecture (minimum of **one** course)

ART 122
HLTH 101, 104, 174, 270
PE 170

Group B (minimum of one course)

AQUAT 101, 110, 115, 132, 136, 224, 230, 232
ART 101, 102, 103, 105, 106, 127, 130, 147, 180, 186, 188, 189, 190, 191, 192, 194, 197, 201, 202, 205, 206
DRMA 106, 107, 108
ENGL& 236, 237
JOURN 225
MUSC 115, 127, 128, 134, 135, 139, 140, 145, 148, 170, 171, 176, 177, 178, 182, 215, 227, 228, 235, 239, 240, 245, 248, 276, 277, 278
PE (activity – limited to three credits for the entire degree) 100, 101, 105, 106, 107, 108, 116, 117, 122, 126, 130, 139, 141, 143, 144, 145, 146, 147, 149, 151, 154, 177, 185, 186, 187, 190, 200, 201, 205, 206, 207, 208, 216, 217, 222, 226, 230, 239, 241, 243, 244, 245, 246, 247, 249, 251, 254, 277, 285, 286, 287, 290
PE (theory-based) 138, 150, 156, 157, 158, 159, 160, 164, 165, 169, 188, 211, 250, 256, 257, 258, 259, 260, 264, 265, 269, 288
PHOTO 101

ELECTIVES 10 credits

- 10 credits from major-related courses numbered 100 or above
- Plan additional credits in consultation with a counselor or academic advisor.
- Electives allow students to include additional courses to prepare for the biology major. Examples include a full year sequence of organic chemistry for majors, additional math at the pre-calculus level or above, or statistics.
- Contact your transfer college prior to taking biology courses beyond the one-year sequence.

Spokane Community College and Spokane Falls Community College
ASSOCIATE IN BUSINESS
Direct Transfer Agreement/Major Related Program (DTA/MRP)

Requirements for completion of an Associate in Business (DTA/MRP) degree:

- Cumulative grade point average (GPA) of 2.0 or higher
- Complete 90 quarter credits in courses numbered 100 or above as follows:

Communication (10 credits)	Mathematics/Science (15 credits)
Quantitative/Symbolic Reasoning (10 credits)	Social Sciences (15 credits)
Humanities (15 credits)	Required Business Courses (25 credits)

- **5 credits must be W (writing-intensive), and 5 credits must be D (global/diversity)**
- Earn at least 30 credits at SCC/SFCC (at least 15 credits earned at the degree-awarding college)

Note: Completing the Business DTA does not guarantee admission to a university business program. Admission requirements vary by university.

DISTRIBUTION (Credits for a specific course may be used in only one distribution area.)

COMMUNICATION 10 credits

- 10 credits from the list below (these courses do not satisfy the writing-intensive requirement)
  ENGL& 101, 102

QUANTITATIVE/SYMBOLIC REASONING 10 credits

- 5 credits from the list below
- Course prerequisites must be met
  MATH& 148
  AND
  MATH& 141 **OR** MATH 201

HUMANITIES 15 credits

- **Three** subject areas required
- Select from at least two groups (A, B or C)
- No more than 5 credits in foreign language or ASL

Group A: Literature and Language
  CMST 226, 227
  ENGL 209, 247, 248, 249, 259, 261, 271, 272, 278; ENGL& 111, 112, 113, 220
  Foreign Language **OR** ASL – 5cr only
  JOURN 110

Group B: Aesthetic Experience
  ART 108, 109, 110, 112; ART& 100
  DRMA 140; DRMA& 101
  FILM 141, 221, 222, 224, 225, 236
  MUSC 106, 108, 109, 124; MUSC& 105, 141, 142, 143, 241, 242, 243

Group C: Philosophy and the Humanities
  HUM 107, 201; HUM& 101
  PHIL 110, 204, 209, 215, 220, 231; PHIL& 101, 115, 120

SOCIAL SCIENCES 15 credits

- ECON& 201 and 202 are required
- Select a third course from Group **A or B**

Group A: Human Behavior
  ANTH& 100, 204, 206, 210
  GEOG 260, 280; GEOG& 100, 102, 207
  PSYC 204, 250; PSYC& 100, 180, 200, 220
  SOC 204, 211, 221, 230, 261; SOC& 101, 201

Group B: Human Enterprise
  ECON& 201, 202 (required)
  HIST 105, 106, 107, 225, 230, 240; HIST& 116, 117, 118, 136, 137, 214, 219
  POLS 102, 125, 205; POLS& 101, 202, 203

MATHEMATICS/SCIENCE 15 credits

- Group A is required
- 10 credits must come from Group B or C
- 5 credits must be laboratory course
- No more than one course per subject area in any one group

Group A: Mathematics
  MATH& 146 (required)

Group B: Science
  (Laboratory courses)
  ASTR& 101*
  BIOL 100, 110, 115; BIOL& 160, 221, 222, 223
  BOT 111, 112, 113, 130
  CHEM 115; CHEM& 110, 121, 122, 123, 131, 140, 161, 162, 163, 241/251, 242/252, 243/253
  ENVS 247; ENVS& 101
  GEOL 201, 210; GEOL& 101*
  PHYS 100, 101, 102, 103, 201, 202, 203
  (Non-laboratory courses)
  ANTH& 205
  ASTR& 100*
  BIOL 107
  CHEM 116
  ENVS 104, 110, 207, 210, 211
  GEOL 116; GEOL& 100*
  NUTR 251*; NUTR& 101*
  OCEA& 101

Group C: Science
  (Laboratory courses)
  BIOL& 241, 242, 260
  (Non-laboratory courses)
  BIOL 244
  CHEM 260

*Credit will not be granted for both ASTR& 100 and ASTR& 101. Credit will not be granted for both GEOL& 100 and GEOL& 101. Credit will not be granted for both NUTR& 101 and NUTR 251.

REQUIRED BUSINESS COURSES 25 credits

- 25 credits from the list below
  ACCT& 201, 202, 203
  BUS& 201
  AND
  BUS 217 **OR** MIS 211

ALL STUDENTS – Meet regularly with your SCC/SFCC advisor or counselor. Some courses may only be offered at one college.

TRANSFER STUDENTS – Contact an advisor at your transfer university for additional requirements.

1. Students intending the international business major should consult their potential transfer institutions regarding the level of world language required for admission to the major. Five (5) credits in world languages may apply to the Humanities requirement.

2. MATH& 151 or MATH& 152 can also meet the Quantitative/Symbolic Reasoning requirement.

3. Students are encouraged to include a speech or oral communication course (not small group communication).

4. Students intending the manufacturing management major at WWU should consult WWU regarding the selection of natural science courses required for admission to the major.

5. International students who completed a business law course specific to their home country must take a business law course at a U.S. institution in order to demonstrate proficiency in U.S. business law.

6. Two institutions have requirements for admission to the major that go beyond those specified above. Students can meet these requirements by careful selection of the elective University Course Equivalent to:
   - Gonzaga: Management Information Systems BMIS 235
   - WWU: Introduction to Business Computer Systems MIS 220

Spokane Falls Community College
ASSOCIATE IN COMPUTER SCIENCE
Direct Transfer Agreement/Major Related Program (DTA/MRP)

Requirements for completion of an Associate in Computer Science (DTA/MRP) degree:

- Cumulative grade point average (GPA) of 2.0 or higher
- Complete 95-100 quarter credits in courses numbered 100 or above as follows:

Communication (10 credits)	Mathematics/Science (15 credits)
Quantitative/Symbolic Reasoning (5 credits)	Major Requirements (15 credits)
Humanities (15 credits)	University Specific Requirements/Electives (20-25 credits)
Social Sciences (15 credits)	

- **5 credits must be W (writing-intensive) and 5 credits must be D (global/diversity)**
- **No more than 3 credits of PE activity courses are allowed in this degree**
- Earn at least 30 credits at SCC/SFCC (at least 15 credits earned at SFCC)

DISTRIBUTION (Credits for a specific course may be used in only one distribution area.)

COMMUNICATION 10 credits

- 5 credits composition (ENGL& 101)
- 5 additional credits from the list below (these courses do not satisfy the writing-intensive requirement)

ENGL& 101 (required)
AND
ENGL& 102 **OR** ENGL& 235 [1]

[1] *EWU requires ENGL& 102*
***Whitworth & Gonzaga** – Oral Communication (CMST& 101 or 220) or Technical Writing (ENGL& 235)*
***WSU** – Strongly recommends Technical Writing (ENGL& 235)*

QUANTITATIVE REASONING 5 credits

- 5 credits from the list below
- Course prerequisites must be met

MATH& 151

HUMANITIES 15 credits

- **Three** subject areas required [2]
- Select from at least two groups (A, B or C)
- No more than 5 credits in foreign language or ASL

Group A: Literature and Language
CMST 226, 227
ENGL 209, 247, 248, 249, 259, 261, 271, 272, 278; ENGL& 111, 112, 113, 220
Foreign Language **OR** ASL – 5cr only
JOURN 110

Group B: Aesthetic Experience
ART 108, 109, 110, 112; ART& 100
DRMA 140; DRMA& 101
FILM 141, 221, 222, 224, 225, 236
MUSC 106, 108, 109, 124; MUSC& 105, 141, 142, 143, 241, 242, 243

Group C: Philosophy and the Humanities
HUM 107, 201; HUM& 101
PHIL 110, 204, 209, 215, 220, 231; PHIL& 101, 115, 120

[2] *Gonzaga requires Philosophy (Intro or Ethics), Literature, and Humanities (Art, Music, Theatre, etc.)*

SOCIAL SCIENCES 15 credits

- **Three** subject areas required
- 5 credits from Group A
- 5 credits from Group B
- 5 additional credits from Group A or B

Group A: Human Behavior
ANTH& 100, 204, 206, 210
GEOG 260, 280; GEOG& 100, 102, 207
PSYC 204, 250; PSYC& 100, 180, 200, 220
SOC 204, 211, 221, 230, 261; SOC& 101, 201

Group B: Human Enterprise [3]
ECON 100; ECON& 201, 202
HIST 105, 106, 107, 225, 230, 240; HIST& 116, 117, 118, 136, 137, 214, 219
POLS 102, 125, 205; POLS& 101, 202, 203

[3] *All UW campuses require completion of a diversity course(s). For courses that meet this institutional requirement, speak with an advisor from the campus you wish to attend.*
***Gonzaga** – History (World or Western Civ, US History); and Psyc, Soc, Crim, or Anthro 101.*

MATHEMATICS/SCIENCE 15 credits

- 15 credits required from at least two disciplines
- No more than 10 credits allowed from any one discipline

Group A: Mathematics
MATH& 152 [4]

Group B: Science (choose two courses) [4]
PHYS 201, 202, 203

[4] *Gonzaga requires one year 'major-level' BIOL, CHEM or Calculus based PHYS and labs; Calculus 2/3*
***WSU-Vancouver** requires one year calculus-based PHYS and labs, or science courses selected from a list of options. Speak with a CS advisor from the campus you wish to attend to ensure transfer.*

MAJOR REQUIREMENTS 15 credits

- 10 credits from Group A
- 5 credits from Group B

Group A: Major Required Computer Programming [5]
CS& 141, CS 142

Group B: Major Required Courses [5]
MATH& 153, 254
CS 143, 211

[5] *EWU prefers Java. Consult your advisor to select the programming language preferred by your transfer destination. Students are encouraged to take the same programming language for both required computer programming courses.*

UNIVERSITY SPECIFIC REQUIREMENTS/ELECTIVES 20-25 credits

- Remaining elective credits should be planned with the help of an advisor based on the requirements of the intended transfer institution(s).

Advanced Data Structures;
Computer Architecture;
Data Science (Intro);
Data Structures (CS 280);
Digital Logic (ENGR 190);
Discrete Structures;
MATH& 153, 254; MATH 220, 274;
Lab science for science and engineering majors;
Programming tools (CS 211, 226, 253);
Statistics (calculus-based);
Technical Writing (ENGL& 235)

ALL STUDENTS – Meet regularly with your SCC/SFCC advisor or counselor. Some courses may only be offered at one college.

TRANSFER STUDENTS – Contact an advisor at your transfer university for additional requirements.

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Spokane Community College and Spokane Falls Community College

ASSOCIATE IN MATHEMATICS EDUCATION
Direct Transfer Agreement/Major Related Program (DTA/MRP)

</div>

Requirements for completion of an Associate in Mathematics Education (DTA) degree:

- Cumulative grade point average (GPA) of 2.0 or higher
- Complete 90-92 quarter credits in courses numbered 100 or above, as follows:

Communication (15 credits)	Science (10 credits)
Quantitative Reasoning (25 credits)	Health-Related/PE/Recreational/Leisure Activities (5 credits)
Humanities (15 credits)	Education Courses (5-7 credits)
Social Sciences (15 credits)	

- **5 credits must be W (writing-intensive), and 5 credits must be D (global/diversity)**
- **No more than 3 credits of PE activity courses are allowed in this degree**
- Earn at least 30 credits at SCC/SFCC (at least 15 credits earned at the degree-awarding college)

DISTRIBUTION (Credits for a specific course may be used in only one distribution area.)

COMMUNICATION 15 credits

- 15 credits from the list below (these courses do not satisfy the writing-intensive requirement)
  CMST& 101
  ENGL& 101, 102

QUANTITATIVE REASONING 25 credits

- 25 credits from the list below
- Course prerequisites must be met
  MATH 220; MATH& 151, 152, 153, 254

HUMANITIES 15 credits

- **Three** subject areas required
- Select from at least two groups (A, B or C)
- No more than 5 credits in foreign language or ASL

Group A: Literature and Language
  CMST 226, 227
  ENGL 209, 247, 248, 249, 259, 261, 271, 272, 278; ENGL& 111, 112, 113, 220
  Foreign Language **OR** ASL – 5cr only
  JOURN 110

Group B: Aesthetic Experience
  ART 108, 109, 110, 112; ART& 100
  DRMA 140; DRMA& 101
  FILM 141, 221, 222, 224, 225, 236
  MUSC 106, 108, 109, 124; MUSC& 105, 141, 142, 143, 241, 242, 243

Group C: Philosophy and the Humanities
  HUM 107, 201; HUM& 101
  PHIL 110, 204, 209, 215, 220, 231; PHIL& 101, 115, 120

ALL STUDENTS – Meet regularly with your SCC/SFCC advisor or counselor. Some courses may only be offered at one college.

TRANSFER STUDENTS – Contact an advisor at your transfer university for additional requirements.

SOCIAL SCIENCES 15 credits

- **Three** subject areas required
- 5 credits PSYC& 100 from Group A
- 5 credits from Group B
- 5 additional credits from Group A or B

Group A: Human Behavior
  ANTH& 100, 204, 206, 210
  GEOG 260, 280; GEOG& 100, 102, 207
  PSYC& 100 (required)
  SOC 204, 211, 221, 230, 261; SOC& 101, 201

Group B: Human Enterprise
  ECON 100; ECON& 201, 202
  HIST 105, 106, 107, 225, 230, 240; HIST& 116, 117, 118, 136, 137, 214, 219
  POLS 102, 125, 205; POLS& 101, 202, 203

SCIENCE 10 credits

- 10 credits from Group A or B
- 5 credits must be laboratory course
- No more than one course per subject in any one group

Group A: Science

(Laboratory courses)
  ASTR& 101*
  BIOL 100, 110, 115; BIOL& 160
  BOT 111, 112, 113, 130
  CHEM 115; CHEM& 110, 121, 122, 123, 131, 140, 161, 162, 163, 241/251, 242/252, 243/253
  ENVS 247; ENVS& 101
  GEOL 201, 210; GEOL& 101*
  PHYS 100, 101, 102, 103, 201, 202, 203

(Non-laboratory courses)
  ANTH& 205
  ASTR& 100*
  BIOL 107
  CHEM 116
  ENVS 104, 110, 207, 210, 211
  GEOL 116; GEOL& 100*
  NUTR 251* NUTR& 101*
  OCEA& 101

Group B: Science

(Laboratory courses)
  BIOL& 241, 242, 260

*Credit will not be granted for both ASTR& 100 and ASTR& 101. Credit will not be granted for both GEOL& 100 and GEOL& 101. Credit will not be granted for both NUTR& 101 and NUTR 251.

HEALTH-RELATED/PE/ RECREATIONAL/LEISURE ACTIVITIES 5 credits

- 5 credits required
- One course from Group A
- One course from Group B
- No more than 3 credits in PE Activity

Group A – Lecture (minimum of **one** course)
  ART 122
  HLTH 101, 104, 174, 270
  PE 170

Group B (minimum of **one** course)
  AQUAT 101, 110, 115, 132, 136, 224, 230, 232
  ART 101, 102, 103, 105, 106, 127, 130, 147, 180, 186, 188, 189, 190, 191, 192, 194, 197, 201, 202, 205, 206
  DRMA 106, 107, 108
  ENGL& 236, 237
  JOURN 225
  MUSC 115, 127, 128, 134, 135, 139, 140, 145, 148, 170, 171, 176, 177, 178, 182, 215, 227, 228, 235, 239, 240, 245, 248, 276, 277, 278
  PE (activity – limited to 3 credits for the entire degree) 100, 101, 105, 106, 107, 108, 116, 117, 122, 126, 130, 139, 141, 143, 144, 145, 146, 147, 149, 151, 154, 177, 185, 186, 187, 190, 200, 201, 205, 206, 207, 208, 216, 217, 222, 226, 230, 239, 241, 243, 244, 245, 246, 247, 249, 251, 254, 277, 285, 286, 287, 290
  PE (theory-based) 138, 150, 156, 157, 158, 159, 160, 164, 165, 169, 188, 211, 250, 256, 257, 258, 259, 260, 264, 265, 269, 288
  PHOTO 101

EDUCATION COURSES 5-7 credits required

- 5-7 credits from the list below
  EDUC& 202 (SFCC) **OR**
  EDUC& 202 **AND** EDUC& 267 (SCC)

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Spokane Falls Community College
ASSOCIATE IN MUSIC
Direct Transfer Agreement/Major Related Program (DTA/MRP)

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Requirements for completion of an Associate in Music (DTA/MRP) degree:

- Cumulative grade point average (GPA) of 2.0 or higher
- Complete 104 quarter credits in courses numbered 100 or above as follows:

Communication (10 credits)	Social Sciences (15 credits)
Quantitative/Symbolic Reasoning (5 credits)	Mathematics/Science (15 credits)
Humanities (15 credits)	Required Music Electives (44 credits)

- **5 credits must be W (writing-intensive), and 5 credits must be D (global/diversity)**
- Earn at least 30 credits at SCC/SFCC (at least 15 credits earned at SFCC)

NOTE: Admission to specific Music programs is competitive, and admission to an institution does not guarantee admission to a specific program or major.

DISTRIBUTION (Credits for a specific course may be used in only one distribution area.)

COMMUNICATION 10 credits

- 5 credits composition required
  (ENGL& 101 or 102)
- 5 additional credits from the list below (these courses do not satisfy the writing-intensive requirement)

ENGL& 101 or 102 (5cr composition required)
AND one of the following:

CMST 229; CMST& 101, 220
ENGL& 102 (exclude if used for composition)
ENGL& 235
JOURN 220

QUANTITATIVE/SYMBOLIC REASONING 5 credits

- 5 credits from the list below
- Course prerequisites must be met

MATH 201, 208, 209, 210, 211, 212;
    MATH& 107, 141, 142, 146, 148, 151,
    152, 153, 254
PHIL& 120

HUMANITIES 15 credits

- 10 credits from MUSC& 141 and MUSC& 142
- 5 credits from another subject area

MUSC& 141, 142 (required)
AND one of the following:

ART 108, 109, 110, 112; ART& 100
CMST 226, 227
DRMA 140; DRMA& 101
ENGL 209, 247, 248, 249, 259, 261, 271,
    272, 278; ENGL& 111, 112, 113, 220
FILM 141, 221, 222, 224, 225, 236
Foreign Language **OR** ASL – 5 credits only
HUM 107, 201; HUM& 101
JOURN 110
PHIL 110, 204, 209, 215, 220, 231;
    PHIL& 101, 115, 120

SOCIAL SCIENCES 15 credits

- **Three** subject areas required
- 5 credits from Group A
- 5 credits from Group B
- 5 additional credits from Group A or B

Group A: Human Behavior

ANTH& 100, 204, 206, 210
GEOG 260, 280; GEOG& 100, 102, 207
PSYC 204, 250; PSYC& 100, 180, 200, 220
SOC 204, 211, 221, 230, 261; SOC& 101, 201

Group B: Human Enterprise

ECON 100; ECON& 201, 202
HIST 105, 106, 107, 225, 230, 240; HIST& 116,
    117, 118, 136, 137, 214, 219
POLS 102, 125, 205; POLS& 101, 202, 203

MATHEMATICS/SCIENCE 15 credits

- 10 credits must come from Science Group B or C (5 credits must be laboratory course)
- 5 additional credits must come from Mathematics or Science – Group A, B or C
- If a mathematics course is taken, it cannot also be used to satisfy the Quantitative/ Symbolic Reasoning requirement
- No more than one course per subject area in any one group

Group A: Mathematics

MATH 201, 208, 209, 210, 211, 212, 220,
    MATH& 107, 141, 142, 146, 148, 151, 152,
    153, 254

Group B: Science
  (Laboratory courses)
    ASTR& 101*
    BIOL 100, 110, 115; BIOL& 160, 221,
        222, 223
    BOT 111, 112, 113, 130
    CHEM 115; CHEM& 110, 121, 122, 123,
        131, 140, 161, 162, 163, 241/251,
        242/252, 243/253
    ENVS 247; ENVS& 101
    GEOL 201, 210; GEOL& 101*
    PHYS 100, 101, 102, 103, 201, 202, 203
  (Non-laboratory courses)
    ANTH& 205
    ASTR& 100*
    BIOL 107
    CHEM 116
    ENVS 104, 110, 207, 210, 211
    GEOL 116; GEOL& 100*
    NUTR 251*; NUTR& 101*
    OCEA& 101

Group C: Science
  (Laboratory courses)
    BIOL& 241, 242, 260
  (Non-laboratory courses)
    BIOL 244
    CHEM 260

REQUIRED MUSIC ELECTIVES 44 credits

- 20 credits from Group A: Additional Music Theory
- 6 credits from Group B: Private Lessons
- 12 credits from Group C: Ensembles
- 6 credits from Group D: Keyboard/Piano

Group A: Additional Music Theory (20cr)

MUSC& 143, 241, 242, 243 (required)

Group B: Private Lessons (6cr)
(3cr 100-level, 3cr 200-level)

MUSPL 104-264

Group C: Ensembles (12cr)
(6cr 100-level, 6cr 200-level highly recommended for transfer to a four-year institution)

MUSC 115, 127, 139, 140, 145, 215, 227, 239,
    240, 245

Group D: Keyboard/Piano (6cr)

MUSC 176, 177, 178, 276, 277, 278

ALL STUDENTS – Meet regularly with your SCC/SFCC advisor or counselor. Some courses may only be offered at one college.

TRANSFER STUDENTS – Contact an advisor at your transfer university for additional requirements.

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*Credit will not be granted for both ASTR& 100 and ASTR& 101. Credit will not be granted for both GEOL& 100 and GEOL& 101. Credit will not be granted for both NUTR& 101 and NUTR 251.

Spokane Community College
ASSOCIATE IN NURSING
Direct Transfer Agreement/Major Related Program (DTA/MRP)

Our ACEN-accredited nursing program prepares you for licensure as a registered nurse in a variety of health care settings. Your training will include nursing courses, hands-on practice in the nursing simulation laboratory, computer-assisted instruction and supervised clinical experiences. As a graduate of the program, you could enter a Bachelor of Science in nursing program as a junior or senior at a four-year university or sit for the NECLEX-RN exam to go straight to work. You can learn more about the program below or in the Nursing Program Handbook.

SCC nursing faculty members believe there are varying levels of nursing practice that provide unique contributions to meet the health care needs of society. The curriculum allows each student to move from one level to the next including advancing to a Bachelor of Science, master's, or doctorate in nursing after graduation if the student desires.

In the nursing classes, the students have both supervised clinical experience and classroom theory. Students study introduction to nursing, medical-surgical nursing including gerontology and pediatrics, prenatal nursing, mental health nursing, and beginning management/leadership concepts. Required clinical rotation hours vary and may include early morning (6:00 AM), evening, and weekend hours one or two days per week.

A minimum cumulative GPA of 3.0 with a minimum GPA of 2.5 in each support course is required to move to the competitive scoring process. Only the courses required in the first four quarters will be considered in the GPA calculation.

First Quarter
BIOL&	160	General Biology w/Lab [1]	5
ENGL&	101	English Composition I	5
MATH&	146	Introduction to Stats [1]	5
		Total	**15**

Second Quarter
BIOL&	241	Human A & P 1 [1]	5
BIOL&	260	Microbiology [1]	5
PSYC&	100	General Psychology	5
		Total	**15**

Third Quarter
BIOL&	242	Human A & P 2 [1]	5
CHEM&	121	Intro to Chemistry: w/Lab [6]	5
PSYC&	200	Lifespan Psychology	5
		Total	**15**

Fourth Quarter
CMST	227	Intercultural Communication	5
ENGL&	102	Composition II	5
HUM&	101	Intro to Humanities [5]	5
		Total	**15**

Fifth Quarter
NURS	101	Foundational Principles in Nursing	3
NURS	102	Application of Foundational Principles in Nursing	5
		NUTR 251 **OR** NUTR& 101	5
		Total	**13**

Sixth Quarter
NURS	104	Nursing Care of Patients Across the Lifespan	3
NURS	105	Application of Nursing Care of Patients Across the Lifespan	5
NURS	106	PSYC 106/Psychosocial Issues in Healthcare I [2]	2
NURS	110	Pharmacology in Nursing Practice	2
		Total	**12**

Seventh Quarter
NURS	113	PSYC 113/Psychosocial Issues in Healthcare II [3]	3
NURS	133	Care of the Developing Family	3
NURS	134	Application of Care of the Developing Family	2
NURS	138	Care of the Mental Health Patient	3
NURS	139	Application of Care of the Mental Health Patient	2
		Total	**13**

Eighth Quarter
NURS	181	Nursing Care of the Acute Patient	4
NURS	182	Application of Nursing Care of the Acute Patient	5
NURS	202	PHIL 202/Ethics and Policy in Healthcare I [4]	3
		Total	**12**

Ninth Quarter
NURS	205	Nursing Care of the Critically Ill Patient	5
NURS	206	Application of Nursing Care of the Critically Ill Patient	6
NURS	207	PHIL 207/Ethics and Policy in Healthcare II [4]	2
		Total	**13**

Tenth Quarter
NURS	208	Capstone Experience in Nursing	6
NURS	209	Leadership Principles in Nursing Care	4
NURS	210	Simulation in Nursing Practices	2
		Total	**12**

135 credits are required for the Associate in Nursing Direct Transfer Agreement/Major Related Program

[1] This required support course must have been completed within the last five years with a 2.5 grade or higher. Because of the number of applicants for this program, the completion of all required support courses does not ensure the admission into the program at the next available quarter.

[2] This nursing course is also considered part of the 15 credits required in the Social Sciences discipline. This course is cross-listed with PSYC 106.

[3] This nursing course is also considered part of the 15 credits required in the Social Sciences discipline. This course is cross-listed with PSYC 113.

[4] This nursing course is also considered part of the 15 credits required in the Humanities discipline. This course is cross-listed with PHIL 202 and PHIL 207.

[5] This course may be substituted with other courses from the Humanities distribution area of the AA/DTA (except Philosophy).

[6] This required support course must have been completed within the last ten years with a 2.5 grade or higher. This course may be substituted with a higher level Chemistry class.

Spokane Community College and Spokane Falls Community College
ASSOCIATE IN PRE-NURSING
Direct Transfer Agreement/Major Related Program (DTA/MRP)

Requirements for completion of an Associate in pre-Nursing (DTA/MRP) degree:

- Cumulative grade point average (GPA) of 2.0 or higher
- Complete 90 quarter credits in courses numbered 100 or above, as follows:

Communication (10 credits)	Social Sciences (15 credits)
Quantitative/Symbolic Reasoning (5 credits)	Mathematics/Science (40 credits)
Humanities (15 credits)	Electives (5 credits)

- **5 credits must be W (writing-intensive), and 5 credits must be D (global/diversity)**
- Earn at least 30 credits at SCC/SFCC (at least 15 credits earned at the degree-awarding college)

NOTE: Students should always check with the receiving university for additional requirements.
Most have competitive admissions and require one year of residency at their institution.

DISTRIBUTION (Credits for a specific course may be used in only one distribution area.)

COMMUNICATION 10 credits

- 10 credits composition from the list below (these courses do not satisfy the writing-intensive requirement)

  ENGL& 101, 102

QUANTITATIVE/SYMBOLIC REASONING 5 credits

- 5 credits from the list below
- Course prerequisites must be met

  MATH& 146

HUMANITIES 15 credits

- **Three** subject areas required
- Select from at least two groups (A, B or C)
- No more than 5 credits in foreign language or ASL

Group A: Literature and Language

CMST 227 (required)
ENGL 209, 247, 248, 249, 259, 261, 271, 272, 278; ENGL& 111, 112, 113, 220
Foreign Language **OR** ASL – 5cr only
JOURN 110

Group B: Aesthetic Experience

ART 108, 109, 110, 112; ART& 100
DRMA 140; DRMA& 101
FILM 141, 221, 222, 224, 225, 236
MUSC 106, 108, 109, 124; MUSC& 105, 141, 142, 143, 241, 242, 243

Group C: Philosophy and the Humanities

HUM 107, 201; HUM& 101
PHIL 110, 204, 209, 215, 220, 231; PHIL& 101, 115, 120

> **ALL STUDENTS – Meet regularly with your SCC/SFCC advisor or counselor. Some courses may only be offered at one college.**
>
> **TRANSFER STUDENTS – Contact an advisor at your transfer university for additional requirements.**

SOCIAL SCIENCES 15 credits

- 15 credits are required
- Psychology 100 and 200 are required
- Select one Sociology course

  PSYC& 100 (required)
  PSYC& 200 (required)
  SOC& 101 **OR** 201 (select one)

MATHEMATICS/SCIENCE 40 credits

- 40 credits from the list below
- It is recommended that sequential science courses be completed at one institution

  Life Sciences
    BIOL& 160 or 222
    BIOL& 241, 242, 260
    NUTR 251 **OR** NUTR& 101

  Physical Sciences
    CHEM& 121, 122, 123

ELECTIVES 5 credits

- 5 additional college-level credits
- Plan electives as appropriate for intended transfer university in consultation with an advisor or counselor.
- PE activity courses are limited to a maximum of 3 credits for the entire degree.

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Spokane Community College and Spokane Falls Community College
ASSOCIATE IN SCIENCE – TRANSFER TRACK 1 (AS-T 1)
Biological Sciences, Environmental/Resource Sciences, Chemistry, Geology, and Earth Science

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Requirements for completion of an Associate in Science – Transfer (AS-T 1) degree in Biological Sciences, Environmental/Resource Sciences, Chemistry, Geology, and Earth Science:

- Cumulative grade point average (GPA) of 2.0 or higher
- Complete 90 quarter credits in courses numbered 100 or above as follows:

Communication (5 credits)	Science (45-50 credits)
Humanities/Social Sciences (15 credits)	Electives (10-15 credits)
Mathematics (10 credits)	

- **5 credits must be W (writing-intensive)**
- **No more than 3 credits of PE activity courses are allowed in this degree**
- Earn at least 30 credits at SCC/SFCC (at least 15 credits earned at the degree-awarding college)

This degree does not fulfill all general education requirements of four-year institutions.

DISTRIBUTION (Credits for a specific course may be used in only one distribution area.)

COMMUNICATION 5 credits

- 5 credits composition (these courses do not satisfy the writing-intensive requirement)

  ENGL& 101, 102

HUMANITIES/SOCIAL SCIENCES 15 credits

- 5 credits from Group A: Humanities
- 5 credits from Group B: Social Sciences
- 5 additional credits from Group A or Group B
- No more than 5 credits in foreign language or ASL

Group A: Humanities

ART 108, 109, 110, 112; ART& 100
CMST 226, 227
DRMA 140; DRMA& 101
ENGL 209, 247, 248, 249, 259, 261, 271, 272, 278; ENGL& 111, 112, 113, 220
FILM 141, 221, 222, 224, 225, 236
Foreign Language **OR** ASL– 5 credits only
HUM 107, 201; HUM& 101
JOURN 110
MUSC 106, 108, 109, 124; MUSC& 105, 141, 142, 143, 241, 242, 243
PHIL 110, 204, 209, 215, 220, 231; PHIL& 101, 115, 120

Group B: Social Sciences

ANTH& 100, 204, 206, 210
ECON 100; ECON& 201, 202
GEOG 260, 280; GEOG& 100, 102, 207
HIST 105, 106, 107, 225, 230, 240; HIST& 116, 117, 118, 136, 137, 214, 219
POLS 102, 125, 205; POLS& 101, 202, 203
PSYC 204, 250; PSYC& 100, 180, 200, 220
SOC 204, 211, 221, 230, 261; SOC& 101, 201

MATHEMATICS 10 credits

- 10 credits at or above introductory calculus

  MATH 220, 274; MATH& 151, 152, 153, 254

SCIENCE 45-50 credits

- 15 credit sequence from Group A
- 5 credits from Group B
- 15 credits from Group C (some transfer universities require physics with calculus)
- 10-15 additional credits from Group D (preferably in a 2 or 3 quarter sequence – biology majors should select organic chemistry or physics)

Group A: Chemistry (15cr sequence)

CHEM& 161, 162, 163
OR
CHEM& 241/251, 242/252, 243/253

Group B: Third quarter calculus or approved statistics course (5cr)

MATH& 146
OR
MATH& 153

Group C: Biological Sciences or Physics (15cr)

Biological Sciences (Laboratory courses)
BIOL& 221, 222, 223

Physics Sequence
PHYS 101, 102, 103
OR
PHYS 201, 202, 203 (w/calculus)

Group D: Additional 10-15 science credits

Group A
Group B
Group C
GEOL 201, 210; GEOL& 101
MATH 220, 274; MATH& 254

ELECTIVES 10-15 credits

- 10-15 additional college-level credits
- May include prerequisites for major courses (e.g. pre-calculus), additional major coursework, or specific general education or other university requirements as approved by a counselor or academic advisor.
- PE activity courses are limited to a maximum of 3 credits for the entire degree.

> **ALL STUDENTS – Meet regularly with your SCC/SFCC advisor or counselor. Some courses may only be offered at one college.**
>
> **TRANSFER STUDENTS – Transfer requirements vary based on major. Contact an advisor at your transfer university for additional requirements.**

NOTES:

1. Students are responsible for checking specific major requirements of four-year institutions in the year prior to transferring.
2. It is recommended that sequential science classes be completed at one institution.
3. Students completing this Associate in Science Transfer (AS-T) degree will receive the same priority consideration for admission to the four-year institution as they would for completing the direct transfer associate degree and will be given junior status by the receiving institution; this degree does not guarantee student's admission to the major.
4. Additional general education requirements, cultural diversity requirements, and foreign language requirements, as required by the transfer institution, must be met prior to the completion of a baccalaureate degree.
5. This degree may not fulfill all general education requirements of a particular baccalaureate institution. Students should work with a counselor or academic advisor for further guidance specific to their goals.

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Spokane Community College and Spokane Falls Community College

ASSOCIATE IN SCIENCE – TRANSFER TRACK 2 (AS-T 2)
Engineering, Physics, and Atmospheric Science

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Requirements for completion of an Associate in Science Transfer (AS-T 2) degree in Engineering, Physics, and Atmospheric Science:

- Cumulative grade point average (GPA) of 2.0 or higher
- Complete 90 quarter credits in courses numbered 100 or above as follows:

Communication (5 credits)	Science (25 credits)
Humanities/Social Sciences (15 credits)	Electives (35 credits)
Mathematics (10 credits)	

- **5 credits must be W (writing-intensive)**
- **No more than 3 credits of PE activity courses are allowed in this degree**
- **Earn at least 30 credits at SCC/SFCC (at least 15 credits earned at the degree-awarding college)**

This degree does not fulfill all general education requirements of four-year institutions.

DISTRIBUTION (Credits for a specific course may be used in only one distribution area.)

COMMUNICATION 5 credits

- 5 credits composition (these courses do not satisfy the writing-intensive requirement)

  ENGL& 101, 102

HUMANITIES/SOCIAL SCIENCES 15 credits

- 5 credits from Group A: Humanities
- 5 credits from Group B: Social Sciences
- 5 additional credits from Group A or Group B
- No more than 5 credits in foreign language or ASL

Group A: Humanities

ART 108, 109, 110, 112; ART& 100
CMST 226, 227
DRMA 140; DRMA& 101
ENGL 209, 247, 248, 249, 259, 261, 271, 272, 278; ENGL& 111, 112, 113, 220
FILM 141, 221, 222, 224, 225, 236
Foreign Language **OR** ASL– 5 credits only
HUM 107, 201; HUM& 101
JOURN 110
MUSC 106, 108, 109, 124; MUSC& 105, 141, 142, 143, 241, 242, 243
PHIL 110, 204, 209, 215, 220, 231; PHIL& 101, 115, 120

Group B: Social Sciences

ANTH& 100, 204, 206, 210
ECON 100; ECON& 201, 202
GEOG 260, 280; GEOG& 100, 102, 207
HIST 105, 106, 107, 225, 230, 240; HIST& 116, 117, 118, 136, 137, 214, 219
POLS 102, 125, 205; POLS& 101, 202, 203
PSYC 204, 250; PSYC& 100, 180, 200, 220
SOC 204, 211, 221, 230, 261; SOC& 101, 201

MATHEMATICS 10 credits

- 10 credits at or above introductory calculus
  MATH 220, 274; MATH& 151, 152, 153, 254

SCIENCE 25 credits

- 15 credits from Group A (some transfer universities require physics with calculus)
- 5 credits of chemistry or other science from Group B (in consultation with your advisor)
- 5 credits from Group C

Group A: Physics (15cr sequence)

PHYS 101, 102, 103
OR
PHYS 201, 202, 203 (w/calculus)

Group B: Chemistry or other science based on advising (5cr)

CHEM& 161, 162, 163, 241/251, 242/252, 243/253
OR
Other science based on advising

Group C: Third quarter calculus or approved statistics course (5cr)

MATH& 146
OR
MATH& 153

ELECTIVES 35 credits

- 35 additional credits
- May include prerequisites for major courses (e.g. pre-calculus), additional major coursework, or specific general education or other university requirements as approved by a counselor or academic advisor.
- PE activity courses are limited to a maximum of 3 credits for the entire degree.

> **ALL STUDENTS – Meet regularly with your SCC/SFCC advisor or counselor. Some courses may only be offered at one college.**
>
> **TRANSFER STUDENTS – Transfer requirements vary based on major. Contact an advisor at your transfer university for additional requirements.**

NOTES:

1. Students are responsible for checking specific major requirements of four-year institutions in the year prior to transferring.
2. It is recommended that sequential science classes be completed at one institution.
3. Students completing this Associate in Science Transfer (AS-T) degree will receive the same priority consideration for admission to the four-year institution as they would for completing the direct transfer associate degree and will be given junior status by the receiving institution; this degree does not guarantee student's admission to the major.
4. Additional general education requirements, cultural diversity requirements, and foreign language requirements, as required by the transfer institution, must be met prior to the completion of a baccalaureate degree.
5. This degree may not fulfill all general education requirements of a particular baccalaureate institution. Students should work with a counselor or academic advisor for further guidance specific to their goals.

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Spokane Community College and Spokane Falls Community College

ASSOCIATE IN SCIENCE – TRANSFER TRACK 2 (AS-T 2/MRP)
Bioengineering and Chemical Engineering Pathway

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Requirements for completion of an AS-T 2/MRP degree following the Bioengineering and Chemical Engineering pathway:

- Cumulative grade point average (GPA) of 2.0 or higher
- Complete 95 quarter credits in courses numbered 100 or above as follows:

  Communication (5 credits)　　　　　　　Science/Engineering (40 credits)
  Humanities/Social Sciences (15 credits)　　Engineering Electives (10 credits)
  Mathematics (25 credits)

- **5 credits must be W (writing-intensive)**
- Earn at least 30 credits at SCC/SFCC (at least 15 credits earned at the degree-awarding college)

This degree does not fulfill all general education requirements of four-year institutions.

DISTRIBUTION (Credits for a specific course may be used in only one distribution area.)

COMMUNICATION 5 credits

- 5 credits composition (these courses do not satisfy the writing-intensive requirement)

  ENGL& 101, 102

HUMANITIES/SOCIAL SCIENCES 15 credits

- 5 credits from Group A
- 5 credits from Group B
- 5 additional credits from Group A or Group B
- No more than 5 credits in foreign language or ASL
- A course in Economics is recommended

Group A: Humanities

ART 108, 109, 110, 112; ART& 100
CMST 226, 227
DRMA 140; DRMA& 101
ENGL 209, 247, 248, 249, 259, 261, 271, 272, 278; ENGL& 111, 112, 113, 220
FILM 141, 221, 222, 224, 225, 236
Foreign Language **OR** ASL– 5 credits only
HUM 107, 201; HUM& 101
JOURN 110
MUSC 106, 108, 109, 124; MUSC& 105, 141, 142, 143, 241, 242, 243
PHIL 110, 204, 209, 215, 220, 231; PHIL& 101, 115, 120

Group B: Social Sciences

ANTH& 100, 204, 206, 210
ECON 100; ECON& 201, 202
GEOG 260, 280; GEOG& 100, 102, 207
HIST 105, 106, 107, 225, 230, 240; HIST& 116, 117, 118, 136, 137, 214, 219
POLS 102, 125, 205; POLS& 101, 202, 203
PSYC 204, 250; PSYC& 100, 180, 200, 220
SOC 204, 211, 221, 230, 261; SOC& 101, 201

MATHEMATICS 25 credits

- 25 credits from the list below
  MATH 274; MATH& 151, 152, 153, 254

SCIENCE/ENGINEERING 40 credits

- 15 credits from Group A
- 25 credits from Group B

Group A: Physics (calculus based) (15cr sequence)

PHYS 201, 202, 203

Group B: Chemistry (25cr)

CHEM& 161, 162, 163, 241/251, 242/252

ENGINEERING ELECTIVES 10 credits

- 10 additional credits
- Plan electives as appropriate for intended major and intended transfer university in consultation with the engineering advisor.

  BIOL& 222
  CS& 141 or CS 255 (SFCC only)
  ENGL& 235
  ENGR 110 and 111, 201, 210, 240 (SFCC only)
  MATH 220

ALL STUDENTS – Meet regularly with your SCC/SFCC advisor or counselor. Some courses may only be offered at one college.

TRANSFER STUDENTS – Transfer requirements vary based on major. Contact an advisor at your transfer university for additional requirements.

NOTES:

1. Students are responsible for checking specific major requirements of four-year institutions in the year prior to transferring.

2. It is recommended that sequential science classes be completed at one institution.

3. Students completing this Associate in Science Transfer (AS-T) degree will receive the same priority consideration for admission to the four-year institution as they would for completing the direct transfer associate degree and will be given junior status by the receiving institution; this degree does not guarantee student's admission to the major.

4. Additional general education requirements, cultural diversity requirements, and foreign language requirements, as required by the transfer institution, must be met prior to the completion of a baccalaureate degree.

5. This degree may not fulfill all general education requirements of a particular four-year institution. Students should work with a counselor or academic advisor for further guidance specific to their goals.

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Spokane Falls Community College
ASSOCIATE IN SCIENCE – TRANSFER TRACK 2 (AS-T 2/MRP)
Civil and Mechanical Engineering Pathway

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Requirements for completion of an AS-T 2/MRP degree following the Civil and Mechanical Engineering pathway:

- Cumulative grade point average (GPA) of 2.0 or higher
- Complete 105 quarter credits in courses numbered 100 or above as follows:

  Communication (5 credits) Science/Engineering (50 credits)
  Humanities/Social Sciences (15 credits) Engineering Electives (5 credits)
  Mathematics (30 credits)

- **5 credits must be W (writing-intensive)**
- Earn at least 30 credits at SCC/SFCC (at least 15 credits earned at SFCC)

*This degree does not fulfill all general education requirements of four-year institutions.

DISTRIBUTION (Credits for a specific course may be used in only one distribution area.)

COMMUNICATION 5 credits

- 5 credits composition (these courses do not satisfy the writing-intensive requirement)

  ENGL& 101, 102

HUMANITIES/SOCIAL SCIENCES 15 credits

- 5 credits from Group A
- 5 credits from Group B
- 5 additional credits from Group A or Group B
- No more than 5 credits in foreign language or ASL
- A course in Economics is recommended

Group A: Humanities

ART 108, 109, 110, 112; ART& 100
CMST 226, 227
DRMA 140; DRMA& 101
ENGL 209, 247, 248, 249, 259, 261, 271, 272, 278; ENGL& 111, 112, 113, 220
FILM 141, 221, 222, 224, 225, 236
Foreign Language **OR** ASL– 5 credits only
HUM 107, 201; HUM& 101
JOURN 110
MUSC 106, 108, 109, 124; MUSC& 105, 141, 142, 143, 241, 242, 243
PHIL 110, 204, 209, 215, 220, 231; PHIL& 101, 115, 120

Group B: Social Sciences

ANTH& 100, 204, 206, 210
ECON 100; ECON& 201, 202
GEOG 260, 280; GEOG& 100, 102, 207
HIST 105, 106, 107, 225, 230, 240; HIST& 116, 117, 118, 136, 137, 214, 219
POLS 102, 125, 205; POLS& 101, 202, 203
PSYC 204, 250; PSYC& 100, 180, 200, 220
SOC 204, 211, 221, 230, 261; SOC& 101, 201

MATHEMATICS 30 credits

- 30 credits from the list below
  MATH 220, 274; MATH& 151, 152, 153, 254

SCIENCE/ENGINEERING 50 credits

- 15 credits from Group A
- 10 credits from Group B
- 25 credits from Group C

Group A: Physics (calculus based) (15cr sequence)

PHYS 201, 202, 203

Group B: Chemistry (10cr)

CHEM& 161, 162

Group C: Engineering/Computing (25cr)

ENGR 103, 201, 202, 203, 240

ENGINEERING ELECTIVES 5 credits

- 5 additional credits
- Plan electives as appropriate for intended major and intended transfer university in consultation with the engineering advisor.

  ENGL& 235
  ENGR 110 and 111, 210

> **ALL STUDENTS – Meet regularly with your SCC/SFCC advisor or counselor. Some courses may only be offered at one college.**
>
> **TRANSFER STUDENTS – Transfer requirements vary based on major. Contact an advisor at your transfer university for additional requirements.**

NOTES:

1. Students are responsible for checking specific major requirements of four-year institutions in the year prior to transferring.

2. It is recommended that sequential science classes be completed at one institution.

3. Students completing this Associate in Science Transfer (AS-T) degree will receive the same priority consideration for admission to the four-year institution as they would for completing the direct transfer associate degree and will be given junior status by the receiving institution; this degree does not guarantee student's admission to the major.

4. Additional general education requirements, cultural diversity requirements, and foreign language requirements, as required by the transfer institution, must be met prior to the completion of a baccalaureate degree.

5. This degree may not fulfill all general education requirements of a particular four-year institution. Students should work with a counselor or academic advisor for further guidance specific to their goals.

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Spokane Falls Community College
ASSOCIATE IN SCIENCE – TRANSFER TRACK 2 (AS-T 2/MRP)
Computer and Electrical Engineering Pathway

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Requirements for completion of an AS-T 2/MRP degree following Computer and Electrical Engineering pathway:

- Cumulative grade point average (GPA) of 2.0 or higher
- Complete 100 quarter credits in courses numbered 100 or above as follows:

  Communication (5 credits) Science (35 credits)
  Humanities/Social Sciences (15 credits) Engineering Electives (15 credits
  Mathematics (30 credits)

- **5 credits must be W (writing-intensive)**
- Earn at least 30 credits at SCC/SFCC (at least 15 credits earned at SFCC)

This degree does not fulfill all general education requirements of four-year institutions.

DISTRIBUTION (Credits for a specific course may be used in only one distribution area.)

COMMUNICATION 5 credits

- 5 credits composition (these courses do not satisfy the writing-intensive requirement)

  ENGL& 101, 102

HUMANITIES/SOCIAL SCIENCES 15 credits

- 5 credits from Group A
- 5 credits from Group B
- 5 additional credits from Group A or Group B
- No more than 5 credits in foreign language or ASL
- A course in Economics is recommended

Group A: Humanities

ART 108, 109, 110, 112; ART& 100
CMST 226, 227
DRMA 140; DRMA& 101
ENGL 209, 247, 248, 249, 259, 261, 271, 272, 278; ENGL& 111, 112, 113, 220
FILM 141, 221, 222, 224, 225, 236
Foreign Language **OR** ASL– 5 credits only
HUM 107, 201; HUM& 101
JOURN 110
MUSC 106, 108, 109, 124; MUSC& 105, 141, 142, 143, 241, 242, 243
PHIL 110, 204, 209, 215, 220, 231; PHIL& 101, 115, 120

Group B: Social Sciences

ANTH& 100, 204, 206, 210
ECON 100; ECON& 201, 202
GEOG 260, 280; GEOG& 100, 102, 207
HIST 105, 106, 107, 225, 230, 240; HIST& 116, 117, 118, 136, 137, 214, 219
POLS 102, 125, 205; POLS& 101, 202, 203
PSYC 204, 250; PSYC& 100, 180, 200, 220
SOC 204, 211, 221, 230, 261; SOC& 101, 201

MATHEMATICS 30 credits

- 30 credits from the list below

  MATH 220, 274; MATH& 151, 152, 153, 254

SCIENCE/ENGINEERING 35 credits

- 15 credits from Group A
- 5 credits from Group B
- 5 credits from Group C
  (consult intended transfer university for computer language requirements)
- 10 credits from Group D

Group A: Physics (calculus based) (15cr sequence)

PHYS 201, 202, 203

Group B: Chemistry (5cr)

CHEM& 161

Group C: Computer Programming (5cr)

CS& 141
OR
CS 255

GU requires CS& 141 for Electrical Engineering
EWU requires CS 255 for Electrical Engineering

Group D: Engineering (10cr)

ENGR 190, 210

ENGINEERING ELECTIVES 15 credits

- 15 additional credits
- Plan electives as appropriate for intended major and intended transfer university in consultation with the engineering advisor.

  BIOL& 222
  CS 142, 253
  CHEM 162
  ENGL& 235
  ENGR 110 and 111, 201, 202, 240

ALL STUDENTS – Meet regularly with your SCC/SFCC advisor or counselor. Some courses may only be offered at one college.

TRANSFER STUDENTS – Transfer requirements vary based on major. Contact an advisor at your transfer university for additional requirements.

NOTES:

1. Students are responsible for checking specific major requirements of four-year institutions in the year prior to transferring.

2. It is recommended that sequential science classes be completed at one institution.

3. Students completing this Associate in Science Transfer (AS-T) degree will receive the same priority consideration for admission to the four-year institution as they would for completing the direct transfer associate degree and will be given junior status by the receiving institution; this degree does not guarantee student's admission to the major.

4. Additional general education requirements, cultural diversity requirements, and foreign language requirements, as required by the transfer institution, must be met prior to the completion of a baccalaureate degree.

5. This degree may not fulfill all general education requirements of a particular four-year institution. Students should work with a counselor or academic advisor for further guidance specific to their goals.

Program Outlines

For detailed information on career and technical program offerings at SCC and SFCC, view our program outlines online at:

catalog.spokane.edu/CoursesAndPrograms/Default.aspx

Course Descriptions

For detailed information on individual courses, view our course descriptions online at:
catalog.spokane.edu/CoursesAndPrograms/Default.aspx?page=PV2.

Administration and Academic Employees

For information on the credentials of our administration and academic employees, view Academic Credentials online at:
catalog.spokane.edu/CoursesAndPrograms/Default.aspx?page=PV3.